

**Minutes for the Regular Council Meeting held on October 8, 2022 at 10 am**

1.0 Mayor Ehrbar calls council to order –

RC: A.M. Eaton \_\_\_Y\_\_\_, S. Stevenson \_\_\_Y\_\_\_, S. Smith \_\_\_Y\_\_\_, M. Gaither \_\_\_Y\_\_\_, J.Wolfe \_\_\_Y\_\_\_, G.Finger \_\_\_Y\_\_\_

2.0 All rise for the Pledge of Allegiance to the Flag

4.0 Discussion and/or amendments to the September 8, 2022 Council minutes. Motion to accept/amend the Minutes as presented,

RC: A.M. Eaton \_\_\_Y\_\_\_, S. Stevenson \_\_\_1\_\_\_, S. Smith \_\_\_Y\_\_\_, M. Gaither \_\_\_2\_\_\_, J.Wolfe \_\_\_Y\_\_\_, G.Finger \_\_\_Y\_\_\_

5.0 Discussion of Pay Ordinance No. 1222: Motion to accept the Pay Ordinance as written,

RC: A.M. Eaton \_\_\_Y\_\_\_, S. Stevenson \_\_\_Y\_\_\_, S. Smith \_\_\_Y\_\_\_, M. Gaither \_\_\_Y\_\_\_, J.Wolfe \_\_\_2\_\_\_, G.Finger \_\_\_1\_\_\_

**7.0 Committee Reports**

**7.A. Police – James E. Bartus II Reports:**

Monthly Activity September 2022

Report(s) = 6 Reason(s): Property Dispute / Property Damage

Department Phone Call(s) = 435

Arrest(s) or Charge(s) = 4 Reason(s): DUS / Fel. Assault / Undetage Cons.

Traffic or M/M Ticket(s) = 1 Reason(s): Littering

Warning(s) = 04 Reason(s): Traffic Violations

Accident(s) = 1 Reason(s): Hit Skip

House/Business Check(s) = 0 Reason(s):

Vehicle Lock-out(s) = 0 Reason(s):

Assist w/other agencies = 10 Reason(s): KIEMS & KIFD.

**7.B. Safety Committee – S. Smith reports:** Department heads are finishing up their work on budgets. Credit Steve with creating a good process. In agreeance with the one line budget review in Council reports. R. Maust adds that he will be adding a verbal budget review today. R. Maust asks if it is a yearly review? S. Smith, yes bounced off of last day of last month.

**7.C. EMS – Russ Maust Reports:** EMS runs: 10 Clinic Calls: 10

Last month's training was Pediatric Emergencies with Cleveland Metro Life Flight. This month's training is going to be on OBGYN emergencies.

After reviewing the yearly budget, the EMS department is currently at 67% of appropriations at the end of the third quarter.

I have received another quote for the generator project. This second quote came in significantly lower. Attached to my report is a copy of both quotes. With the power outages we have had in the last month, even though they were scheduled, I do believe that this is an important project to pursue.

As always, I would like to express my gratitude to the volunteers of Kelleys Island EMS for their dedication to the community of Kelleys Island.

**7.D. Fire Dept.- Chief Skeans Reports:** Fire Runs – 0

This month's training will be Search and Rescue again.

The mobile hand held radios that were ordered last year are expected to arrive sometime in this coming month. This is the first part of the communications project to arrive.

Harvest Fest was held October 1<sup>st</sup> in the Downtown Park. Dave Marco will be graciously donated the decorations again this year. Even with the boat being shut down, this event was very successful. A fun time was had by all.

**7.E. Water Department – S. Wermuth Reports for T. Lange:** In September, the Water Dept. began flushing and testing fire hydrants. The second rebuilt low service pump is finished and due to be installed early October. The excavation area near the low service station is being backfilled and a drain for the area installed. A new leak on Huntington Lane was identified and repaired. Donna Divoll is currently in training for the billing clerk position. 3<sup>rd</sup> QTR meter readings are being finished up.

**7.F. Finance – A.M. Eaton Reports:** No Report.

7.G. **Lands & Buildings** – G. Finger reports: L&B is within our budget. Getting a lot of projects completed. Golias house is coming together well.

Mayor Ehrbar adds that in regards to Golias house; Erie County is working on plumbing and has agreed to put in a bathroom upstairs at a cost to Village of only \$10,000. Also, asphalt for driveway will begin next week.

7.H. **Airport** – J. Wolfe reports: Airport Zoom meeting last week; September 30. Lengthy meeting, notes are attached. Will be available for viewing at Village Office. Many attendees; talked about proposed project for relocation of Monaghan Road for safety purposes, research of property for swaps, 13 acres for sale at Monaghan & Woodford.

7.I. **Planning Commission** – J. Wolfe reports: meeting scheduled for October 24. 2 applications.

