

**Special Council Meeting: Thursday, October 7 at 10 am  
Minutes**

- 1.0 Mayor Ehrbar calls council to order – RC:  
P.Seeholzer\_\_Y\_\_, J.Wolfe\_Y\_\_, G.Finger\_Y\_\_, E.Longbrake\_Y\_\_, S. Stevenson\_Y\_\_, G. Ritchie\_Y\_\_
- 2.0 All rise for the Pledge of Allegiance to the Flag
- 4.0 Discussion and/or amendments to the September 9, 2021 Council minutes. Motion to accept/amend the Minutes as presented,  
RC: P.Seeholzer\_\_1\_\_, J.Wolfe\_Y\_\_, G.Finger\_Y\_\_, E.Longbrake\_\_2\_\_, S. Stevenson\_Y\_\_, G. Ritchie\_Y\_\_
- 5.0 Discussion of Pay Ordinance No. 1212: Motion to accept the Pay Ordinance as written,  
RC: P.Seeholzer\_Y\_\_, J.Wolfe\_1\_\_, G.Finger\_Y\_\_, E.Longbrake\_\_2\_\_, S. Stevenson\_Y\_\_, G. Ritchie\_Y\_\_

**Guest Speakers:** Erie County Sheriff Paul Sigsworth – notes that the Erie County Sheriff Department is always available to us. Addresses our need for a full-time officer to ensure the safety of officers and the community. Addresses the need for more than one officer per shift. “plan for the worst / hope for the best”. There are contingency plans in place to arrive at KI ASAP if needed but, still is a long transport time. G. Ritchie asks the lead time to request support if Kelleys Island is short staffed. P. Sigsworth replies that will do their best but, currently their department is short staffed as well. E. Longbrake asks the pay for part-time deputies. P. Sigsworth answers \$20 per hour. Full-time are at \$24 plus full hospitalization. D. Lambros re-iterates the fact that can’t even get officers to take test for the academy. Some communities have gone to lateral transfers to get officers. P. Sigsworth states that the cost for the academy is approximately \$7000, tuition.

Sandusky County Sheriff Christopher Jo Hilton (absent)

Put-In-Bay Chief James Kimble (absent)

Kelleys Island Officer James Bartus II – States that officers main objective is to keep the community and visitors in mind and safe. Weekends and holidays, always. Briefing on the situation on Kelleys Island, what officers are responsible for on a daily basis. Reports on what is like to be an officer with the Kelleys Island Police Department. What it takes to be an officer. Importance of having multiple officers on duty. Possibility of having a full-time officer.

Kelleys Island Officer Teresa Campbell – Explains her views on working with the Kelleys Island Police department. What is takes to be an officer. Difficulty in commuting to and from work, being away from family and friends. Importance of have multiple officers and possible a full-time officer.  
Mayor Ehrbar expresses that he agrees with both Jamie & Teresa and that weekends are the most important especially with the large influx of visitors in the last 2 years.

### 7.0 Committee Reports

#### 7.A. Police - Chief Craig:

September 9th, 2021 – October 7th, 2021

Report(s) = 12

Department Phone Call(s) = 305

Arrest(s) or Charge(s) = 00

Reason(s):

Traffic or M/M Ticket(s) = 09

Reason(s): Allowing Underage Driver, OVI(x3), Reckless Operation, Failure to Control(x3), & DUS

Warning(s) = 15

Reason(s): Speed, Open Containers, Allowing Underage

Driver, Disorderly Conduct & Stop Sign Violation

Accident(s) = 03

Reason(s): OVI & Underage Driver

House/Business Check(s) = 00

Reason(s): Out of Season

Boat Patrol (Activity) = 00

Reason(s):

Vehicle Lock-out(s) = 10

Reason(s): Locked keys in vehicle.

Assist w/other agencies = 13

Reason(s): KIEMS & KIFD.

#### 7.B. Safety Committee – P. Seeholzer: No Meeting, No Report

#### 7.C. EMS – Russ Maust reports: EMS Runs: 19 Clinic Calls: 20

After having a run involving Carbon Monoxide last month, Zoll was contacted to add CO2 detection capabilities to the new monitor that has been ordered. This was done in time for this upgrade to be installed prior to shipment. This did however, push the delivery date of the new monitor back to mid-October. The Kelleys Island EMS Association funded the additional cost of this upgrade. The EMS Association has also acquired an Autopulse device. This device performs mechanical CPR. Kelleys Island EMS now has one of these devices for each of our squads. Our goal of equipping both of our ambulances equally is coming close to completion. This was made possible by the generosity of this community. The Fire Department and the EMS Department worked together on the Harvest Fest event. This was an excellent community event and fundraiser. Planning for next year’s event has already begun.

Last month’s training was on the Traumatic burn injuries. MetroHealth provided instructors for this class. We had an excellent turnout for this training event. Next month’s training will be on OB and Labor & Delivery. As always, I would like to praise and thank the volunteers of Kelleys Island EMS.

