

Minutes for the Regular Council Meeting held on July 8, 2021 at 7 pm

1.0 Mayor Ehrbar calls council to order – RC: E.Longbrake_Y_S. Stevenson_Y_G. Ritchie_Y_P. Seeholzer_Y_J. Wolfe_Y_G. Finger_X

2.0 All rise for the Pledge of Allegiance to the Flag

4.0 Discussion and/or amendments to the June 10, 2021 Council minutes. Motion to accept/amend the Minutes as presented, RC: E.Longbrake_Y_S. Stevenson_Y_G. Ritchie_Y_P. Seeholzer_Y_J. Wolfe_Y_G. Finger_X

5.0 Discussion of Pay Ordinance No. 1209: Motion to accept the Pay Ordinance as written, RC: E.Longbrake_Y_S. Stevenson_Y_G. Ritchie_Y_P. Seeholzer_Y_J. Wolfe_Y_G. Finger_X

7.0 Committee Reports

7.A. Police - Chief Craig reports: requests the scheduling of a Safety Committee Meeting

June 10, 2021 – July 8, 2021

Report(s) = 32
Department Phone Call(s) = 410
Arrest(s) = 26

Reason(s): Obstruction, Agg Menacing, Inducing Panic, Criminal Trespassing, Camping Permit Violation

Traffic or M/M Ticket(s) = 03

Reason(s): Open Container, Urinating in Public, No License Plate

Warning(s) = 48

Reason(s): Speed, Open Container, Riding on the Outside of M/V, Allowing Underage Driver, Trespassing & Child Restraint

Accident(s)= 03

Reason(s)

House/Business Check(s) = 00

Reason(s)

Boat Patrol (Activity) = 00

Reason(s)

House Checks

Vehicle Lock-out(s) = 20

Reason(s) Locked keys in vehicle

Assist w/other agencies = 15

Reason(s): KIEMS & KIVFD

Alarm Drop(s) House or Business = 00

Reason(s):

K-9 Unit Activity = 00

Reason(s)

7.B. Safety Committee – P. Seeholzer, G. Finger: No Report

7.C. EMS – Russ Maust: EMS Runs: 15, Clinic Calls: 14

I am pleased to announce the Kelleys Island EMS Assoc. has ordered the new cardiac monitor. This was made possible through the very generous donations made by Mr. McCaffery, Mr. Simonson, Mr. Peck, The Lovins Family, Mr. Arbezniak, Mr. Chandler, Mr. Kuchar, Mr. Schwartz, Mr. Byer, Mr. Reeve, Mr. Ziegler and Mr. Lambros. Kelleys Island EMS is profoundly grateful for this support. The EMS Association Gun Raffle is proceeding well, and those funds raised will now be dedicated to the installation of a Powerload Cot system in the secondary squad. When this is installed, both of the Village ambulances will be equally equipped and will be able to be rotated as primary vehicles. Last months training was Cardiac Monitor Operations. We had an excellent turn out for this training event. Next months training will be: Zoll Autopulse Operations and Cardiac Arrest Procedures. Sandusky County EMS has been kind enough to provide the instructors and materials for this training. I would like to praise the volunteer personnel for their eager and willingness to participate in all of these events.

7.D. Fire Dept.- Chief Skeans reports: Fire Runs – 2

The Fire Dept. was turned down for the State Fire Marshall’s Office Grant. The Fire Department has begun the process of applying for a new grant to fund the new radio and pagers. In the event we are turned down for this new grant, we will have to purchase the new radios and pagers. Following this purchase, we will apply for a reimbursement grant through the State Fire Marshall’s office. Currently we do not have enough pagers for our members, and our radios are very old and outdated.

I have begun to get quotes on improving our repeater system to increase the transmission capabilities of our current radio network. This will improve radio reception and transmission across the island. When I have all the information necessary for this project, I would like to have a Safety Committee Meeting to discuss these options. BOB has begun business inspections and should have these completed by the end of the month. Open burning permits have been discontinued and will resume in the fall.

