

**Minutes for the Regular Council Meeting held on December 9, 2023 at 10:00 am**

1.0 Mayor Ehrbar calls council to order –  
RC: A.M. Eaton \_\_\_Y\_\_\_, S. Stevenson \_\_\_Y\_\_\_, S. Smith \_\_\_Y\_\_\_, M. Gaither \_\_\_Y\_\_\_, J.Wolfe \_\_\_Y\_\_\_, G.Finger \_\_\_Y\_\_\_

2.0 All rise for the Pledge of Allegiance to the Flag

J. Wolfe makes a motion to Council to appoint G. Finger Council Pro Tem; second by S. Stevenson.  
All in Favor. Motion Passed.

4.0 Discussion and/or amendments to the November 11, 2023 Regular Council minutes. Motion to accept/amend the Minutes as presented,  
RC: A.M. Eaton \_\_\_Y\_\_\_, S. Stevenson \_\_\_Y\_\_\_, S. Smith \_\_\_Y\_\_\_, M. Gaither \_\_\_Y\_\_\_, J.Wolfe \_\_\_2\_\_\_, G.Finger \_\_\_1\_\_\_

5.0 Discussion of Pay Ordinance No. 1233: Motion to accept the Pay Ordinance as written,  
RC: A.M. Eaton \_\_\_2\_\_\_, S. Stevenson \_\_\_Y\_\_\_, S. Smith \_\_\_Y\_\_\_, M. Gaither \_\_\_Y\_\_\_, J.Wolfe \_\_\_Y\_\_\_, G.Finger \_\_\_1\_\_\_

Mayor R.Ehrbar makes an announcement that Craig Ward, Erie County Health Department, is present today and happy to answer any questions.

**7.0 Committee Reports**

- 7.A. **Police** – James E. Bartus II reports: **Month(s) of: January – November 2023**  
**Report(s) = 69**  
**Department Phone Call(s) = 1647**  
**Arrest(s) = 60**  
**Warning(s) = 20**  
**Accident(s) = 7**  
**Citation (s) = 2022 (49) \$7,805.00 / 2023 (60) \$14,915.00**  
**House/Business Check(s) = 6**  
**Vehicle Lock-out(s) = 19**  
**Assist w/other agencies = 129**

Chief Bartus:  
I am already working on goals that I have set for 2024. Sgt. Krall has resigned as of January 4, 2024

7.B. **Safety Committee** – G. Finger, S. Stevenson: G. Finger reports that Safety Committee met yesterday to talk about future issues. Everything else is good.

7.C. **EMS** – Russ Maust absent: Mayor R. Ehrbar reports: November: Runs 3 Clinic Calls 5  
Year to Date: Runs 125 Clinic Calls 124  
Last month’s training was Traumatic Wound Care. This month’s training will be Run Review with our medical director Dr. Escajeda.  
After reviewing the yearly budget, the EMS department is currently at 82% of appropriations as of 11/27/2023.

7.D. **Fire Dept.**- Chief Skeans reports: November Runs 1 Year to Date Runs 18  
The Fire Department is currently at 73% of the 2023 budget. The Fire Department looks to come in under budget this year.

7.E. **Water Department** – T. Lange: A. Federle reports that T. Lang is currently finishing up the last of Tap-Ins for this year. We are working on ordering parts / supplies for next year.

7.F. **Finance** – A.M. Eaton, J. Wolfe: A.M. Eaton reports there have been no meetings. We are working on short term rentals.

7.G. **Lands & Buildings** – M. Gaither, G. Finger: No Report.

7.H. **Airport** – J. Wolfe, A.M. Eaton: J. Wolfe reports that calls have been scheduled to discuss land swaps, etc... Hoping to find out when and what we can do.

7.I. **Planning Commission** – J. Wolfe: No Applications.

7.J. **Design Review Board** – R. Maust absent: M. Gaither reports there were 3 applications. 3 approved.

7.K. **Board of Zoning Appeals** – Gary Finger reports that a meeting has been scheduled for January 12.

7.L. **Transfer Station** – S. Smith, M. Gaither: No Report.

7.M. **Village Administrator** – Andy Federle reports that Ray Schaefer has been working on cleaning up Town Hall basement. Smell in Town Hall is from mold remediation.

Working with ODNR to plan construction shoreline in spring – E. Lakeshore  
Received boring sample results for the LCF road project. Not what we planned.

7.N. **Streets & Sidewalks**- S. Stevenson, S. Smith: No meeting

7.O. **Park Board** – Lisa M Klonaris; Council Rep. M. Gaither reports:

Lisa and Marvin met with the Village insurance: Public Entity Pool, Risk Services Consultant, Nick Leach.

He contacted Snider Recreation and reviewed all equipment and Burke turf.

Nick Leach is good with all of our decisions. He has provided some recommendations for maintenance and also provided us with a Playground Safety Handbook.

Kelleys Island Park Board has ordered the approved Playground equipment.

