

Minutes for the Regular Council Meeting held on September 9, 2021 at 7 pm

1.0 Mayor Ehrbar calls council to order – RC:  
G. Ritchie \_\_\_ Y\_\_\_, P. Seeholzer \_\_\_ Y\_\_\_, J. Wolfe \_\_\_ Y\_\_\_, G. Finger \_\_\_ Y\_\_\_, E. Longbrake \_\_\_ Y\_\_\_, S. Stevenson \_\_\_ Y\_\_\_

2.0 All rise for the Pledge of Allegiance to the Flag

4.0 Discussion and/or amendments to the August 12, 2021 Council minutes. Motion to accept/amend the Minutes as presented,

RC: G. Ritchie \_\_\_ 1\_\_\_, P. Seeholzer \_\_\_ Y\_\_\_, J. Wolfe \_\_\_ Y\_\_\_, G. Finger \_\_\_ Y\_\_\_, E. Longbrake \_\_\_ Y\_\_\_, S. Stevenson \_\_\_ 2\_\_\_

5.0 Discussion of Pay Ordinance No. 1211: Motion to accept the Pay Ordinance as written,

RC: G. Ritchie \_\_\_ 1\_\_\_, P. Seeholzer \_\_\_ Y\_\_\_, J. Wolfe \_\_\_ Y\_\_\_, G. Finger \_\_\_ Y\_\_\_, E. Longbrake \_\_\_ 2\_\_\_, S. Stevenson \_\_\_ Y\_\_\_

### 7.0 Committee Reports

#### 7.A. Police - Chief Craig reports:

With the season hopefully starting to slow down we will continue training with AED, CPR, & First Aid with North Central EMS. Several officers will attend classes for the BAC Datamaster through Ohio Department of Health. Officers will also receive updated training for SFST's For OVI training. At the end of September KIPD has scheduled once again, with KI School system training for Active School Shooting (ALICE). And lastly hopefully I will see everyone on Saturday September 18<sup>th</sup> at KILA's candidate forum at Kelleys Island School as I will be speaking on Kelleys Island Police Levy. Thank you everyone for a GREAT season!!!

August 12th, 2021 – September 9, 2021

Report(s) = 20

Department Phone Call(s) = 516

Arrest(s) or Charge(s) = 02 Reason(s): Unauthorized use of MV & Criminal Damaging

Traffic or M/M Ticket(s) = 07 Reason(s): DCI, Open Container, Parking Ticket, OVI. Allowing Underage Driver

Warning(s) = 29

Reason(s): Speed, Open Containers, Allowing Underage Driver, Riding outside of M/V, Trespassing & Child Restraint, Stop Sign Violation

Accident(s) = 02 Control

Reason(s) Mechanical Issue With Vehicle Failure to

House/Business Check(s) = 00

Reason(s): Out of Season

Boat Patrol (Activity) = 02 (State Park)

Reason(s): Special Olympics, Boaters in Swimming Area

Vehicle Lock-out(s) = 06

Reason(s): Locked keys in vehicle.

Assist w/other agencies = 11

Reason(s): KIEMS & KIFD.

7.B. Safety Committee – P. Seeholzer reports: No Meeting; No Report.

7.C. EMS – Russ Maust reports: EMS Runs-24 Clinic Calls-19

The Kelleys Island EMS Association purchased two AED's in the last month. One AED is to be donated to the Kelleys Island EMS for use in the Polaris and one is to be donated to the Fire Department for use by the First Responders of that department. These were purchased at a government auction and total paid by the EMS Association \$600. I would like to ask Council's permission to accept these items.

The Maintenance Captain from Sandusky County came up to the island to assist myself with some electrical problems with the white ambulance. These problems were trouble shot and resolved at no cost to the Village.

Last months training was on EMS Run Review and Documentation. We had an excellent turnout for this training event. Next month, Cleveland Metro is sending their Traumatic Burn Surgeon for this months

continuing education. As always, I would like to praise and thank the volunteers of Kelleys Island EMS for their time and dedication.

7.D. Fire Dept.- Chief Skeans reports: Fire Runs-2

As discussed at previous Council meetings, the Fire Dept. has ordered 10 new pagers. These will begin to replace our older pagers. Vasu has been contacted in regards to switching EMS from the Police radio frequency to the Fire radio frequency. This project should be completed by the end of the month. I have begun to size my new crew members for their helmets, gloves, and boots. These items are critically important to the health and safety of our volunteers. Sizing and ordering of these items should be completed shortly.

