

# KELLEYS ISLAND - TRANSIENT RENTAL INSPECTION REPORT

Annual Inspection NEW \_\_\_\_\_ Annual Renewal \_\_\_\_\_ Re-Inspection \_\_\_\_\_ Transfer \_\_\_\_\_

## Section A. Property owner Information

Owner/Rep Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

1. Rental Property Address: \_\_\_\_\_ **MUST BE VISABLE FROM ROAD**

Parcel No: \_\_\_\_\_

## Section B. Inspection Checklist: Must Be: Compliant with the Ohio Basic Building Code (OBC)

INSPECTION ITEM	PASS	FAIL	NOTES
Electrical Receptacles	_____	_____	Working Condition
Smoke Detectors & CO Detectors(propane only)	_____	_____	Test of Units, Each Floor; Outside of bedrooms
Wiring	_____	_____	Check for improper wiring
Electrical Panel	_____	_____	Panel Must Be Labeled – no open blanks
Light Fixtures @Stairways/Doors	_____	_____	Compliance & Working Condition
Furnace	_____	_____	Working Condition
Water Heater	_____	_____	Working Condition-temperature not to exceed- 125 Degrees.
Leak to Gas, Water, Waste lines	_____	_____	Inspection for Leaks-Use sniffer or other means
Refuse, garbage, debris	_____	_____	Clear of trash, receptacles on site
Fire Extinguisher 5-lb ABC CLASS	_____	_____	Location Labeled & Visible-check expiration date, Located near kitchen & fireplaces
Building Code Compliance	_____	_____	Railings, Egress/Ingress- bedroom windows - operate

INSPECTORS NOTES ON ITEMS THAT FAILED INSPECTION: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## Section C. OCCUPANCY LIMITS (Four (4) Transient Guests per residential premises plus @ 2 per bedroom)

Number of bedrooms \_\_\_\_\_ @ 2 guests per bedroom + 4 = \_\_\_\_\_ (pursuant to  
**ORDINANCE No. 2024 - O - 23 [ .06 INSPECIONS K ]**).

Inspection Date \_\_\_\_\_ By \_\_\_\_\_

PASSED INSPECTION \_\_\_\_\_

FAILED INSPECTION \_\_\_\_\_ RE-INSPECTION TO BE SCHEDULED WITHIN 45 DAYS.

Failure to correct any violations within 45 days shall constitute a violation.