7.E. Finance – G. Ritchie reports: Finance Committee meeting was held on June 21, 2021. Attendees were Ehrbar, Klouaris, Ritchie, Seeholzer, Stevenson, Craig, and Maust. Topics discussed were:

- A) How to communicate to the voters about the Police and EMS levies that will be on the ballot in November. Councilman Ritchie made follow up calls to the Ohio Campaign Finance Department and the Ohio Ethics Commission to better understand the rules and restrictions. Ritchie also contacted Solicitor Lambros for his input.
- B) The Ohio EPA is insisting that the Water Dept establish a Capital Improvement Fund for large future projects. The Water Dept has suggested that, on an annual basis, 80% of the water tap fees (with a minimum of \$20,000) be transferred from the Water Operating fund to this new Capital Improvement fund. Legislation for this new fund is on this evening's agenda.
- C) The Village Tax Budget, submitted to Erie County on an annual basis, was reviewed, with some questions about the accuracy of a few amounts. Lisa Klonaris made the necessary adjustments.
- D) In order to balance the 2020 financial records, the Village will need to pay for some additional consulting time that will be provided by the same company that is auditing the 2019 and 2020 financial records. The additional expenditure will be in the range of \$4,000 to \$6,000.
- E) The current village spending ordinance, passed in Oct 2020, mistakenly limited the Village Administrator to a \$1,500 spending limit. Legislation to remove the VA from this ordinance is on tonight's agenda. Once passed, the VA spending authority will default to the \$50,000 amount allowed by the Ohio Revised Code. It should be noted that the VA cannot authorize any spending if the appropriations have not been approved by Council.
- 7.F. Lands & Buildings – G. Finger: Absent, No Report**
- 7.G. Airport – J. Wolfe reports: No Meeting; Mayor to sign papers for monies to fund airport.**
- 7.H. Planning Commission – J. Wolfe reports meeting is scheduled for July 23.**
- 7.I. Design Review Board – R. Maust reports last meeting reviewed 3 applications, approved 3 applications**
- 7.J. Board of Zoning Appeals – Gary Finger: Absent, No Report**
- 7.K. Transfer Station – E. Longbrake reports**
- 7.L. Village Administrator – S. Wermuth reports:**
1. Transfer Station Scale – The new scale has been delivered and we got it set up on the Friday before the 4th.
 2. Modular Home Set-Up – I am working with Dave, Bill and Scott to develop a process or policy for when a modular home is being delivered to the island. There is some planning that is involved with bringing these homes onto the island which involves several of our Village Staff. Getting notice a week or 10 days before the home is being delivered to the island can reduce some of the complexities of this process.
 3. Ditches – I have been approached by a homeowner on Division Street who has a ditch that goes along their property line to a catch basin at the road. In talking with Dave, there is no reliable history of who put the ditch in or who owns it. I am working on a policy that will clarify that the Village will be responsible for the 15 – 20 of a ditch going into a Village catch basin. The remainder of the ditch will be the responsibility of the homeowner(s).
 4. Pavilion Playground Equipment – We have received complaints about the playground equipment at the pavilion. Bobby has shared that the equipment is so old that we cannot get parts for it. I am working with the Park Board for potential options.
 5. East Lakeshore Drive – I have noticed that some of the roadside on East Lakeshore is failing due to the weather event from Memorial Day weekend. I am taking pictures and sharing with Eric to get to the Army Corp of Engineers.
6. Erie County Alert System – The Erie County EMA announced they will be providing an alert system for free to communities in Erie County. I participated in a webinar and we will be signing up for this much needed service. FYI: The Alert System through AT&T Was priced at about \$7000 and additional \$1500/year.
- 7.M. Streets & Sidewalks- S. Stevenson reports that the double striping on E. Lakeshore has been completed. Now working on a quote to continue sidewalk on Woodford to go at least to the KI Wine CO.
- 7.N. Park Board – T. Pieratt reports that the watering and weeding in the Memorial Park downtown is being handled.
- 7.O. Mayor's Financial Report- Mayor Ehrbar reports:**
Mayor's Court Report submitted by Rosalyn Ahmer: July 2021: For the month of June the court collected a total of \$4134: \$10 Computer Fund, \$10 Court Improvement Fund, \$3 Library Fund, \$0 Other Costs. \$436 General Fund. All funds collected were from payment plans and fines. State was paid \$0: \$9 Victims of Crime, \$55 HB1 (state indigent support fund), \$0.00 State Bond Surcharge, \$3.50 Drug Law Enforcement/Justice Program Services. Erie County Municipal was paid \$0.
Indigent Drivers Alcohol Treatment Fund \$0.0. Bank / Online payment expenses totaled: \$146.28 (Credit Card & US Bank service fee). Two Bonds are being held at this time. Court has paid a total of \$5328 to the Village General Fund in 2021. Court has paid a total of \$14352.46 to the Village General Fund in 2019.
Court has paid a total of \$33837.90 to the Village General Fund in 2018.
Court has paid a total of \$31425.03 to the Village General Fund in 2018.
There are currently 1 cases pending for 2020
There are currently 4 cases / tickets pending for 2019.
There are currently 21 cases / tickets pending going back to 2002.
- 7.P Legal- D. Lambros: No Report. Notes: all legislation this evening is on First Reading and can pass under suspension.
- 7.Q Treasurer - L. Klonaris reports: Financial reports are included in Council packets. 2022 Tax Budget has been posted and available for viewing for the past 2 weeks. Will be voted on this evening.
Also, an Ordinance on agenda for agreement to services of bhm,cpa for reconciliation and consultation of the 2019-2020 audit period.
All Departments have received monthly financial reports.