7.J. **Design Review Board** – R. Maust reports: September meeting: 2 applications, 2 approvals.

7.K. **Board of Zoning Appeals** – Gary Finger Reports: No Applications.

7.L. **Transfer Station** – M. Gaither reports: No meeting. Painting is complete at Transfer Station. Flooring will be completed soon.

7.M. **Village Administrator** – S. Wermuth reports:

1. **Amplex** – Internet services have been established at the Village Office, Town Hall, Police, Fire, EMS Stations, and Water Department. The Transfer Station and Airport are being worked on as the runs of the fiber optic cable is a little more challenging. Once all internet is up and working the VOIP phones will be installed. The Amplex team has been great to work with during this process.  
J. Wolfe asks if Erie County will be going with Amplex. S. Wermuth responds that Erie County will be using Frontier. Mayor Ehrbar states that yes, Erie County expressed interest in staying with Frontier
2. **Park Board** – The Park Board has revised the rental agreement for the various parks, pavilion, and ballpark of the Village. This will be on the agenda for Council action. Also, Tom Pieratt submitted a grant application to the Mylander Foundation for playground equipment. This grant had a short turn around so he will be asking for Council approval at the Council meeting after submitting.
3. **Maintenance and Water Departments** – Jason Palovic has been hired to assist with maintenance work for both the Maintenance Department and Water Department. Having Jason being able to float between these town departments will help each department and create efficiency from a budget perspective.
4. **Department Budgets** – The Department Heads have been working on their budget projections for 2023. A first reading of the 2023 budget will be introduced at the Council meeting. Continued work will occur during October and November to make any final adjustments.
5. **Sidewalks letter** – I have worked with Dave Lambros and developed a letter to be sent to homeowners that need to fix their sidewalks. Given the time of the year, I may extend the ninety period in the letter to include up to May 15<sup>th</sup> of 2023 as getting contractors and concrete up here this time of year with weather changing may be difficult. Any feedback is appreciated.

7.N. **Streets & Sidewalks**- S. Stevenson reports: No meetings. Tek Seal will begin crack seal within 2 weeks.

7.O. **Park Board** – J. Thomas reports for T. Pieratt: explains the Park Board request for permission to apply for Mylander Grant for Community Park playground replacement.

S. Smith makes motion to allow Park Board to apply for Mylander Grant; second by A.M. Eaton. All in Favor Motion Passed.

7.P. **Mayor's Financial Report**- Mayor Ehrbar reports:

Mayor's Court report submitted by Rosalyn Ahner

October 3, 2022: For the month of September 2022 the court collected a total of \$1845.00: \$60.00 Computer Fund, \$60.00 Court Improvement Fund, \$18.00 Library Fund, \$227.50 Other Costs. \$1616.00 General Fund. All funds collected were from payment plans and fines. State was paid \$ 402.50: \$54.00 Victims of Crime, \$170.00 HB1 (state indigent support fund), \$0.00 State Bond Surcharge, \$3.50 Drug Law Enforcement/Justice Program Services.

Erie County Municipal was paid \$1.50

Indigent Drivers Alcohol Treatment Fund \$1.50. Bank / Online payment expenses totaled: \$65.67 (Credit Card & US Bank service fee). Court has paid a total of \$8471.00 to the Village General Fund in 2022. Court has paid a total of \$23,133 to the Village General Fund in 2021. Court has paid a total of \$14352.46 to the Village General Fund in 2020.

Court has paid a total of \$33837.90 to the Village General Fund in 2019.

Court has paid a total of \$31425.03 to the Village General Fund in 2018.

There are currently 01 cases pending for 2021

2022 – 43 tickets issued

2021 – 98 tickets issued

2020 – 37 tickets issued

2019 – 120 tickets issued

2018 – 157 tickets issued

7.Q. **Legal-** D. Lambros reports: First Resolution on First Reading; Steve mentioned work done on Reservation Application by Park Board. I made trash disposal at a rate of 32 cents (can change). On 1st Reading to review and correct.

7.R. **Treasurer** - L. Klonaris reports:  
Financials included in Council packets

Preparation for Temporary Appropriations has begun. Legislation on first reading.

I would like to request a motion for approval to pursue financing from Civista Bank for the Lakeview, Crestview, Fairview road assessment.

Motion for approval to pursue financing from Civista Bank made by s. Stevenson; second by J. Wolfe. All in Favor. Motion Passed.

I would like to request a motion for disposal of the listed items found in Council packet.

Motion to dispose of listed items made by A.M. Eaton; second by J. Wolfe. All in Favor. Motion Passed.

I would like to request a motion to approve the Halloween Trick –Or–Treat Date:  
Sunday, October 30 from 4 pm – 7 pm or Saturday, October 29 from 4 – 7 pm

Motion to approve Halloween Trick-or-Treat on Saturday October 29 from 4-7 PM made by S. Stevenson; second by A.M. Eaton. All in Favor. Motion Passed.

