

Minutes for the Regular Council Meeting held on March 12, 2022 at 10 am

1.0 Mayor Ehrbar calls council to order –

RC: G.Finger__Y__, A.M. Eaton__Y__, S. Stevenson__Y__, S. Smith__Y__, M. Gaither__Y__, J.Wolfe__Y__

2.0 All rise for the Pledge of Allegiance to the Flag

Mayor Ehrbar welcomes new Council Members: Mary Gaither, Scot Smith, Max Eaton

Mayor Ehrbar makes a recommendation to reappoint G. Finger as Council Pro Temp.

S. Stevenson motions to appoint G.Finger Council Pro Temp; second by J. Wolfe.

All in Favor. Motion Passed.

4.0 Discussion and/or amendments to the December 11, 2021 Council minutes. Motion to accept/amend the Minutes as presented,

RC: G.Finger__Y__, A.M. Eaton__Y__, S. Stevenson__Y__, S. Smith__Y__, M. Gaither__Y__, J.Wolfe__Y__

4.1 Discussion and/or amendments to the December 14, 2021 Special Council Meeting minutes. Motion to accept/amend the Minutes as presented,

RC: G.Finger__Y__, A.M. Eaton__Y__, S. Stevenson__Y__, S. Smith__Y__, M. Gaither__Y__, J.Wolfe__Y__

5.0 Discussion of Pay Ordinance No. 1215: Motion to accept the Pay Ordinance as written,

RC: G.Finger__Y__, A.M. Eaton__Y__, S. Stevenson__Y__, S. Smith__Y__, M. Gaither__Y__, J.Wolfe__Y__

5.5 Guest Speaker: Pat Seeholzer unable to attend due to weather. Mayor Ehrbar fills in for P. Seeholzer thanking Fire Dept., Joel Byer and G. Finger for the assistance with her house fire.

6.0 Guest Speaker: SAFEbuilt N/A delayed until April meeting due to weather.

7.0 Committee Reports

7.A. Police - Chief Craig reports:

December 11th, 2021 – March 12th, 2022

Report(s) = 07

Department Phone Call(s) = 379

Arrest(s) or Charge(s) = 01

Reason(s): Juvenile Complaint

Traffic or M/M Ticket(s) = 01

Reason(s): No Plates

Warning(s) = 10

Reason(s): Speed, Stop Signs, No Plates, Expired Plates

Accident(s) = 00

Reason(s):

House/Business Check(s) = 3,438

Reason(s): Winter Business & House Checks

Boat Patrol (Activity) = 00

Reason(s):

Vehicle Lock-out(s) = 08

Reason(s): Locked keys in vehicle.

Assist w/other agencies = 16

Reason(s): KIEMS & KIFD.

7.B. Safety Committee – S. Smith, G. Finger: No meeting. No report.

7.C. EMS – Russ Maust reports: EMS Runs – 4 - Clinic Calls – 3

This was a good winter. Trainings continued throughout the winter without interruption. With last years EMR class, our winter time crew has greatly increased in size. With this amount of volunteer's we were able to put together a weekly fundraiser dinner throughout the month of February. This was an excellent opportunity for the community to come together and meet their EMS crew.

We are preparing to service all of the EMS vehicles in house. This will be done once the boat starts running so that supplies for this project may be brought over.

Cleveland Metro Hospital assisted the Fire Chief and myself in obtaining EMS instructor cards from the State of Ohio. This will allow us to assist or conduct EMS training under the guidance of Cleveland Metro Hospital.

Last months training was vehicle extrication training. This was a dual department training involving both the Fire Dept. and EMS. Training attendance was fantastic with many members flying over to attend. We would like to thank Brian Maust for donating a vehicle to be cut up. As always, I would like to praise and thank the volunteers of Kelleys Island EMS for their time and dedication.

Myself, R. Quinn and S. Wermuth met with Cleveland Metro in regards to the WAAS approach system. Will allow copters to land easier in inclement weather. Also, in beginning stages of a GPS system that will assist EMS.

Mayor Ehrbar: Thank You to the Danbury Twp. Fire Dept. for coming to assist with house fire.

