

Minutes for the Regular Council Meeting held on August 11, 2022 at 7 pm

1.0 Mayor Ehrbar calls council to order –

RC: J.Wolfe_Y_, G.Finger_Y_, A.M. Eaton_Y_, S. Stevenson_Y_, S. Smith_Y_, M. Gaither_Y_

2.0 All rise for the Pledge of Allegiance to the Flag

3.0 Discussion and/or amendments to the July 14,2022 Public Hearing on the 2023 Tax Budget minutes. Motion to accept/amend the Minutes as presented,

RC: J.Wolfe_Y_, G.Finger_Y_, A.M. Eaton_Y_, S. Stevenson_1_, S. Smith_Y_, M. Gaither_2_

4.0 Discussion and/or amendments to the July 14, 2022 Council minutes. Motion to accept/amend the Minutes as presented,

RC: J.Wolfe_1_, G.Finger_Y_, A.M. Eaton_2_, S. Stevenson_Y_, S. Smith_Y_, M. Gaither_Y_

5.0 Discussion of Pay Ordinance No. 1220: Motion to accept the Pay Ordinance as written,

RC: J.Wolfe_1_, G.Finger_Y_, A.M. Eaton_2_, S. Stevenson_Y_, S. Smith_Y_, M. Gaither_Y_

7.0 Committee Reports

7.A. Police – James E. Bartus II reports: Monthly Activity July 2022

Report(s) = 22 Reason(s): Theft, Property Damage, Counterfeit \$

Department Phone Call(s) = 537

Arrest(s) or Charge(s) = 6 Reason(s): U/A consumption, Warrants, D.C.I.

Traffic or M/M Ticket(s) = 12 Reason(s): DCI, O.C., U/A Driver

Warning(s) = 05 Reason(s): Traffic Violations

Accident(s) = 4 Reason(s): Golf Cart x 3, Hit Skip x 1

House/Business Check(s) = 00 Reason(s): Out of Season

Vehicle Lock-out(s) = 06 Reason(s): Locked keys in vehicle.

Assist w/other agencies = 26 Reason(s): KIEMS & KIFD.

Thank you to Council for allowing the purchase of a cruiser. Have had a number of domestic calls. Common occurrence. Thank you to Chief Skeans for responding with me to a call at 4:00 in the morning. Department has had a problem with communications system. Would like to be given permission to apply for grant that would enable Police Department to purchase new radios. Currently we have worked with Bender to supply us with loaner radios until we can make a purchase. R. Ehrbar asks for a motion to apply for Hancock-Wood Grant to purchase radios for Police Dept. S. Stevenson motions to approve purchase; second by A.M. Eaton. All in Favor. Motion Passed. Asking Council to consider hiring another full-time officer so that we do not have another incident of an officer having to respond to a domestic alone. Would like to mention that sidewalks on E. Lakeshore Dr. are in poor condition. KIPD has responded to numerous falls.

R.Ehrbar reminds Council of the PEP program that was supposed to be acted on. Village was supposed to get started on sidewalk replace / repair.

J. Wolfe asks about loaner radios as well as those that will be purchased. Will they interact with current system? Will the run on same frequency as what we have now? Chief B. Skeans will address in his report.

7.B. Safety Committee – S. Smith reports that the committee is working on Department budgets, committee will continue working on and present in October.

7.C. EMS – Russ Maust reports: EMS runs 21 Clinic Calls 21

Last month’s training was EMS run reviews with our Medical Director Dr. Escajeda. This month’s training will be a joint training with Kelleys Island Fire. Cleveland Metro Hospital is sending their Traumatic Burn Surgeon to present a Burn Injury training.

Fire Chief Skeans has been working very hard on finding a solution to the radio dead spots on Kelleys Island. He presented a solution at the last Safety Committee Meeting. I belief that his solution is viable and forward thinking. I would like to endorse his proposal.

As always, I would like to express my gratitude to the volunteers of Kelleys Island EMS for their dedication to the community of Kelleys Island.

7.D. Fire Dept.- Chief Skeans reports: Fire Runs – 5

Here on Kelleys Island all of the Safety Services Departments utilize radios for communication. Often these communications are emergency related. Unfortunately, due to the terrain of the Island there are multiple areas that are dead zones for radio communications. This has been a major problem for us and has hampered our abilities as emergency personnel. This is a very dangerous situation that needs to be addressed.

Over that last two years I have been in contact with multiple radio communication specialists attempting to find a remedy for this problem. Until just recently all of the solutions presented to me have either not been an effective solution or were too costly.

