

Minutes for the Regular Council Meeting held on December 11, 2021 at 10 am

1.0 Mayor Ehrbar calls council to order – RC:

G.Finger __Y__, E.Longbrake __Y__, S. Stevenson __Y__, G. Ritchie __Y__, P.Seeholzer __Y__, J.Wolfe __Y__

2.0 All rise for the Pledge of Allegiance to the Flag

3.0 Mayor’s Court / Presentation by Chris Ashley – Kelleys Island State Park: Chris requests that Council considers allowing the use of Village properties adjacent to airport to plant for the pollinator project. A 10 year agreement is being requested. G. Finger requests a copy of agreement to review. C. Ashley also states that anyone that has property that they would consider for use. R. Ehrbar solicits public to consider their properties and yards. Letter and map distributed to all council.

4.0 Discussion and/or amendments to the November 13, 2021 Council minutes. Motion to accept/amend the Minutes as presented,

RC: G.Finger __Y__, E.Longbrake __Y__, S. Stevenson __Y__, G. Ritchie __Y__, P.Seeholzer __Y__, J.Wolfe __Y__,

5.0 Discussion of Pay Ordinance No. 1214: Motion to accept the Pay Ordinance as written,

RC: G.Finger __Y__, E.Longbrake __Y__, S. Stevenson __Y__, G. Ritchie __Y__, P.Seeholzer __Y__, J.Wolfe __Y__

7.0 Committee Reports

7.A. **Police** - Chief Craig reports:

November 13th, 2021 – December 11th, 2021

Report(s) = 05

Department Phone Call(s) = 105

Arrest(s) or Charge(s) = 03 Reason(s): Unauthorized use of M/V & Criminal Trespassing, Felony Warrant (OCSO)

Traffic or M/M Ticket(s) = 01 Reason(s): No License Plates

Warning(s) = 05 Reason(s): Speed, Stop Sign, No License Plates, Disorderly Conduct (X2)

Accident(s) = 01 Reason(s): Failure to Control

House/Business Check(s) = 892 Reason(s): Winter

Boat Patrol (Activity) = 00 Reason(s): Storage

Vehicle Lock-out(s) = 00 Reason(s):

Assist w/other agencies = 08 Reason(s): KIEMS & KIFD.

7.B. **Safety Committee** – P. Seeholzer; no meeting; no report

7.C. **EMS** – Russ Maust reports: EMS Runs – 6, Clinic Calls – 3

Total EMS runs to date – 115

Total Clinic Calls to date – 98

The volunteer was held last month and was a wonderful event for the Fire and EMS departments. I would like to thank Council for waiving the fees associated with the use of the town hall.

The new Zoll monitor has arrived. It has been programmed and is now in service. This was made possible by the generous donations of many Villagers and the hard work of the EMS Association. We have also acquired an automatic vent device and two blood gas CO detectors. One of these has been placed in service with the original Zoll monitor and the other has been donated to the Fire Department. With all of the equipment acquisitions that the EMS Association has made this year, we have made great strides in improving- the capabilities of Kelleys Island EMS.

Last month’s training was cancelled due to unforeseen circumstances. This month’s training will be run reviews with our Medical Control Doctor. As always, I would like to praise and thank the volunteers of Kelleys Island EMS. I would also like to thank the Council at large for their tireless efforts at keeping this island a safe, successful, and prosperous community. It has been a pleasure to work with all of you.

7.D. **Fire Dept.** – Chief Skeans: Vasu is scheduled to switch EMS department from the Police radio frequency. Ten new pagers programmed with the Fire Department frequency have been received and distributed. The Hancock Wood grant was approved. We received \$7200. This money has been utilized to acquire up to date radios for the Fire Department.

The park downtown was successfully decorated, and the tree lighting ceremony was a great success. We would like to thank everyone who made this possible.

Weather conditions are continually evaluated and open burning permit season is still open. Permit applications are available at the Village Administration Building. Open burning may proceed with the approval of an application.