7.R. Telecommunications Oversight and Development Committee- J. Wolfe reorts Frontier Communications suit just settled requires that the customer request refunds to receive parts of the monies. All information in Council packets. Call Joe Wolfe with questions.

7.T. Shoreline Protection Committee- E. Longbrake reports: No meetings were held.
Numerous Photos of E. Lakeshore taken by Steve Wermuth of the Storm in Progress on Memorial Day Weekend were uploaded to the Erie County EMA Google Drive Folder. This folder contains pictures and video dating back to 2018 of high water, flooding and damage from the Island mostly on E. Lakeshore. Organizations and Persons given access to this folder include: NOAA Cleveland Office, Christine Riley of NOAA, Karen Kahl of NOAA, Karen Oudemann of NOAA, Kirk Lombardy of NOAA, Laura Ortizz of Corp of Engineers-Buffalo NY Office, Ohio EMA, and Tim Janovich of the Erie County EMA. E-Mails are ongoing with FEMA Applications being submitted for financial assistance in raising the shoreline in the area.

(next legislation numbers O – 13 and R - 10)

9.0 First Readings:

9.1 ORDINANCE NO. 2021 – O - _____ : 2022 Tax Budget
(Introduced By: Lisa M Klonaris, Clerk-Treasurer)

Motion to suspend the three reading rule made by J. Wolfe; second by G. Ritchie
RC: E. Longbrake __Y__, S. Stevenson __Y__, G. Ritchie __Y__, P. Seeholzer __Y__, J. Wolfe __Y__,
G. Finger __X__. Motion Passed

Motion to pass made by J. Wolfe; second by P. Seeholzer
RC: E. Longbrake __Y__, S. Stevenson __Y__, G. Ritchie __Y__, P. Seeholzer __Y__, J. Wolfe __Y__, G.
Finger __X__. Motion Passed

**9.2 ORDINANCE NO. 2021 – O - _____ : AN ORDINANCE AMENDING SECTION 30.13 OF THE
KELLEYS ISLAND CODIFIED ORDINANCES ENTITLED “PURCHASES” IN THE VILLAGE OF
KELLEYS ISLAND, OHIO.**
(INTRODUCED BY: MAYOR RONALD E EHRBAR)

Motion to suspend the three reading rule made by G. Ritchie; second by S. Stevenson,
RC: G. Finger __X__, E. Longbrake __Y__, S. Stevenson __Y__, G. Ritchie __Y__, P. Seeholzer __Y__,
J. Wolfe __Y__. Motion Passed

Motion to pass made by G. Ritchie; second by S. Stevenson,
RC: G. Finger __X__, E. Longbrake __Y__, S. Stevenson __Y__, G. Ritchie __Y__, P. Seeholzer __Y__,
J. Wolfe __Y__. Motion Passed

**9.3 ORDINANCE NO. 2021 – O - _____ : AN ORDINANCE REQUIRING THAT THE WATER
DEPARTMENT CAPITAL IMPROVEMENT FUND (WDCIF) BE ANNUALLY FUNDED BY THE WATER
OPERATING FUND IN THE VILLAGE OF KELLEYS ISLAND, OHIO.**
(INTRODUCED BY: COUNCILMAN RITCHIE)

Motion to suspend the three reading rule made by S. Stevenson; second by J. Wolfe,
RC: G. Finger __X__, E. Longbrake __Y__, S. Stevenson __Y__, G. Ritchie __Y__, P. Seeholzer __Y__,
J. Wolfe __Y__. Motion Passed