7.D. Fire Dept.- Chief Skeans reports: Fire Runs – 2

The pagers that were ordered last year were received in January of this year. The Fire Dept. also acquired a programmer for these pagers. We were able to program them ourselves at a great savings. The radios that were ordered last year are expected to arrive in June. The EMS Dept. acquired the equipment to speed up the I AM Responding Program that allows pages to go to our personal cell phones. This will assist in speeding up response

times. While on the topic of communications, the EMS Dept. has successfully transferred over to the Fire radio frequency. All Fire and EMS radio traffic and pages are now conducted on the same radio channel. Over the course of this winter, representatives from the Fire and EMS Dept. attended Ice Rescue Training at the Marblehead Coast Guard Station. These trainings certified these personnel to perform ice rescues. After attending these classes, it was found that we are lacking in some critical equipment and that other equipment is badly outdated. Some smaller pieces of equipment were purchased by the EMS Assoc. and we are working with the Village Administrator to purchase the larger pieces. We should be fully equipped for ice rescues by next winter. We will also continue to send personnel to the Marblehead Coast Guard station for training when available and we are also now capable of performing these trainings in house once we have ice again.

As I am sure that you are all aware that there was a large fire on E. Lakeshore Dr. With additional personnel that we acquired from last years fire training and the trainings that we have had, it is very clear that the Fire Dept. is vastly improving. We as a department were able to successfully prevent this fire from continuing to spread and were able to extinguish it. The home is salvageable and many of the homeowner's personal effects were saved. We would like to thank Gary Finger and Joel Byer for assisting the Fire Dept. We would like to thank the community of Kelleys Island for their support.

It was noted that some of Firefighters had some ill-fitting gear. New boots, gloves and helmets were ordered for those that were in need. No ETA has been given for this order, but all efforts have been made to remedy the situation.

The State of Ohio has issued a Burn Ban for open burns. No open burning may happen during the months of March, April and May. We will evaluate open burns in June.

7. D.5 Water Department – Brandon Evans reports: Brandon N/A; Mayor Ehrbar presents report:

1. The water department is finishing up winter projects. We have taken down all 3 filter units and cleaned them of any build up sludge. While doing this we have been replacing any valves or gaskets that needed replaced.
2. In February 2022 the water department pumped out 814,000 gallons of water. Compared to 552,100 gallons of water in February 2021.
3. At the end of 2021 we had Ohio Drilling Company come and take one of our raw water pumps out to be gone over and replace any worn out parts. They are on schedule to have the pump done by mid-March. There are 3 raw water pumps, and we will have all 3 gone over.
4. This is the year of chemical ordering. Chemical prices like everything else has gone up drastically. We normally spend around \$20,000 when we order chemicals. I will be working with our supplier to see where we will land this year. There is a major shortage of chlorine. We have 4 full cylinders on hand now. This should without a problem take us to the fall. I will be working with Sal Chemical to see if he will be able to get us more or if we will need to investigate switching to Sodium Hypochlorite if that is even possible.
5. Supply chain issues are still a challenge with getting equipment and replacement parts we need. We are trying to order far enough ahead so this do not cause any issues.
6. We will be start meter reading for the first quarter water bills soon.

7.E. Finance – A.M. Eaton, J. Wolfe: A.M. Eaton reports as of March 1, 2022 there is \$261,548.93 in the General Fund. The Village has received \$109,000.00 and some change. A Finance Meeting was held in February to discuss 2022 Permanent Appropriations.

A.M. Eaton request to Council a motion to waive the rental fee of the Community Park Pavilion for a pet clinic-care day. Motion made by G. Finger to waive rental fee; second by S. Stevenson. All In Favor. Motion Passed.

7.F. Lands & Buildings – G. Finger, M. Gaither: G. Finger reports that everything seems to be in order. Met with Park Board members to discuss planning and things that need attention. Waiting on boat to resume projects and have all heating and cooling systems checked.

7.G. Airport – J. Wolfe, S. Stevenson: J. Wolfe reports that he has been meeting with the FAA and State regarding the new Airport lighting. Environmental Impact Study will be going on at Monaghan Road. Have a call set-up for Monday or Tuesday next week to further discuss the funding for the lighting project.

7.H. Planning Commission – J. Wolfe reports: No Report. Meeting scheduled for May 18, 2022.

7.I. Design Review Board – R. Maust: No meeting. No report. Multiple applications coming up.

7.J. Board of Zoning Appeals – Gary Finger: No meeting. No report.

7.K. Transfer Station – M. Gaither, S. Smith: M. Gaither reports no meeting. 2022 Transfer Station Fee billing was sent out on March 1, 2022.

7.L. Village Administrator – S. Wermuth reports:

1. Lisa and I have been working with Frontier to upgrade our phone system to VOIP (Voice Over IP). Historically, our phonelines have been split between Frontier and First Comm. This move will put everything under Frontier and reduce our phone costs. Also, with this technology we can have automated attendant, voicemail, and the ability to forward call to an individual's cell phone if desired.
2. We received the official notification of award for our Investing in Ohio's FUTURE grant of \$250,000. This is for the planning and design of the public sewer system on the island. The total cost for planning and design in \$984,000.