Rudy has completed replacing the Village fire extinguishers that were at their end of duty cycle. Open burning permits are still discontinued, weather conditions will be elevated in the fall for the possibility of issuing open burn permits.

7.E. Finance – G. Ritchie reports: No Meeting; No Report. Explanation of Exhibit A included in Base Rate Salary Range Legislation on Agenda. G. Ritchie suggests that Minimum Base Rates be increased from \$10 to \$12 - \$15. Suggest that the Max Base Rates be increased by approximately 25% - 30% in new legislation.

7.F. Lands & Buildings – G. Finger reports: No Meeting. Painting of the Town Hall doors and windows will begin next week.

7.G. Airport – J. Wolfe reports: received notification/ grants have been approved for environmental assessment of the \$398,000 and runway lighting design project \$47,00, no local share. Lighting project is estimated at \$350,000. FAA is on board with \$17,500 local share.

7.H. Planning Commission – J. Wolfe reports: No Meeting; No Report.

7.I. Design Review Board – R. Maust reports: 3 applications submitted. Meeting on August 21.

2 Approved. 1 Property owner not present.

7.J. Board of Zoning Appeals – Gary Finger reports: No Meeting; No Report.

7.K. Transfer Station – E. Longbrake reports: No Meeting; No Report.

7.L. Village Administrator – S. Wermuth reports: The Invest in Ohio’s FUTURE Grant has been submitted to the Ohio Department of Development. If awarded, will be a \$250,000 grant to begin the planning and design process for a public sewer system for the Village. The quote we got from Bramhall to do the planning and design is \$987,000. We will be applying for other grants through the Ohio and U.S. EPA to fund this process. Interestingly, The Erie County Engineer ranked a public sewer system for the Village at the seconded highest priority for Erie County. This ranking will help with securing additional funding.

1. The Mayor sent a letter to Lt. Col Adams, District Commander of the Army Corp of Engineers requesting funds to secure the shoreline along East Lakeshore Dr. Up to \$5,000,000 could be requested.  
Also, we will be applying for the Ohio Emergency Management Agency (EMA) for grant funds under their Flood Mitigation Assistance program. Up to \$900,000 can be applied for under this funding source.
  2. I am working with Brandon to submit a grant under the Ohio Public Works Commission (OPWC) to replace the waterline on East Lakeshore around Seaway Marina and replace the waterline on Huntington Rd. That application is due September 10<sup>th</sup>. Council has already approved enabling legislation.
  3. The issue on Fairview continues to be a concern of some of the homeowners. I have heard from a few residents that this is a major concern.
  4. The Village is purchasing a sickle bar mower on a boom so that brush and small limbs along the roads can be trimmed back.
  5. I attend the Park Board meeting and the issue of the playground equipment at the Pavilion and Memorial Park was brought up. I will be working with the Park Board to find out costs to replace the equipment and potential funding sources.
- 7.M. Streets & Sidewalks- S. Stevenson reports: have been checking on issues and complaints. Overgrown shrubs on Fernwood. Potholes on Fairview. Sweetebriar Subdivision, homeowner two lots back from lake has filed complaint that Steve Merkel’s old house has landscaping that is blocking their lake view. S. Stevenson assessed and sees no problem with landscaping.
- 7.N. Park Board – T. Pieratt: Not Present. No Report.

**7.O. Mayor's Financial Report- Mayor R. Ehrbar reports:**

Mayor's Court Report submitted by Rosalyn Ahner: September 2021: For the month of August the court collected a total of \$5123: \$130 Computer Fund, \$39 Court Improvement Fund, \$130 Library Fund, \$549.00 Other Costs. \$3623 General Fund. All funds collected were from payment plans and fines. State was paid \$0: \$117 Victims of Crime, \$270 HB1 (state indigent support fund), \$0.00 State Bond Surcharge, \$17.50 Drug Law Enforcement/Justice Program Services.

Erie County Municipal was paid \$0.