Motion to pass made by G. Ritchie; second by J. Wolfe,
RC: G. Finger __X__, E. Longbrake __Y__, S. Stevenson __Y__, G. Ritchie __Y__, P. Seeholzer __Y__,
J. Wolfe __Y__. Motion Passed

**9.4 ORDINANCE NO. 2021 – O - _____ : AN ORDINANCE CREATING A NEW
FUND # _____ ENTITLED THE WATER CAPITAL IMPROVEMENT FUND (WDCIF) IN THE
VILLAGE OF KELLEYS ISLAND, OHIO.**
(INTRODUCED BY: COUNCILMAN RITCHIE)

Motion to suspend the three reading rule made by G. Ritchie; second by S. Stevenson,
RC: G. Finger X, E. Longbrake Y, S. Stevenson Y, G. Ritchie Y, P. Seeholzer Y,
J. Wolfe Y. Motion Passed

Motion to pass made by G. Ritchie; second by E. Longbrake,
RC: G. Finger X, E. Longbrake Y, S. Stevenson Y, G. Ritchie Y, P. Seeholzer Y,
J. Wolfe Y

9.5 ORDINANCE NO. 2021 – O - _____ : AN ORDINANCE AMENDING SECTION 35.15 ENTITLED “COMPENSATION” OF THE KELLEYS ISLAND CODIFIED ORDINANCES. (INTRODUCED BY: MAYOR RONALD E EHRBAR)

Motion to suspend the three reading rule, No Motion – Goes To Second Reading
RC: G. Finger _____, E. Longbrake _____, S. Stevenson _____, G. Ritchie _____, P. Seeholzer _____, J. Wolfe _____

Motion to pass,
RC: G. Finger _____, E. Longbrake _____, S. Stevenson _____, G. Ritchie _____, P. Seeholzer _____, J. Wolfe _____

9.6 ORDINANCE NO. 2021 – O - _____ : AN ORDINANCE REZONING PERMANENT PARCEL NO: 54-00909.004 FROM LOW-DENSITY SINGLE-FAMILY RESIDENCE (R-1) TO AGRICULTURAL (AG) IN VILLAGE OF KELLEYS ISLAND, OHIO (INTRODUCED BY: MAYOR RONALD E EHRBAR)

Motion to suspend the three reading rule, No Motion – Goes To Second Reading
RC: G. Finger _____, E. Longbrake _____, S. Stevenson _____, G. Ritchie _____, P. Seeholzer _____, J. Wolfe _____

Motion to pass,
RC: G. Finger _____, E. Longbrake _____, S. Stevenson _____, G. Ritchie _____, P. Seeholzer _____, J. Wolfe _____

9.7 ORDINANCE NO. 2021 – O - _____ : AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH BHM CPA GROUP FOR ACCOUNTING AND RECONCILIATION SERVICES IN AN AMOUNT NOT TO EXCEED \$6,000.00. (INTRODUCED BY: MAYOR RONALD E EHRBAR)

Motion to suspend the three reading rule made by G. Ritchie; second by J. Wolfe
RC: G. Finger X, E. Longbrake Y, S. Stevenson Y, G. Ritchie Y, P. Seeholzer Y,
J. Wolfe Y. Motion Passed

Motion to pass made by G. Ritchie; second by E. Longbrake
RC: G. Finger X, E. Longbrake Y, S. Stevenson Y, G. Ritchie Y, P. Seeholzer Y,
J. Wolfe Y. Motion Passed

10.0 Second Readings:

11.0 Third Readings & Emergencies

THE FOLLOWING REQUEST SUSPENSION OF THE THREE READING RULE TO ALLOW PASSAGE TODAY:

12. Items from the Mayor: N/A

13. Items from Council: S. Stevenson states that attention needs to be given to water / sewer issues on island. Mention of Governor DeWine passing House Bill which will provide \$250 million ARP Appropriations for Water / Sewer. Steve agrees to check on application process and come up with a number to submit a request. Brandon has information, Steve should make sure that he follows through with the process.

15. **Public Comment:**

16. New Business

17. Correspondence

18. Motion to adjourn, RC: E.Longbrake ___ S. Stevenson ___ 1 ___, G. Ritchie ___, P. Seeholzer ___ 2 ___,
J.Wolfe ___, G. Finger ___.
All in Favor. Meeting Adjourned

Meeting Adjourned At: 7:34

Lisa M Klonaris, Clerk-Treasurer

Mayor Ronald E. Ehrbar