This was a banner year for training and team development. I would like to thank all members of the Fire Department for their dedication to the improvement of the Fire Department.

7.E. **Finance** – G. Ritchie; no report

7.F. **Lands & Buildings** – G. Finger; no report

7.G. **Airport** – J. Wolfe; no report Meeting scheduled for 12/14/21 to discuss lighting project and marking runway.

7.H. **Planning Commission** – J. Wolfe; no report

7.I. **Design Review Board** – R. Maust; no meeting, no report

7.J. **Board of Zoning Appeals** – Gary Finger; no report

7.K. **Transfer Station** – E. Longbrake; no report

7.L. **Village Administrator** – S. Wermuth reports:

1. **OPWC Grant** – The OPWC grant has been submitted. This is to replace the waterline on Huntington Road. In conversation with Erie County Regional Planning and OPWC District 5 Rep., if we do not get funding, we may be eligible for emergency funding since there have been so many line breaks. I will stay in touch with these offices as the process moves forward.

2. **Invest in Ohio's FUTURE Grant** – I reached out the Jack Farschman, Erie County Engineer to see if he has heard anything about these grants. He shared we probably will not hear anything until February. This was for the planning of the Village public sewer system.

3. **Park Board** – I am working with Tom to submit the T-Mobile grant that Joe Wolfe presented to replace the playground equipment at Memorial Park. We will be seeking other grant sources for the Pavilion playground equipment moving to a multi-generational approach.

4. **Village phones** – Lisa and Sue have shared that our current phone lines throughout the Village Office and Departments are broken up between two vendors. I am working with Frontier to get this all-in-one account and upgrade to VoIP which allow us to implement auto attendant and other features that will help us work more efficient.

5. **GIS Training** - This past Thursday we participated in a training webinar on the GIS system through the Erie County Auditor's Office. This will help us with a variety of functions in the Village such as water, sewer, fire hydrants, police call outs, house numbers etc. I have been asked to represent the Village on the GIS Board as well.

6. **NFIP** - I am researching the National Flood Insurance Program to see what options the Village has to participate in the program and what value it can bring to us as we work to protect the shoreline and our roads.

7.M. **Streets & Sidewalks** - S. Stevenson; no report

7.N. **Park Board** – T. Pieratt; no report

7.O. **Mayor's Financial Report**- Mayor Ehrbar reports: Mayor's Court report submitted by Rosalyn Ahner December 3, 2021: For the month of November 2021 the court collected a total of \$2060.00: \$30 Computer Fund, \$30 Court Improvement Fund, \$9 Library Fund, \$104.00 Other Costs. \$1884.00 General Fund. All funds collected were from payment plans and fines. State was paid \$104: \$27 Victims of Crime, \$70 HB1 (state indigent support fund), \$0.00 State Bond Surcharge, \$7 Drug Law Enforcement/Justice Program Services.

Erie County Municipal was paid \$3

Indigent Drivers Alcohol Treatment Fund \$3. Bank / Online payment expenses totaled: \$71.52 (Credit Card & US Bank service fee). Two Bonds are being held at this time. Court has paid a total of \$20,721 to the Village General Fund in 2021. Court has paid a total of \$14352.46 to the Village General Fund in 2020.

Court has paid a total of \$33837.90 to the Village General Fund in 2019.

Court has paid a total of \$31425.03 to the Village General Fund in 2018.

There are currently 09 cases pending for 2021

There are currently 19 cases / tickets pending going back to 2002.

2021 – 98 tickets issued

2020 – 37 tickets issued

2019 – 120 tickets issued

2018 – 157 tickets issued

7.P **Legal** - D. Lambros reports 2) items on first Reading; waterline & salary; these shall remain on First reading

7.Q **Treasurer** - L. Klonaris reports:

Financials included in Council Packets.

BhmCpa has completed the 2019-2020 audit, copy of draft available to view.

Appropriations on Second Reading.

Assistant to the Clerk-Treasurer job position was posted on December 1st. She is planning on retiring on August 18, 2022.

The plan is to get someone that we can intermittently train over that time.