Indigent Drivers Alcohol Treatment Fund \$7.50. Bank / Online payment expenses totaled: \$149.40 (Credit Card & US Bank service fee). Two Bonds are being held at this time. Court has paid a total of \$15765.00 to the Village General Fund in 2021. Court has paid a total of \$14352.46 to the Village General Fund in 2020.

Court has paid a total of \$33837.90 to the Village General Fund in 2019.

Court has paid a total of \$31425.03 to the Village General Fund in 2018.

There are currently 9 cases pending for 2021

There are currently 20 cases / tickets pending going back to 2002.

7.P Legal- D. Lambros reports: No Report.

7.Q Treasurer - L. Klonaris reports: Financials included in Council packs.

2022 Tax Budget Approved by Erie County Auditor. Legislation on Agenda this evening to approve.

Needs to be sent to Erie County Auditor by September 30.

2<sup>nd</sup> Half 2020 General Property Tax, Manufactured Homes Settlement and Real Property Rollback have been received and deposited.

Auditor will be coming out during the week of September 13, 2021 to work on reconciliation. Things have been delayed due to being backed up on scheduling.

7.R. Telecommunications Oversight and Development Committee- J. Wolfe reports that he and D. Lambros engaged in a conference call with Amplex to begin process of installing internet network. Discussed what needed to be done to begin by next year. Amplex is sending a preliminary plan.

7.T. Shoreline Protection Committee- E. Longbrake reports that S. Wermuth is working with him and making progress with grants available. S. Wermuth adds that he and the Mayor met with Matt Albright for a shoreline assessment.

(next legislation numbers O – 21 and R - 14)

**9.0 First Readings:**

**9.1 ORDINANCE NO. 2021 – O - \_\_\_\_\_ : AN ORDINANCE REZONING PERMANENT PARCEL NO: 54-01306.002 FROM GENERAL COMMERCIAL (C-2) TO LOW-DENSITY SINGLE-FAMILY RESIDENCE (R-1) IN VILLAGE OF KELLEYS ISLAND, OHIO**

(INTRODUCED BY: MAYOR RONALD E EHRBAR)

**9.2 ORDINANCE NO. 2021 – O - \_\_\_\_\_ : AN ORDINANCE ESTABLISHING A BASE RATE SALARY RANGE FOR PAID FULL-TIME AND PART-TIME PERMANENT EMPLOYEES, ESTABLISHING COST OF LIVING INCREASES, REPEALING ORDINANCE NO: 2020-0-35**

(INTRODUCED BY: COUNCILMAN GREG RITCHIE)

**10.0 Second Readings:**

11.0 Third Readings & Emergencies:

**THE FOLLOWING REQUEST SUSPENSION OF THE THREE READING RULE TO ALLOW PASSAGE TODAY:**

**11.1 ORDINANCE NO. 2021 – O - \_\_\_\_\_ : AN ORDINANCE REZONING PERMANENT PARCEL NO: 54-00909.004 FROM LOW-DENSITY SINGLE-FAMILY RESIDENCE (R-1) TO AGRICULTURAL (AG) IN VILLAGE OF KELLEYS ISLAND, OHIO  
(INTRODUCED BY: MAYOR RONALD E EHRBAR)**

Motion to pass,  
RC: G. Ritchie \_\_Y\_\_, P. Seeholzer \_\_Y\_\_, J. Wolfe \_\_1\_\_, G. Finger \_\_Y\_\_, E. Longbrake \_\_2\_\_, S. Stevenson \_\_Y\_\_

**11.2 RESOLUTION NO. 2021 – O - \_\_\_\_\_ : ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR  
(INTRODUCED BY: VILLAGE COUNCIL)**

Motion to suspend the three reading rule,  
RC: G. Ritchie \_\_1\_\_, P. Seeholzer \_\_Y\_\_, J. Wolfe \_\_Y\_\_, G. Finger \_\_Y\_\_, E. Longbrake \_\_2\_\_, S. Stevenson \_\_Y\_\_

Motion to pass,  
RC: G. Ritchie \_\_2\_\_, P. Seeholzer \_\_Y\_\_, J. Wolfe \_\_1\_\_, G. Finger \_\_Y\_\_, E. Longbrake \_\_Y\_\_, S. Stevenson \_\_Y\_\_

12. Items from the Mayor: reports Airport Report submitted by Airport Manager, Rob Quinn:

Mayor,

Just an informal update on items related to the airport grounds and some of my observations related to operations this summer.