3. Nathanael Jonhenry and I had a great call with the Ohio EPA regarding their funding opportunities for the public sewer project. Some are grant programs and some are zero interest loans. We will continue these conversations and begin applications as soon as possible. I will work with Dave Lambros to see if any enabling legislation is needed as we move forward.
4. The Mayor and I worked with Nathanael Jonhenry and Sen. Gavarone is supporting a \$1 million request in the State Capital Budget for the E. Lakeshore Shoreline Project. We also received notification from the Ohio Dept, of Natural Resources that they are supportive as well. Rep. DJ Swearingen has expressed his support as well.
5. I received training on the GIS system to tie into our addresses on the island. If an individual buys an undeveloped lot, we enter the parcel number, and the system assigns the address. As we continue to build out the GIS system for the Village this will aid our safety services with correct addresses. The Water Dept. has been using GIS software and Erie County confirmed they can upload this into the county GIS system.
6. The Mayor, Bill Minshall, Dave Lambros, and I met with SAFEbuilt, a company that provides both state building code inspections for both commercial and residential as well as local zoning codes. We will present the proposal presented by SAFEbuilt at the Council meeting for First Reading and John Cheatham will be present to answer any questions.
7. The Mayor, Lisa, I and the Department Heads are meeting every month the Monday before Council meeting. This is an effort to share what everyone is working on and coordinating our work efforts. As the summer season approaches, we want to make sure we have good communication and coordination between the departments.
8. I am participating in the Great Lakes Islands Alliance and have been on a couple calls. There are over 70 islands in all the Great Lakes. This is a good way to listen to what other communities like ours are doing to advance their communities, what problems they are dealing with and how we can work together.
9. We continue to seek funding for the Huntington Lane waterline. I am working with our District 5 Rep. to apply for emergency use funds.
10. The WENS (emergency alert system) continues to grow. I am working with the ferry boat line to be advised when shut downs happen due to weather or other conditions so we can get notice out quickly.
11. We are looking at either hiring a part-time employee to just attend to the cemetery mowing or contract it out. I did receive one proposal for contracting. I would like to post again this spring just to see if we get additional proposals.

7.M. **Streets & Sidewalks-** S. Stevenson, A.M. Eaton: S. Stevenson reports no meeting. States that when boats run need to get Precision to give us a plan for needed road work.

7.N. **Park Board** – T. Pieratt reports: that both the Memorial Park and the Kelleys Island Community Park are in need of playground equipment repair / replacement. Tom requests a motion to allow the Kelleys Island Park Board apply for three grants to acquire money for playground replacement in the Community Park and upgrades / repairs in the Memorial Park: T-Mobile (\$50,000), PEP (\$1000), Erie MetroParks (approx.. \$2000 - \$4000). Motion made by S. Stevenson to allow applying for all three grants; second by A.M. Eaton. All in Favor. Motion Passed.

7.O. **Mayor's Financial Report-** Mayor Ehrbar reports: Mayor's Court report submitted by Rosalyn Ahner March 2022: For the months of Dec. 2021, Jan, Feb. 2022 the court collected a total of \$3305.00: \$40 Computer Fund, \$40 Court Improvement Fund, \$12 Library Fund, \$1609.50 Other Costs. \$3324.00 General Fund. All funds collected were from payment plans and fines. State was paid \$ 245.50: \$45 Victims of Crime, \$129 HB1 (state indigent support fund), \$0.00 State Bond Surcharge, \$14.00 Drug Law Enforcement/Justice Program Services. Erie County Municipal was paid \$7.50
 Indigent Drivers Alcohol Treatment Fund \$7.50. Bank / Online payment expenses totaled: \$203.97 (Credit Card & US Bank service fee). Two Bonds are being held at this time. Court has paid a total of \$912.00 to the Village General Fund in 2022. Court has paid a total of \$23133.00 to the Village General Fund in 2021. Court has paid a total of \$14352.46 to the Village General Fund in 2020.
 Court has paid a total of \$33837.90 to the Village General Fund in 2019.
 Court has paid a total of \$31425.03 to the Village General Fund in 2018.
 There are currently 04 cases pending for 2021
 There are currently 18 cases / tickets pending going back to 2002.

