

KELLEYS ISLAND – TRANSIENT RENTAL INSPECTION REPORT

Inspection Type ☐ New ☐ Annual Renewal ☐ Re-Inspection ☐ Transfer

Section A. Property Owner Information

Owner/Rep Name: _____ Phone: _____

Mailing Address: _____ Email: _____

City: _____ State: _____ Zip: _____

Rental Property Address: _____ Parcel #: _____

Visible From Road? ☐ Yes ☐ No

Section B. Inspection Checklist – Must be compliant with the Ohio Building Code (OBC)

INSPECTION ITEM	PASS	FAIL	NOTES	INSPECTOR NOTES
Electrical Receptacles			Working condition	
Smoke & CO Detectors (Propane Only)			Test of units: each floor, outside of bedrooms	
Wiring			Check for improper wiring	
Electric Panel			Must be labelled & no open blanks	
Light Fixtures @ Stairways & Doors			Compliance & working condition	
Furnace			Working condition	
Water Heater			Working condition – temp not to exceed 125 degrees	
Leak to gas, water, waste lines			Inspect for leaks using sniffer or other means	
Refuse, garbage, debris			Clear of trash, receptacles on site	
Fire Extinguisher 5-lb ABC CLASS			Located near kitchen & fireplaces. Location labelled & visible, check expiration date	
Building Code Compliance			Railings, egress/ingress – bedroom windows operational	

ADDITIONAL NOTES: _____

Section C. OCCUPANCY LIMITS (Four (4) Transient Guests per residential premises plus @ 2 per bedroom)

of Bedrooms _____ @ 2 guests per bedroom + 4 = _____ (pursuant to ORDINANCE 2024-O-23 [.06 INSPECTIONS K]).

Inspection Date _____ Inspector Name _____ Company _____

☐ PASSED INSPECTION

☐ FAILED INSPECTION

RE-INSPECTION TO BE SCHEDULED WITHIN 45 DAYS.

Failure to correct any violations within 45 days shall constitute a violation.