Recently, I contacted Bender Communications. They have presented a very good solution to the dead zone problem and will also prepare us for moving towards digital communications. This is the direction that safety services at large are moving to for their communication needs.

If approved Bender Communications will be installing multiple radio repeaters that will provide coverage of the entire Island. These repeaters will be available to the Fire Department as well as the Police and EMS Departments covering all of our Safety Services. This part of the project will handle both Analog and Digital radio traffic. The cost for licensing and parts for this system is \$15,700. The job is expected to take two days to complete. Labor costs will be charged at the time of completion.

In order to completely upgrade to digital communication abilities there is a second step to this project. We will also need to upgrade our portable radios for the Safety Service vehicles. We have received a quote from Bender Communications for new digital portable radios for all of the vehicles. The cost of all the radios for this part of the project would be \$9,840.

Right now, due to supply shortages, the equipment for this project is expected to take at least a year to arrive from the time of ordering.

We absolutely need to upgrade to radio repeaters for the safety of this community and our personnel. I am asking for Council approval for the \$15,700 plus labor for the first part of this proposal. It is my belief that this is a priority for our community.

Considering the lead time on equipment ordered and the constant increasing of the price, I would also like to request Council approval for the second part of this proposal which would cost \$9,840 plus labor. For a total of \$25,540 plus labor.

The approval of both parts of the project will greatly advance the communication capabilities of Island Safety Personnel.

Much discussion on the need for system, function and reliability, how will work with Erie County and other topics associated with workings, frequencies and area covered. Chief B. Skeans fully explains in detail function and all costs involved. Requests approval for both repeaters which will be put in place first and also radios which he would like to order now due to a one year arrival time. Motion made by S. Smith to approve both purchases for a total of approximately \$30,000 plus an annual licensing fee; second by M. Gaither. All in favor. Motion passed.

This month's training will be with KIEMS and will be on traumatic burns injuries.

The Fire Department steak fry was a huge success, and we would like to express our gratitude to the community for showing their support.

I would now like to introduce Assistant Fire Chief Chuck Ehrbar for his presentation discussing the possibility of having a needs assessment done for the Kelleys Island Fire Department.

I will also be asking for a motion to move forward with this once it is explained.

Chuck Ehrbar states that we need to keep up with continuing development of the island. The island is experiencing more people, more needs. Suggests an outside firm to do an assessment and insure that the assessment is professional and provides an unbiased analysis. Will be creating a 3-10 year projection to assess and ensure continued safety of island residents.

On July 26, Mayor Ehrbar, Chief Skeans and Assistant Chief Ehrbar met with Strategic Fire Training to voice and explain concerns, expectations and ask questions.

S. Stevenson asks if something like this helps in obtaining grants and such. There is a good portion of island that does not have city water. Yes, they can supply avenues and options to solve problem as well as monetary resources. Mayor Ehrbar asks C. Ehrbar to list the proposed items to be addressed by the assessment. C. Ehrbar lists items for both Fire & EMS such as response times, call volumes, manpower equipment, and areas pertaining to the potential combining of the services along with many other areas crucial to departments.

Motion for Chief Skeans to move forward with the assessment by Strategic Fire Training made by S. Stevenson, second by A.M. Eaton.

All in Favor. Motion Passed.

Water 7.E. Department – T. Lange reports: The month of July and early August has been easily the most challenging portion of my life. July started out with the departure of our Class 3 operator / Superintendent Brandon Evans. His hard work set a path the Water Department will continue to follow. The intake problem showed how much this group of Islanders come together to problem solve and take care of each other and the problems that arise. Going forward, I intend to continue with updates, upgrades and repair and / or replacement of critical infrastructure. I look forward to working with the outstanding team we have in place.

7.F. Finance – A.M. Eaton reports no meeting; General Fund balance end of July, \$457,651.72.

7.G. Lands & Buildings – G. Finger reports that minor repairs and maintenance have been made and carpet has been installed at the Dwelle house.

7.H. Airport – J. Wolfe reports: No Meeting

7.I. **Planning Commission** – J. Wolfe reports: No applications submitted

7.J. **Design Review Board** – R. Maust reports: No applications submitted

7.K. **Board of Zoning Appeals** – Gary Finger reports: No applications submitted

7.L. **Transfer Station** – M. Gaither reports: No meeting.

7.M. **Village Administrator** – S. Wermuth reports:

Amplex – I have met with John from Amplex, and we visited each site for the Village offices to accurately assess the needs for internet and phone. I received two proposals from John last week and am reviewing.