7.S. **Telecommunications Oversight and Development Committee-** J.Wolfe Reports: No Meetings.

(next legislation numbers O – 25 and R - 10)

#### 9.0 First Readings:

**9.1 RESOLUTION NO. 2022 – R - \_\_\_\_\_ : A RESOLUTION DECLARING THAT CERTAIN LANDS KNOWN AS KAEMPFE LANE, KELLEYS ISLAND, OHIO, UNDERLYING LAKE ERIE AND LOCATED WITHIN THE TERRITORIAL LIMITS OF THE VILLAGE OF KELLEYS ISLAND, OHIO, ARE NOT NEEDED FOR DEVELOPMENT OR IMPROVEMENT.**

(INTRODUCED BY: MAYOR RONALD E EHRBAR)

Motion to suspend the three reading rule,  
RC: A.M. Eaton\_\_\_\_\_, S. Stevenson\_\_\_\_\_, S. Smith\_\_\_\_\_, M. Gaither\_\_\_\_\_, J.Wolfe\_\_\_\_\_, G.Finger\_\_\_\_

Motion to pass,  
RC: A.M. Eaton\_\_\_\_\_, S. Stevenson\_\_\_\_\_, S. Smith\_\_\_\_\_, M. Gaither\_\_\_\_\_, J.Wolfe\_\_\_\_\_, G.Finger\_\_\_\_

Goes to Second Reading

**9.2 ORDINANCE NO. 2022 – O - \_\_\_\_\_ : AN ORDINANCE AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO AN AGREEMENT TO PROVIDE EPA REQUIRED WATER TESTING TO CAMP PATMOS AND DECLARING AN EMERGENCY**

(INTRODUCED BY: MAYOR RONALD E EHRBAR)

Motion to suspend the three reading rule,  
RC: A.M. Eaton\_\_\_\_\_, S. Stevenson\_\_\_\_\_, S. Smith\_\_\_\_\_, M. Gaither\_\_\_\_\_, J.Wolfe\_\_\_\_\_, G.Finger\_\_\_\_

Motion to pass,  
RC: A.M. Eaton\_\_\_\_\_, S. Stevenson\_\_\_\_\_, S. Smith\_\_\_\_\_, M. Gaither\_\_\_\_\_, J.Wolfe\_\_\_\_\_, G.Finger\_\_\_\_

Goes to Second Reading

S. Wermuth clarifies 9.2 Legislation: Camp Patmos is being required by EPA to have a Class 2 Operator to test water 3X a day. They have requested our Class 2 Operator for testing and will pay for.

S. Smith questions insurance and liability.

D. Lambros will contact insurance company. Will make phone call on Monday.

S. Wermuth states that they are willing to bring samples to us.

S. Smith asks and our Class 2 Operator does the test? How do we trust their operator.  
S. Wermuth states that if Council wants we will go collect samples to test.

**9.3 ORDINANCE NO. 2022 – O - \_\_\_\_\_; AN ORDINANCE AMENDING & 96.20 ENTITLED “FACILITIES WHICH MAY BE RESERVED “AND & 96.21 ENTITLED RENTAL FEES OF THE KELLEYS ISLAND CODIFIED ORDINANCES**

(INTRODUCED BY: MAYOR RONALD E EHRBAR)

Motion to suspend the three reading rule,

RC: A.M. Eaton \_\_\_\_\_, S. Stevenson \_\_\_\_\_, S. Smith \_\_\_\_\_, M. Gaither \_\_\_\_\_, J.Wolfe \_\_\_\_\_, G.Finger \_\_\_\_\_

Motion to pass,

RC: A.M. Eaton \_\_\_\_\_, S. Stevenson \_\_\_\_\_, S. Smith \_\_\_\_\_, M. Gaither \_\_\_\_\_, J.Wolfe \_\_\_\_\_, G.Finger \_\_\_\_\_

Goes to Second Reading

**9.4 ORDINANCE 2022 - O - \_\_\_\_\_; AN ORDINANCE TO MAKE TEMPORARY APPROPRIATIONS FOR THE MONTHS OF JANUARY, FEBRUARY, MARCH, 2023 AND DECLARING AN EMERGENCY.**

(Introduced by Mayor Ronald Ehrbar)

Motion to suspend the three reading rule,

RC: A.M. Eaton \_\_\_\_\_, S. Stevenson \_\_\_\_\_, S. Smith \_\_\_\_\_, M. Gaither \_\_\_\_\_, J.Wolfe \_\_\_\_\_, G.Finger \_\_\_\_\_