2022 – 0 tickets issued
 2021 – 98 tickets issued
 2020 – 37 tickets issued
 2019 – 120 tickets issued
 2018 – 157 tickets issued

7.P **Legal-** D. Lambros reports: Kelleys Island Chamber of Commerce has submitted an Intention to Lease for the Goliath House. Lease commencing on May 1, 2022 and ending October 31, 2022. \$500 / month for 6 months. Need a motion to accept their request.
 Motion made by S. Stevenson to accept KICC as lessor and draw up an official Lease Agreement; second by A.M. Eaton. All in Favor. Motion Passed

7.Q Treasurer - L. Klonaris reports: Financials included in Council Packets. 2021 Year has been closed. All reports have been submitted. Copies of Year End Financials can be viewed at the Village Office.
2022 Permanent Appropriations are on 1st Reading.
Assistant to the Clerk-Treasurer job position was posted on December 1st. Sue is planning on retiring in August 2022. Marlene Franklin has been hired to fill Sue Taylor's Part-Time position at the Village Office. Marlene will be training intermittently throughout the rest of Sue's employment.
We received confirmation and payment of \$60,000 + 3% payment from McKay for the Pierce Broadband Tower. Payment is due to Village of Kelleys Island annually in October of each year.
Transfer billing for 2022 has been mailed.

7.R. Telecommunications Oversight and Development Committee- J. Wolfe reports: Talked with Amplex. Will return to island when boat starts running. Myers Construction is group that has run fiber from their office to Marblehead Substation. Working on connecting to HWE fiber cable running across lake. Myers will be bringing construction trailer to work out of while on island. Some service, primarily businesses, will be done pretty quickly and some service by the end of April. To get on waiting list: 419-837-5015.

(next legislation numbers O – 01 and R - 01)

9.0 First Readings:

9.1 ORDINANCE NO. 2022 – O - _____: AN ORDINANCE ESTABLISHING A BASE RATESALARY RANGE FOR PAID FULL-TIME AND PART-TIME PERMANENT EMPLOYEES, ESTABLISHING COST OF LIVING INCREASES, REPEALING ORDINANCE NO: 2021-0-24

(INTRODUCED BY: MAYOR RONALD E EHRBAR)

Motion to suspend the three reading rule,

RC: G.Finger __, A.M. Eaton ____, S. Stevenson ____, S. Smith ____, M. Gaither ____, J.Wolfe __

Motion to pass,

RC: G.Finger __, A.M. Eaton ____, S. Stevenson ____, S. Smith ____, M. Gaither ____, J.Wolfe __

9.2 ORDINANCE NO. 2022 – O - _____: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BY AND BETWEEN THE VILLAGE OF KELLEYS ISLAND, OHIO (THE VILLAGE) AND COSGROVE JONHENRY LLC FOR PUBLIC POLICY AND LEGISLATIVE SERVICES NECESSARY TO OBTAIN FUNDING FOR VARIOUS PROJECTS ON KELLEYS ISLAND AND DECLARING AN EMERGENCY

(INTRODUCED BY: COUNCILMAN JOE WOLF)

Motion to suspend the three reading rule,

RC: G. Finger _1_, A.M. Eaton _2_, S. Stevenson __Y__, S. Smith __N__, M. Gaither __N__, J.Wolfe __Y__

Motion to suspend not passed. Moves to 2nd Reading.

Motion to pass,

RC: G.Finger __, A.M. Eaton ____, S. Stevenson ____, S. Smith ____, M. Gaither ____, J.Wolfe __

9.3 ORDINANCE NO. 2022-O- __: ANNUAL APPROPRIATION ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF KELLEYS ISLAND, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022, AND DECLARING AN EMERGENCY

(INTRODUCED BY COUNCIL MEMBER A. MAX EATON)

Motion to suspend the three reading rule,

RC: G.Finger _1_, A.M. Eaton __Y__, S. Stevenson __2_, S. Smith __Y__, M. Gaither __Y__, J.Wolfe _Y__

Motion to pass,

RC: G.Finger _1_, A.M. Eaton __2_, S. Stevenson __Y__, S. Smith __Y__, M. Gaither __Y__, J.Wolfe _Y__

10.0 Second Readings:

10.1 **ORDINANCE NO. 2021 – O - _____ : AN ORDINANCE AMENDING THE SALARY FOR THE POSITION OF ZONING INSPECTOR TO \$18,000.00 IN THE VILLAGE OF KELLEYS ISLAND, OHIO. (INTRODUCED BY: MAYOR RONALD E EHRBAR)**

Motion to suspend the three reading rule,

RC: G.Finger____, A.M. Eaton____, S. Stevenson____, S. Smith____, M. Gaither____, J.Wolfe____

Motion to pass,

RC: G.Finger____, A.M. Eaton____, S. Stevenson____, S. Smith____, M. Gaither____, J.Wolfe____