Shoreline Protection – Sen Gavarone and her team came to Kelleys Island on August 2nd. The Mayor, Joe Wolfe, Dave Lambros, and I met with her and her team. She wanted to see phase one of the public sewer system and we took her to E. Lakeshore Dr. to show her some of the major erosion issues that she had secured \$400,000 in State Capital Budget. This meeting was set up and attended by Nathanael Jonhenry.

Water Department – Tom Lange, the Mayor and I interviewed three individuals for the open position at the Water Department. This person will be trained over the next five years to become the Water Superintendent. We plan to make that announcement at the Council meeting. We will be interviewing for a Billing Clerk for the Water Department and the Transfer Station as well. Two other issues with the Water Department:

1. We will be asking Council to waive Maintenance Department fees for repair of the water lone on Melody Lane.
2. The water intake experienced some blockage. In the process of cleaning out the line we found that the 300 foot extension that was put on the intake line about eight years age slipped off the compression joint. We have Franklin making the repair.

Huntington Lane – A low interest rate loan application has been submitted to the Ohio EPA to replace the waterline on Huntington Lane. I had a call with the Program Director at the EPA and Chris Howard on Monday to discuss timelines. An Asset Management Program Capability Screening must also be performed by the EPA as part of this process. This assessment includes:

- Written table of organization (Should include all staff positions involved in the water treatment plant as well as job descriptions and financial section)
- Source Water Protection Plan or Protective Strategies
- Backflow Prevention Program Documentation
- Water Audit Records/Report
- Operation and Maintenance Plan
- Detailed Asset Inventory (Including replacement information, please refer to OAC Rule 3745-87-03 (B)(2) and (B)(3))
- Budget for Water Fund
- Procedures or Policy Manual on Operating/Serviceing Customer Accounts
- Statement of Revenues and Expenditures Water Enterprise Fund (Proprietary)
- Most recent tower inspection reports
- Water loss audits/reports
- Water rate evaluation documentation
- All miscellaneous documents (not listed here which may answer questions on the scope of review)

This will require an intense effort to get this information together and submitted to the EPA prior to a call with them on August 25th.

Building Codes – The City of Sandusky Building Department and other officials will be visiting Kelleys Island on August 12th. They plan on being on the island by 10:00 a.m. that day and we will meet at the Town Hall for a meet and greet and then they will do a tour of the island. Any Council member who want to attend this meet and greet is welcome.

Lakeview, Fairview, Crestview Road Improvement – I worked with Lisa to get the parcel numbers for each property involved with this project. Getting approval to move forward will be important.

Park Board – I have been attending the Park Board meetings. The Park Board may be asking for an appropriation out of the General Fund to complete the Community Park playground since we did not get the T-Mobile Hometown Grant.

7.N. **Streets & Sidewalks**- S. Stevenson reports: No meetings. The project for Lakeview, Fairview, Crestview tar & chip is moving forward. Have just received a request to provide asphalt instead of tar & chip. Increases price at least \$100,000. Need to give issue some thought and make a decision before initial letters are sent to property owners.

7.O. **Park Board** – T. Pieratt reports that there has been no response from T-Mobile in regards to \$50,000 grant. Park Board is moving on and is now in need of \$150,000 for Playground Project. We currently have \$16,000 from Landowners and \$20,000 donation. There will be advertising at Homecoming for donations. Also seeking additional grants. Thank You to Lisa Klonaris and Marvin Robinson for taking care of Memorial Park.

7.P. **Mayor's Financial Report**- Mayor Ehrbar reports:

Mayor's Court report submitted by Rosalyn Ahner

August 3, 2022: For the month of July 2022 the court collected a total of \$3110.00: \$80.00 Computer Fund, \$80.00 Court Improvement Fund, \$24.00 Library Fund, \$314.00 Other Costs. \$2838.00 General Fund. All funds collected were from payment plans and fines. State was paid \$ 0.00: \$72.00 Victims of Crime, \$25.00 HB1 (state indigent support fund), \$0.00 State Bond Surcharge, \$10.50 Drug Law Enforcement/Justice Program Services.

Erie County Municipal was paid \$4.50

Indigent Drivers Alcohol Treatment Fund \$4.50. Bank / Online payment expenses totaled: \$60.98 (Credit Card & US Bank service fee). Court has paid a total of \$4317.00 to the Village General Fund in 2022. Court has paid a total

of \$23,133 to the Village General Fund in 2021. Court has paid a total of \$14352.46 to the Village General Fund in 2020.

Court has paid a total of \$33837.90 to the Village General Fund in 2019.

Court has paid a total of \$31425.03 to the Village General Fund in 2018.

There are currently 01 cases pending for 2021

There are currently 18 cases / tickets pending going back to 2002.