Motion to pass,

RC: A.M. Eaton \_\_\_\_\_, S. Stevenson \_\_\_\_\_, S. Smith \_\_\_\_\_, M. Gaither \_\_\_\_\_, J.Wolfe \_\_\_\_\_, G.Finger \_\_\_\_\_

Goes to Second Reading

**9.5 ORDINANCE NO. 2022 – O - \_\_\_\_\_; AN ORDINANCE AUTHORIZING THE CLERK/TREASURER TO PAY INVOICES IN THE AMOUNT OF \$22,802.75 TO RS&H FROM THE FAA-AIRPORT IMPROVEMENT FUND # 4201 AND DECLARING AN EMERGENCY**

(INTRODUCED BY: MAYOR RONALD E EHRBAR)

Motion to suspend the three reading rule,

RC: A.M. Eaton \_\_\_Y\_\_\_, S. Stevenson \_\_\_2\_\_\_, S. Smith \_\_\_Y\_\_\_, M. Gaither \_\_\_Y\_\_\_, J.Wolfe \_\_\_1\_\_\_, G.Finger \_\_\_Y\_\_\_

Motion to pass,

RC: A.M. Eaton \_\_\_2\_\_\_, S. Stevenson \_\_\_Y\_\_\_, S. Smith \_\_\_Y\_\_\_, M. Gaither \_\_\_Y\_\_\_, J.Wolfe \_\_\_1\_\_\_, G.Finger \_\_\_Y\_\_\_

**10.0 Second Readings:**

**11.0 Third Readings & Emergencies:**

12. **Items from the Mayor:** Resignation Letter – Claudia Brown  
Appointment of Mary Doe to Cemetery  
Planning Commission – Appoint Alternate: Tim Coleman  
(due to untimely death of alternate Bob Maier)  
Transfer Station – Fall Hours Beginning Nov. 1, 2022

13. Items from Council:

S. Stevenson asks if we need to take any action concerning R. Maust purchasing generator. R. Maust states his decision to go with Fresch Electric. S. Stevenson, No. Two quotes are similar but Fresch has added an additional \$8000. R. Maust explains his choice of Fresch Electric over Great Lakes. Much discussion.

Motion made by S. Stevenson to approve purchase of generator from Great Lakes; second by M. Gaither.  
All in Favor. Motion Passed.

S. Smith questions M. Gaither on turning over Transfer Station billing to new person, D. Divoll. S. Wermuth states that D, Divoll will also be collecting contacts for a more efficient billing system.

S. Smith states that S. Wermuth has spent a lot of time working on incorporating budgets into appropriations. Should be working on using actual not historical figures. S. Wermuth explains how we incorporate actual and historical and come up with a workable budget. S. Smith asks if we have reconciled the two, actual and historical? S. Wermuth answers yes.

14. Old Business

15. Public Comment:

T. Trumpower asks when Harbor Lane will be completed? S. Stevenson states that plan is to tar & chip next year on either end.

T. Trumpower states that on August 12 she made a list of numerous street signs that are missing. Where are they? Who took them down? Missing all summer. Forest Lane never had one. House at corner of Forest Lane has no house number and there is no street sign. If there was an emergency, someone unfamiliar with island would have no information on location. Thought maybe they were taken down to be replaced? Are they important to safety? Division & Lakeshore signs are broken / breaking.

S. Stevenson responds; my responsibility, we will get it together.

T. Trumpower notes that Harbor heading East has no center line.

S. Stevenson adds that it is not actually wide enough for a double line.

D. Lambros replies that we can always do a single line but, can't do double. Single line will allow for passing.

S. Stevenson is requested by Mayor Ehrbar to conduct a committee meeting.

M. Mielke requests an explanation of sewer system lines being talked about. S. Wermuth responds that he has been working with EPA. Right now we have no system. We have 6 package plants serving businesses which according to EPA numbers are being overtaxed. If we are shut down, businesses will be closed. Trying to upgrade and build infrastructure to retain business.

R. Ahner voices complaint of weeds overgrown. S. Stevenson states that there is an Ordinance about weeds when there is a dwelling on property. D. Lambros states that if it is on a Village right of way it is the Village responsibility.

R. Maust requests a waiver of the rental fee for the Town Hall to provide a dinner for those that work and volunteer on Safety Services.

Motion to waive fee for Safety Services made by S. Smith; second by M. Gaither.

All in Favor. Motion Passed.

16. New Business:

17. Correspondence:

18. Motion to adjourn,

RC: A.M. Eaton \_\_2\_\_, S. Stevenson \_\_Y\_\_, S. Smith \_\_Y\_\_, M. Gaither \_\_Y\_\_, J. Wolfe \_\_Y\_\_, G. Finger \_\_1\_\_

Meeting Adjourned At: 10:46



Lisa M Klonaris, Clerk-Treasurer



Mayor Ronald E. Ehrbar