Waiting to get confirmation from Tim Fincham regarding the \$60,000 + 3% payment from McKay for the Pierce Broadband Tower.

Transfer of 80% Tap-In Fees for 2021, \$67,200.00, to the WDCIF (5102) has been completed.

7.R. **Telecommunications Oversight and Development Committee** - J.Wolfe reports: attended a meeting in Marblehead with Amplex regarding construction and underground pipe in some areas. For install a/o Support contact: 419-837-5015

7.T. **Shoreline Protection Committee** - E. Longbrake reports: no meeting.
Thanks Dave Lambros and Steve Wermuth for their support and assistance in applying for funding.

(next legislation numbers O – 25 and R - 15)

9.0 First Readings:

9.1 **ORDINANCE NO. 2021 – O - _____; AN ORDINANCE PROVIDING FOR THE APPOINTMENT OF A SOLICITOR FOR THE VILLAGE OF KELLEYS ISLAND, OHIO.**
(INTRODUCED BY: MAYOR RONALD E EHRBAR)

Motion to suspend the three reading rule,
RC: G. Finger __Y__ . E. Longbrake __Y__ , S. Stevenson __Y__ , G. Ritchie __1__ , P. Seeholzer __2__ ,
J. Wolfe __Y__

Motion to pass,
RC: G. Finger __Y__ . E. Longbrake __Y__ S. Stevenson __Y__ , G. Ritchie __1__ , P. Seeholzer __2__ ,
J. Wolfe __Y__

9.2 **ORDINANCE NO. 2021 – O - _____; AN ORDINANCE PROVIDING FOR THE APPOINTMENT OF A PROSECUTOR FOR THE VILLAGE OF KELLEYS ISLAND, OHIO.**
(INTRODUCED BY: MAYOR RONALD E. EHRBAR)

Motion to suspend the three reading rule,
RC: G. Finger __Y__ . E. Longbrake __Y__ , S. Stevenson __Y__ , G. Ritchie __1__ , P. Seeholzer __2__ ,
J. Wolfe __Y__

Motion to pass,
RC: G. Finger __Y__ . E. Longbrake __Y__ S. Stevenson __Y__ , G. Ritchie __2__ , P. Seeholzer __Y__ ,
J. Wolfe __1__

9.3 **ORDINANCE NO. 2021 – O - _____; AN ORDINANCE AMENDING THE SALARY FOR THE POSITION OF ZONING INSPECTOR TO \$18,000.00 IN THE VILLAGE OF KELLEYS ISLAND, OHIO.**
(INTRODUCED BY: MAYOR RONALD E EHRBAR)

e. Longbrake questions justification of tripling the salary. \$6000 to \$18,000

Motion to suspend the three reading rule,
RC: G. Finger ____ . E. Longbrake ____ , S. Stevenson ____ , G. Ritchie ____ , P. Seeholzer ____ , J. Wolfe ____

Motion to pass,
RC: G. Finger ____ . E. Longbrake ____ S. Stevenson ____ , G. Ritchie ____ , P. Seeholzer ____ , J. Wolfe ____

9.4 **ORDINANCE NO. 2021 – O - _____; AN ORDINANCE ACCEPTING THE FOREST LANE WATERLINE AND EASEMENT IN THE VILLAGE OF KELLEYS ISLAND, OHIO**

(INTRODUCED BY: MAYOR RONALD E. EHRBAR)

Motion to suspend the three reading rule,

RC: G. Finger____. E. Longbrake____, S. Stevenson____, G. Ritchie____, P. Seeholzer____, J. Wolfe____

Motion to pass,

RC: G. Finger____. E. Longbrake____ S. Stevenson____, G. Ritchie____, P. Seeholzer____, J. Wolfe____

10.0 Second Readings:

10.1 ORDINANCE NO. 2021 – O - _____ : AN ORDINANCE AMENDING SECTION 152.004 ENTITLED “DEFINITIONS” OF THE KELLEYS ISLAND CODIFIED ORDINANCES.
(INTRODUCED BY: MAYOR RONALD E EHRBAR)