It appears we are getting relatively good attendance by local pilots this summer. I have regularly checked, emptied and replenished the honor system facility fee envelopes on an as needed basis. This Fall I would like to meet with the solicitor about changing some of the way our codified manages the system so we have a better opportunity to collect fines and fees from those who do not honor the self-pay system.

One issue I have notices and tried to address each time it happens is pilots are not regularly parking their planes in the allotted tie down area as a result of our faded paint markings on the tarmac. This issue causes pilots to start parking all over causing traffic flow issues and interference with the life flight landing zone. I'd like to sooner than later have the existing parking striping renewed and if possible mark a helicopter landing zone to keep pilots from parking near it.

The new drainage system is working very well but has required quite a bit of discharge point maintenance. I have several pictures and videos of how both of the airport drain points regularly get clogged with sand and stones and require heavy equipment to clean them out to prevent flooding. I have been providing this service with my own equipment to the Village and will continue to do so as it fits my schedule and provided I have the equipment needed on site.

The installation of the tile at the end of Forest Lane, which is a airport access point needs some attention to smooth out the tile hump to allow for a safe transition for a plane over the tile. Presently the hump is too high and runs the risk of a prop strike. The Hangar owner at 123 Forr3est Lane would like that resolved so he can fly in and safely access his hangar. I be happy to meet with Maintenance to devise a simple solution that would involve scraping a bit of the material off the hump and adding some screenings to both sides.

We really need to lien on the FAA for entitlement dollars for shoreline protection at the east end of the runway. This years storms, especially the memorial day storm, made excessive headway at causing erosion on our shoreline. We have exposed clay that is especially vulnerable to more erosion as we anticipate more NE storms. I'd estimate we have lost 15 or more feet of shoreline this season as a result of the storms and lack of protective armor stone.

The maintenance department has done a great job of holding back the growth line this season alone the south edge of the active runway. Recently they have also gone through and replaced many of the lights that were either burned out or broken. My son Robby spent several hours walking the runway and spraying vegetation killer on both the cracks and around the lights.

We should also soon be make sure we crack fill the new and existing cracks on the runway to prolong the pavements integrity. Middle Bass Island is presently getting another runway resurfacing project completed over th3e next two months. This is their second Grant funded resurfacing project during the same period we have had no resurfacing Funds. Thanks Rob Quinn, Airport Manager.

I will be on vacation during regularly scheduled October meeting. Changing meeting date to Thursday, October 7 at 7 pm..

13. Items from Council: G. Finger states that he has forwarded an application for a T-Mobile Hometown Grant (up to \$50,000) to S. Wermuth. Steve is currently working on applying.

14. Old Business

15. Public Comment:  
Drew Algase reminds everyone that KILA is hosting a Candidate Forum at the Kelleys Island School on Saturday, September 18 at 1:00 pm

David Crise expresses concern that in July a double wide trailer was erected across the street from his residence. Does not meet Ordinance. Nothing has been done about it. Grace Crise appeared at August Council meeting, read ordinance. Now there is a truck loaded with lumber on property and owners are ready to build a deck. If something isn't done, my next step is to contact Atty. General Office.  
E. Longbrake requests an explanation of event and clarification on if it is within Ordinance.  
D. Lambros states that if it is a manufactured home, it needs to go.  
B. Minshall, Zoning, states that it is defined as an Industrialized Unit.  
B. Minshall states that on Bill of Sale it reads Industrialized Unit.  
J. Wolfe wants to know options at this point.  
B. Minshall states that the only option is to change the rules.  
B. Minshall states that Industrialized Unit must be more than 960 sq. ft. and meet Federal HUD Standards.  
Manufactured is authorized by State and differs from Industrialized because of standards used in building.  
S. Stevenson believes that it is a Manufactured home and should not be here..

16. New Business

17. Correspondence

18. Motion to adjourn,  
RC: G. Ritchie\_\_Y\_\_, P. Seeholzer\_\_2\_\_, J.Wolfe\_\_Y\_\_, G. Finger\_\_1\_\_, E.Longbrake\_\_Y\_\_, S. Stevenson\_\_Y\_\_

Meeting Adjourned At: 7:42 pm

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Lisa M Klonaris, Clerk-Treasurer

Mayor Ronald E. Ehrbar