

## KELLEYS ISLAND – TRANSIENT RENTAL INSPECTION REPORT

Inspection Type     New     Annual Renewal     Re-Inspection     Transfer

### Section A. Property Owner Information

Owner/Rep Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Rental Property Address: \_\_\_\_\_ Parcel #: \_\_\_\_\_

Visible From Road?     Yes     No

### Section B. Inspection Checklist – Must be compliant with the Ohio Building Code (OBC)

INSPECTION ITEM	PASS	FAIL	NOTES	INSPECTOR NOTES
Electrical Receptacles			Working condition	
Smoke & CO Detectors (propane only)			Test of units: each floor, outside of bedrooms	
Wiring			Check for improper wiring	
Electric Panel			Must be labelled & no open blanks	
Light Fixtures @ Stairways & Doors			Compliance & working condition	
Furnace			Working condition	
Water Heater			Working condition – temp not to exceed 125 degrees	
Leak to gas, water, waste lines			Inspect for leaks using sniffer or other means	
Refuse, garbage, debris			Clear of trash, receptacles on site	
Fire Extinguisher 5-lb ABC CLASS			Located near kitchen & fireplaces. Location labelled & visible, check expiration date	
Building Code Compliance			Railings, egress/ingress – bedroom windows operational	

ADDITIONAL NOTES: \_\_\_\_\_

### Section C. OCCUPANCY LIMITS (Four (4) Transient Guests per residential premises plus @ 2 per bedroom)

# of Bedrooms    \_\_\_\_\_ @ 2 guests per bedroom + 4 = \_\_\_\_\_ (pursuant to ORDINANCE 2024-O-23 [.06 INSPECTIONS K]).

Inspection Date \_\_\_\_\_ Inspector Name \_\_\_\_\_ Company \_\_\_\_\_

PASSED INSPECTION                       FAILED INSPECTION

RE-INSPECTION TO BE SCHEDULED WITHIN 45 DAYS.  
Failure to correct any violations within 45 days shall constitute a violation.