Motion to suspend the three reading rule,

RC: G. Finger__Y__. E. Longbrake__Y__, S. Stevenson__Y__, G. Ritchie__Y__, P. Seeholzer__2__, J. Wolfe__1__

Motion to pass,

RC: G. Finger__Y__. E. Longbrake__Y__ S. Stevenson__2__, G. Ritchie__Y__, P. Seeholzer__1__, J. Wolfe__Y__

10.2 ORDINANCE NO. 2021 – O - _____ : AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BY AND BETWEEN THE VILLAGE OF KELLEYS ISLAND, OHIO (THE VILLAGE) AND HANCOCK-WOOD ELECTRIC COOPERATIVE, INC (HW) FOR STREET LIGHTING SERVICES.

(INTRODUCED BY: MAYOR RONALD E EHRBAR)

Motion to suspend the three reading rule,

RC: G. Finger__Y__. E. Longbrake__2__, S. Stevenson__1__, G. Ritchie__Y__, P. Seeholzer__Y__, J. Wolfe__Y__

Motion to pass,

RC: G. Finger__1__. E. Longbrake__Y__ S. Stevenson__2__, G. Ritchie__Y__, P. Seeholzer__Y__, J. Wolfe__Y__

10.3 ORDINANCE NO. 2021-O- _____ : ANNUAL APPROPRIATION ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF KELLEYS ISLAND, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022, AND DECLARING AN EMERGENCY.

(INTRODUCED BY COUNCIL MEMBER GREG RITCHIE)

J. Wolfe makes a Motion to Amend Appropriations to Temporary (Jan., Feb., Mar. 2022) and pass. Date will be changed to March 31, 2022.

Motion to suspend the three reading rule,

RC: G. Finger__Y__. E. Longbrake__2__, S. Stevenson__Y__, G. Ritchie__1__, P. Seeholzer__Y__, J. Wolfe__Y__

Motion to pass,

RC: G. Finger__Y__. E. Longbrake__2__ S. Stevenson__Y__, G. Ritchie__1__, P. Seeholzer__Y__, J. Wolfe__Y__

10.4 ORDINANCE NO. 2021 – O - _____ : AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BY AND BETWEEN THE VILLAGE OF KELLEYS ISLAND, OHIO (THE VILLAGE) AND SQUIRE, PATTON AND BOGGS (S,P,&B) FOR PUBLIC POLICY AND LEGISLATIVE SERVICES NECESSARY TO OBTAIN FUNDING FOR VARIOUS PROJECTS ON KELLEYS ISLAND AND DECLARING AN EMERGENCY

(INTRODUCED BY: COUNCILMAN JOE WOLF)

Motion to suspend the three reading rule,

RC: G. Finger____, E. Longbrake____, S. Stevenson____, G. Ritchie____, P. Seeholzer____, J. Wolfe____

Motion to pass,

RC: G. Finger____, E. Longbrake____, S. Stevenson____, G. Ritchie____, P. Seeholzer____, J. Wolfe____

11.0 Third Readings & Emergencies:

THE FOLLOWING REQUEST SUSPENSION OF THE THREE READING RULE TO ALLOW PASSAGE TODAY:

12. Items from the Mayor: Announcement of passing of Laura Jean Pohorence.

Presentation of Proclamation and plaque to P. Seeholzer for her many years of service to the Village of Kelleys Island.

13. Items from Council: G. Finger thanks E. Longbrake, G. Ritchie, and P. Seeholzer for their years of service.

14. Old Business

15. **Public Comment:**

16. New Business:

17. Correspondence

18. Motion to adjourn,

RC: G. Finger__2__, E. Longbrake__Y__, S. Stevenson__Y__, G. Ritchie__Y__, P. Seeholzer__1__, J. Wolfe__Y__
All in Favor; Motion Passed

Meeting Adjourned At:10:34



Lisa M Klonaris, Clerk-Treasurer



Mayor Ronald E. Ehrbar