10.2 **ORDINANCE NO. 2021 – O - _____ : AN ORDINANCE ACCEPTING THE FOREST LANE WATERLINE AND EASEMENT IN THE VILLAGE OF KELLEYS ISLAND, OHIO (INTRODUCED BY: MAYOR RONALD E. EHRBAR)**

Motion to suspend the three reading rule,

RC: G.Finger____, A.M. Eaton____, S. Stevenson____, S. Smith____, M. Gaither____, J.Wolfe____

Motion to pass,

RC: G.Finger____, A.M. Eaton____, S. Stevenson____, S. Smith____, M. Gaither____, J.Wolfe____

11.0 Third Readings & Emergencies:

THE FOLLOWING REQUEST SUSPENSION OF THE THREE READING RULE TO ALLOW PASSAGE TODAY: N/A

Items from the Mayor: March 12, 2022

State of the Village:

The village finances are in good shape. As of 12/31/2021 our General Fund is at \$330,177 and our total funds amount including the Water Dept is at \$1,972,108. We are receiving a record number of visitors to the island which is told by many indicators. To mention a couple, KI Resort Tax for 2021 the village will receive approximately \$205,000, our largest amount ever, and a Lodging tax of approximately \$36,000. Erie County, Lodging Tax was up 91% in 2021 over 2020 and 2% under the numbers for 2019. Kelleys has fared well with COVID and Erie County is recovering too. Despite the numbers let's hope the current inflation, fuel pricing, does not affect the coming season.

In your packet you will find an update for the Golias House from Health Commissioner Pete Schade. In yesterdays Sandusky Register there was an article discussing the Golias House.

Now I will announce the Board and Committee members.

Planning Commission

Kirt Zettler, Kirt Kraus

Board of Zoning Appeals

Jen Parry

Park Board

Julie Thomas (School Board appointed)

Cemetery Board

Rick Holmes, Cindy Herndon taking Charles Herndon Place

Design Review Board

Knut Lahrs, Don Gilles, Council Representative; Mary Gaither

Refuse Board

Mary Gaither, Scot Smith, Ron Doe

Letter from Kelleys Island Chamber of Commerce / Office Rental: Motioned on and passed during D. Lambros Legal Report.

Request Waiver / KI Clean-Up: Mayor Ehrbar discusses a waiver request for the Kelleys Island Field Station to use Village Pavilion on May 8, 2022 for the KI Clean-Up Day event.

G. Finger motions to waive fee for the rental of Village Pavilion for Kelleys Island Field Station / KI Clean-UP event; second by A.M. Eaton. All in Favor. Motion Passed.

12. **Items from Council:** S. Smith mentions CPI rate being capped at 3%. Concern due to inflation.

13. Old Business

15. Public Comment:

Leslie Korenko questions the need for another generator in the area of Town Hall, Police and Water Dept. Already have a large generator at Water Dept. that should be adequate to handle all.

Jim Erne expresses concern and poses questions about the demolition of the playground located in KI Community Park. Who gave the order to demolition playground? Did this decision go to Council? Did this decision go through Park Board?

G. Finger states that playground has begun being dismantled due to recommendation from insurance company. No, it did not go through Council.

S. Wermuth states that Public Entities Pool conducted an inspection and noted that the structure needed replaced or taken down. The structure is now over 40 years old and no replacement parts are available. Village would be liable if someone was hurt. Suggested to remove and replace.

T. Pieratt states that the plan is to get the grant money to replace and repair Memorial Park playground. Once that is completed we will continue to work on getting a new structure at KI Community Park.

S. Wermuth adds Memorial Park is still new enough to find replacement parts. The idea for KI Community Park is to place multi-generational equipment.

Will new playground be in same spot? T. Pieratt states that it will be placed in same footprint. Memorial Park will be up and running and KI Community Park should be ready by possibly mid-summer.

Jim Erne asks about decision to move Memorial out of downtown. T. Pieratt responds that he knows nothing about any decision to move the Memorial. G. Finger states that the conversation of moving the Memorial was just an idea, brainstorming.

No plans to do so.

16. New Business:

17. Correspondence:

17.1 Executive Session / Council; Mayor Ehrbar announces that all public attendants must exit for Executive Session. D. Lambros announces that the agenda for Executive Session is hiring of Police Chief and property purchase.

18. Motion to adjourn,

RC: G.Finger__1__, A.M. Eaton__2__, S. Stevenson__Y__, S. Smith__Y__, M. Gaither__Y__, J.Wolfe__Y

Meeting Adjourned At: 11:27 AM



Lisa M Klonaris, Clerk-Treasurer



Mayor Ronald E. Ehrbar