2022 – 18 tickets issued

2021 – 98 tickets issued

2020 – 37 tickets issued

2019 – 120 tickets issued

2018 – 157 tickets issued

Mayor Ehrbar mentions that there will be cemetery legislation on the agenda. Hoping to have passed tonight. Claudia is willing to explain a/o/answer questions prior to the passing of.

S. Wermuth requests a motion to approve a water service line replacement by KI Water Dept. on Melody Lane.

S. Stevenson asks waive it from who. S. Wermuth; Water Dept & Maintenance Dept.

S. Stevenson motions to approve water service line replacement; second by A.M. Eaton. All in Favor. Motion Passed.

7.Q. Legal- D. Lambros: N/A

7.R. **Treasurer** - L. Klonaris reports: Financial Reports are included in packets.

2023 Tax Budget has been submitted to Erie County Auditor's Office.

9.5 Legislation on July 14, 2022 Agenda contained an attached exhibit. The exhibit displayed a typo on the last line "Added Rate For Actual Water Used", 100 was omitted from the cubic feet.

Requesting a motion from Council to "approve typo by omission"

J. Wolfe makes a motion to "approve typo by omission", second by S. Stevenson.

All in Favor; Motion Passed.

7.S. **Telecommunications Oversight and Development Committee**- J.Wolfe reports: No meeting

(next legislation numbers O – 20 and R - 09)

9.0 First Readings:

9.1 ORDINANCE NO. 2022-O-_____ : AN ORDINANCE AMENDING VARIOUS SECTIONS OF CHAPTER 92 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF KELLEYS ISLAND, OHIO RELATIVE TO REGULATIONS FOR THE MUNICIPAL CEMETERY, REPEALING ORDINANCE NUMBER 2000-O-28 AND DECLARING AN EMERGENCY.

(INTRODUCED BY: MAYOR RONALD E EHRBAR)

Motion to suspend the three reading rule,

RC: J.Wolfe__1__, G.Finger__Y__, A.M. Eaton__2__, S. Stevenson__Y__, S. Smith__Y__, M. Gaither__Y__

Motion to pass,

RC: J.Wolfe__1__, G.Finger__Y__, A.M. Eaton__2__, S. Stevenson__Y__, S. Smith__Y__, M. Gaither__Y__

10.0 Second Readings:

11.0 Third Readings & Emergencies:

12. **Items from the Mayor:** None. We will be going into Executive Session a little later.

13. **Items from Council:** J. Wolfe asks if parking signs will be going up. B. Skeans; yes, explains where they have been installed.

14. **Old Business**

15. Public Comment: Claudia Brown states that new legislation replaces all codified. The Cemetery Board appreciates passage of new cemetery legislation. Requests that Ordinance be immediately sent to be published in codified

Does Amplex effect the radios we are requesting? B. Skeans says he noted using Amplex to make a deadspot go away. Mayor Ehrbar asks what if power goes out? B. Skeans assumes there is a back-up. S. Wermuth states that VOIP is powered by electric but, you will still have internet capability. A.M. Eaton states, no modem, router would be out so, no internet. Thinks repeaters may work for this.

Judy Kaneen addresses issue of the condition of sidewalks on the island. The sidewalks have been talked about month after month. I have witnessed many falls. What are we going to do about it? Tired of watching people fall. Is this the Village responsibility or the property owner? Council answers, property owner.

Also, it is vert frustrating that the people attending the meeting can not hear the person speaking at podium.

Mayor Ehrbar states that the Village has been told by PEP insurance to gat a project / program going but, it's up to Council. G. Finger states that it's not that easy to get done but, we do need to begin contacting property owners to take care of their properties (sidewalks).

Theresa Trumpower states that she was told by State of Ohio that property owners can be billed for the repair or replacement of sidewalks. They are only assessed one time and then Village has the responsibility to maintain. A lot of damage has occurred on some properties by other people that run heavy equipment onto them. Also, tree roots are a problem.

Mayor Ehrbar states that Streets and Sidewalks needs to meet to discuss sidewalk issue.

Mayor Ehrbar requests to Council for a motion to move to Executive Session. L. Korenko asks for what reason? Personnel.

A.M. Eaton makes a motion to move to Executive Session, second by S. Stevenson.

16. New Business:

17. Correspondence:

17.5 Executive Session: Personnel

18. Motion to adjourn,

RC: J.Wolfe_Y__, G.Finger__1__, A.M. Eaton__Y__, S. Stevenson__2__, S. Smith__Y__, M. Gaither__Y__

Meeting Adjourned At: 8:36

Lisa M Klonaris, Clerk-Treasurer

Mayor Ronald E. Ehrbar