#### 7.D. Fire Dept.- Chief Skeans reports: Fire Runs – 2

Vasu is scheduled to switch EMS Department from the Police radio frequency to Fire radio frequency. This will streamline radio communications. It will also reduce the number of radios, pagers and associated equipment needed to equip both departments. 10 new pagers programmed with the Fire Department frequency have been ordered and received.

The sizing of fire personnel for new gloves, boots and helmets has begun. The order for this equipment will be submitted as soon as all personnel are sized. SCBA fitment tests are scheduled for October 28<sup>th</sup> as well as Fire Engine pump testing. This is an annual test procedure and will also be an excellent opportunity to finish sizing personnel.

The harvest Fest was a great success. Plans for expanding this event next year are already proceeding.

Weather conditions have been re-evaluated and open burning season has been opened. Permit applications are available at the Village Administration Building and open burning may proceed with the approval of an application.

**7.E. Finance** – G. Ritchie reports: Finance Committee has not met since last Council meeting. Issues addressed since last Council Meeting are:

1) On this evening's agenda is the second reading of the Ordinance establishing minimum and maximum wage rates for employees. Since the last Council meeting, Council members Longbrake, Stevenson and Wolfe provided input about suggested changes to the wage rates.

2) Our insurance representative, Marty Millot, has provided the Village with the Medical Mutual health insurance premiums for 2022. The premiums are 4.93% higher than year 2021 premiums. In addition, all five employees receiving health coverage will be asked to complete a new Medical Health Questionnaire so that we can obtain a premium quote from Anthem Insurance.

3) Clerk / Treasurer, Lisa Klonaris, has provided Council member Ritchie with expense and income information for the 9 months ending September 30, 2021. These amounts will be analyzed against the 2021 appropriations amounts to determine if there will be any negative surprises. The Finance Committee will report it's findings to the Mayor and Council.

4) The time for establishing expense appropriations amounts for 2022 is here. The Finance Committee asks that all department heads prepare an expense budget for 2022 and submit it to Ritchie by October 28<sup>th</sup>. This includes Shawn Craig for Police, Russ Maust for EMS, Bobby Skeans for Fire, Lisa Klonaris for the Clerk/Treasurer office, and Steve Wermuth for Water. In addition, the Finance Committee asks that the following Council members submit expense estimates by same date – Scott Stevenson for Street maintenance and Road Construction, Gary Finger for Lands and Buildings, and Eric Longbrake for Transfer Station. If I can provide any assistance, please let me know. A Finance Committee meeting will be scheduled for early November for the initial review of year 2022 expenses.

**7.F. Lands & Buildings** – G. Finger reports: Painting will begin on the Town Hall. Recommendation that money be set aside for septic system behind Dwelle house / Public Restrooms. Any possible repairs.

**7.G. Airport** – J. Wolfe: no Meeting, No Report

**7.H. Planning Commission** – J. Wolfe: No Meeting. 4 Planning Commission Applications to be reviewed at today's 1:00 pm meeting.

**7.I. Design Review Board** – R. Maust: No Meeting, No Report.

**7.J. Board of Zoning Appeals** – Gary Finger: No Meeting. No Report.

**7.K. Transfer Station** – E. Longbrake: No Meeting, No Report

**7.L. Village Administrator** – S. Wermuth reports:

1. Grants have been submitted to the Ohio Public Work Commission to replace the water line on Huntington Road and to the Ohio Dept. of Natural Resources Flood Mitigation Program for the East Lakeshore flooding issue. The OPWC grant is for \$398,000.00 and the ODNR grant is for \$3.3 million.
2. I have been working with Dave Lambros to update our zoning ordinances. I would also suggest that Council consider moving to building codes as we continue to see more growth of building in the Village.
3. Scott Stevenson and I met with a resident on Fairview Lane who wants the road fixed, either chip and seal or paved. We will be working with Council to consider the most effective way to address this issue. Residents on Lakeview have completed petitions to have that road assessed for pavement.
4. The septic system behind the public restrooms has been failing. We are assessing the options to address the issue and finding a temporary fix until public sewer becomes available.
5. On October 6<sup>th</sup> Erie County Auditor Office staff will be coming to the Village to show how to use the County GIS system. This is a computer system to track on housing and various other Village systems. This will be very helpful as we develop the public sewer system.
6. Staff from the Public Entities Pool (PEP), our liability insurance carrier, will be coming up in October to go over several service and programs available to the Village including grant programs.
7. Mayor Ehrbar has been working with Erie County Health Dept. on potential Funding for a health center at the Goliath House. He received notification that funding has been awarded. Lands and Building will need to meet to discuss moving forward with this project.

**7.M. Streets & Sidewalks**- S. Stevenson reports: No Meeting. Met with resident mentioned by Steve and they were not in violation.

**7.N. Park Board** – T. Pieratt: Thank You to everyone that helped decorate Memorial Park for Harvest Fest. The property that the Park Board was hoping to have purchased by the Western Reserve Land Conservancy has been purchased by a private citizen. Thank you to the Village for supporting the Park Board on this issue. We will be seeking more land. Please visit Curilla Preserve, many improvements have been made. The Park Board is working on the Payground project and looking into available funding.