A purchase order has been created and submitted to Snider Recreation. Payment will be due upon installation.

The Park Board is still fundraising for the large sum of money that is still needed for the turf base. Letters asking for donations were mailed out on Thursday.

Lisa is working on a matching Grant, Destination Development, through Shores and Islands Ohio. She has attended the workshop and has begun gathering the needed information.

There is legislation for the Grant on the agenda. If passed today, we can move forward.

I would like to ask that the Council and Mayor sign a letter, after the meeting, that she has created acknowledging that all are in support of this project and Grant request. This is a requirement of the Destination Development Grant.

7.P. **Mayor's Financial Report**- Mayor Ehrbar reports:

Mayor's Court report submitted by Rosalyn Ahner

December 6, 2023: For the month of November 2023 the court collected a total of \$195.00: 0.00 Computer Fund, \$0.00 Court Improvement Fund, \$0.00 Library Fund, \$0.00 Other Costs. \$100.00 General Fund. All funds collected were from payment plans and fines. State was paid \$ 0.00: \$0.00 Victims of Crime, \$0.00 HB1 (state indigent support fund), \$0.00 State Bond Surcharge, \$0.00 Drug Law Enforcement/Justice Program Services.

Erie County Municipal was paid \$0.00

Indigent Drivers Alcohol Treatment Fund \$0.00. Bank / Online payment expenses totaled: \$0.0 (Credit Card & US Bank service fee). Court has paid a total of \$14,915.00 to the Village General Fund in 2023. Court has paid a total of \$7805.00 to the Village General Fund in 2022. Court has paid a total of \$23,133 to the Village General Fund in 2021. Court has paid a total of \$14352.46 to the Village General Fund in 2020.

Court has paid a total of \$33837.90 to the Village General Fund in 2019.

Court has paid a total of \$31425.03 to the Village General Fund in 2018.

2023 – 60 tickets issued

2022 – 49 tickets issued

2021 – 98 tickets issued

2020 – 37 tickets issued

2019 – 120 tickets issued

2018 – 157 tickets issued

7.Q. **Legal**- D. Lambros: explanation and discussion regarding short term rentals and legislation.

7.R. **Treasurer** - L. Klonaris reports:

Financials included in Council packets.

Public Meetings & Hearings are now being posted on the Village of Kelleys Island website.

Cemetery Savings has been transferred to Civista Bank as a Money Market account.

80% of the Tap-In Fees for 2023, \$84,000 have been transferred into the Water Department Capital Improvement Fund (WDCIF)

Requesting a motion to allow the Village to purchase an Annual Membership to Shores & Islands in order to be eligible for Destination Development Grants. This Grant is offered annually and we can apply for up to \$50,000 matching.

Membership cost is approximately: \$550.00

A.M. Eaton makes a motion to purchase a Shores and Islands Annual Membership; second by S. Stevenson.

All in Favor. Motion Passed.

7.S. **Telecommunications Oversight and Development Committee**- J.Wolfe: No Report.

(next legislation numbers O – 29 and R - 13)

**9.0 First Readings:**

**9.1 ORDINANCE NO. 2023 – O - \_\_\_\_\_: A ORDINANCE PROVIDING FOR THE APPOINTMENT OF A PROSECUTOR FOR THE VILLAGE OF KELLEYS ISLAND, OHIO.**

(INTRODUCED BY: MAYOR RONALD E. EHRBAR)

Motion to suspend the three reading rule,

RC: A.M. Eaton \_\_\_Y\_\_\_, S. Stevenson \_\_\_2\_\_\_, S. Smith \_\_\_Y\_\_\_, M. Gaither \_\_\_Y\_\_\_, J.Wolfe \_\_\_1\_\_\_, G.Finger \_\_\_Y\_\_\_

Motion to pass:

RC: A.M. Eaton \_\_\_2\_\_\_, S. Stevenson \_\_\_Y\_\_\_, S. Smith \_\_\_Y\_\_\_, M. Gaither \_\_\_Y\_\_\_, J.Wolfe \_\_\_1\_\_\_, G. Finger \_\_\_Y\_\_\_

**9.2 ORDINANCE NO. 2023 – O - \_\_\_\_\_: A ORDINANCE PROVIDING FOR THE APPOINTMENT OF A VILLAGE SOLICITOR FOR THE VILLAGE OF KELLEYS ISLAND, OHIO.**

(INTRODUCED BY: MAYOR RONALD E EHRBAR)

Motion to suspend the three reading rule,

RC: A.M. Eaton \_\_\_Y\_\_\_, S. Stevenson \_\_\_2\_\_\_, S. Smith \_\_\_Y\_\_\_, M. Gaither \_\_\_Y\_\_\_, J.Wolfe \_\_\_1\_\_\_, G.Finger \_\_\_Y\_\_\_

Motion to pass:

RC: A.M. Eaton \_\_\_1\_\_\_, S. Stevenson \_\_\_Y\_\_\_, S. Smith \_\_\_Y\_\_\_, M. Gaither \_\_\_Y\_\_\_, J.Wolfe \_\_\_2\_\_\_, G. Finger \_\_\_Y\_\_\_

**9.3 ORDINANCE NO. 2023 – O - \_\_\_\_\_: AN ORDINANCE AUTHORIZING THE PARK BOARD TO APPLY FOR THE 2024 DESTINATION DEVELOPMENT MATCHING GRANT THROUGH SHORES AND ISLANDS AND ACCEPT MONIES IF GRANTED.**

(INTRODUCED BY: MAYOR RONALD E EHRBAR)

Motion to suspend the three reading rule,

RC: A.M. Eaton \_\_\_1\_\_\_, S. Stevenson \_\_\_2\_\_\_, S. Smith \_\_\_Y\_\_\_, M. Gaither \_\_\_Y\_\_\_, J.Wolfe \_\_\_Y\_\_\_, G.Finger \_\_\_Y\_\_\_

Motion to pass:

RC: A.M. Eaton \_\_\_1\_\_\_, S. Stevenson \_\_\_Y\_\_\_, S. Smith \_\_\_Y\_\_\_, M. Gaither \_\_\_Y\_\_\_, J.Wolfe \_\_\_Y\_\_\_, G. Finger \_\_\_2\_\_\_

**9.4 ORDINANCE NO. 2023 – O - \_\_\_\_\_ : AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT A 2024 SPECIAL PROJECT GRANT FROM THE OHIO GENERAL ASSEMBLY TO BE ADMINISTERED THROUGH THE OHIO DEPARTMENT OF DEVELOPMENT TO PROVIDE FOR THE DESIGN AND PLANNING OF ITS PUBLIC SEWER SYSTEM IN THE VILLAGE OF KELLEYS ISLAND**

(INTRODUCED BY: MAYOR RONALD E EHRBAR)

Motion to suspend the three reading rule,

RC: A.M. Eaton \_\_1\_\_, S. Stevenson \_\_2\_\_, S. Smith \_\_Y\_\_, M. Gaither \_\_Y\_\_, J.Wolfe \_\_Y\_\_, G.Finger \_\_Y\_\_

Motion to pass:

RC: A.M. Eaton \_\_1\_\_, S. Stevenson \_\_Y\_\_, S. Smith \_\_Y\_\_, M. Gaither \_\_Y\_\_, J.Wolfe \_\_2\_\_, G. Finger \_\_Y\_\_

**10.0 Second Readings:**

**11.0 Third Readings & Emergencies:**

**12. Items from the Mayor:**

Mayor R. Ehrbar presents a Proclamation honoring Bill Minshall, former Zoning Inspector.

**13. Items from Council:**

A.M. Eaton asks Craig Ward about short term rentals. Craig Ward responds working through short term rental issue, should have a service to offer that would keep from housing 18 people in a 2 bedroom house. Another option could be that private contractors should look at properties.

J. Wolfe asks: Village could require inspections and do our own?

Craig Ward: Yes

R. Quinn: People tend to overload septic. Suggests that anything installed before date; attach septic capacity to Zoning Permit for reference and policing.

S. Stevenson: Can a 2 bedroom system be modified by extending system?

C. Ward: to alter leach for maybe one extra bedroom is not easy. Better to replace.

R. Quinn: states that replacement can work with it; new system can't fit.

G. Finger, R. Quinn, S. Stevenson discuss other uncommon, unusual circumstances.

Overall: C.Ward states 1 bedroom; 2 people. Must enforce; tell people to follow the rules.

**14. Old Business:**

**15. Public Comment:** Shawn Shaw asks about the results of boring samples from Fairview. (LCF road project).

A. Federle responds that the samples were rated at 55-60 on the grading scale. Way below what should be.

Shawn Shaw asks about asphalt. A. Federle: Maybe?

Shawn Shaw asks about the Airport parking lot?

A.Federle responds: When project is complete there will be only one entry. This is all we have right now and hopefully the equal amount of spaces.

A.M. Eaton states that the road may be paved in the future.

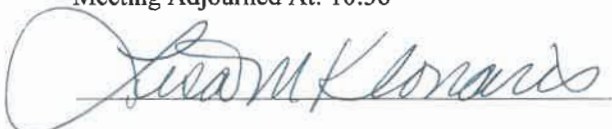
**16. New Business:**

**17. Correspondence:**

**18. Motion to adjourn,**

RC: A.M. Eaton \_\_Y\_\_, S. Stevenson \_\_2\_\_, S. Smith \_\_Y\_\_, M. Gaither \_\_Y\_\_, J.Wolfe \_\_Y\_\_, G. Finger \_\_1\_\_

Meeting Adjourned At: 10:36



Lisa M Klonaris, Clerk-Treasurer



Mayor Ronald E. Ehrbar