**7.O. Mayor's Financial Report**- Mayor Ehrbar Mayor's Court Report submitted by Rosalyn Ahner:

October 2021: For the month of September 2021 the court collected a total of \$1020: \$40 Computer Fund, \$40 Court Improvement Fund, \$12 Library Fund, \$152.00 Other Costs. \$854 General Fund. All funds collected were from payment plans and fines. State was paid \$0: \$36 Victims of Crime, \$90 HB1 (state indigent support fund), \$0.00 State Bond Surcharge, \$7 Drug Law Enforcement/Justice Program Services.

Erie County Municipal was paid \$0.

Indigent Drivers Alcohol Treatment Fund \$3. Bank / Online payment expenses totaled: \$149.40 (Credit Card & US Bank service fee). Two Bonds are being held at this time. Court has paid a total of \$16619.00 to the Village General Fund in 2021. Court has paid a total of \$14352.46 to the Village General Fund in 2020.

Court has paid a total of \$33837.90 to the Village General Fund in 2019.

Court has paid a total of \$31425.03 to the Village General Fund in 2018.

There are currently 9 cases pending for 2021

There are currently 20 cases / tickets pending going back to 2002.

2021 – 91 tickets issued (36 property on Addison / Camper)

2020 – 37 tickets issued

2019 – 120 tickets issued

2018 – 157 tickets issued

**7.P Legal-D. Lambros: No Report**

**7.Q Treasurer - L. Klonaris reports: Financials included in Council packets**

Reconciliation of 2019-2020 Audit is complete. Financials balanced to the penny.

Audit will now be completed by BHMcpa in the next couple of weeks.

Preparation for Temporary Appropriations will begin. I will be working with Greg and Steve on this project.

Met with Erie County Auditor, Richard Jeffrey and staff on Wednesday.

Please visit Erie County Auditor website and sign up for the Erie County Emergency Alert System

See postings, can use QR Code to register.

I would like to request a motion to approve the Halloween Trick –Or–Treat Date:

Sunday, October 31 from 4 pm – 7 pm:

Motion: P. Sehholzer (1), E. Longbrake (2) All In Favor. Motion Passed.

**7.R. Telecommunications Oversight and Development Committee- J.Wolfe: No Meeting, No Report**

**7.T. Shoreline Protection Committee- E. Longbrake: No Meeting. Steve Wermuth is submitting applications for grant money. Ron Ehrbar adds that he has been in contact with Army Corp of Engineers regarding getting them to island for a meeting.**

(next legislation numbers O – 22 and R - 15)

9.0 First Readings:

**9.1 ORDINANCE NO. 2021 – O - \_\_\_\_\_ : AN ORDINANCE AMENDING SECTION 152.004 ENTITLED “DEFINITIONS” OF THE KELLEYS ISLAND CODIFIED ORDINANCES. (INTRODUCED BY: MAYOR RONALD E EHRBAR)**

10.0 Second Readings:

**10.1 ORDINANCE NO. 2021 – O - \_\_\_\_\_ : AN ORDINANCE REZONING PERMANENT PARCEL NO: 54-01306.002 FROM GENERAL COMMERCIAL (C-2) TO LOW-DENSITY SINGLE-FAMILY RESIDENCE (R-1) IN VILLAGE OF KELLEYS ISLAND, OHIO (INTRODUCED BY: MAYOR RONALD E EHRBAR)**

**10.2 AN ORDINANCE ESTABLISHING A BASE RATE SALARY RANGE FOR PAID FULL-TIME AND PART-TIME PERMANENT EMPLOYEES, ESTABLISHING COST OF LIVING INCREASES, REPEALING ORDINANCE NO: 2020-0-35**

(INTRODUCED BY: COUNCILMAN GREG RITCHIE)

11.0 Third Readings & Emergencies:

**THE FOLLOWING REQUEST SUSPENSION OF THE THREE READING RULE TO ALLOW PASSAGE TODAY:**

- 12. Items from the Mayor: Golias House, I have been in contact with Pete Schade about project. E. Lakeshore: Already mentioned. Census bureau notification: numbers dropped from 317 to 256. Checking for accuracy. Winter Transfer Station Hours as of November 1, 2021  
In lieu of Patty Fresch passing away, I would like to appoint Rick Holmes to take her place on the Design Review Board.
- 13. Items from Council: E. Longbrake questions Council meeting change. Moved to accommodate Mayor’s absence. Council meetings will resume on normal winter schedule. Second Saturday of month at 10 AM.
- 14. Old Business
- 15. **Public Comment:**  
Tom Beck
- B. Minshall notes that 4 Council members to open Meeting at 6:45 pm for Public Hearing. D. Lambros states, yes a Council majority is needed to proceed with the Public Hearing. 4 Members.
- 16. New Business
- 17. Correspondence
- 18. Motion to adjourn,  
RC: P.Seeholzer \_\_Y\_\_, J.Wolfe \_\_Y\_\_, G. Finger \_\_1\_\_, E.Longbrake \_\_Y\_\_, S.Stevenson \_\_2\_\_, G.Ritchie \_\_Y\_\_

Meeting Adjourned At:11:07



Lisa M Klonaris, Clerk-Treasurer



Mayor Ronald E. Ehrbar