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Minutes for the Regular Council Meeting held on May 13, 2021 at 7 pm

1.0 Mayor Ehrbar calls council to order - RC: J.Wolfe Y, G.Finger, E.Longbrake Y, S. Stevenson Y, G. Ritchie Y, P.Seeholzer Y, Gary Finger Absent

2.0 All rise for the Pledge of Allegiance to the Flag

4.0 Discussion and/or amendments to the April 10, 2021 Council minutes. Motion to accept/amend the Minutes as presented,

RC: J.Wolfe Y, G.Finger, E.Longbrake Y, S. Stevenson Y, G. Ritchie Y, P.Seeholzer Y,

5. Discussion of Pay Ordinance No. 1207: Motion to accept the Pay Ordinance as written,

RC: J.Wolfe Y, G.Finger, E.Longbrake Y, S. Stevenson Y, G. Ritchie Y, P.Seeholzer Y,

7.0 Committee Reports

7.A. Police - Chief Craig reports: met with Marblehead Coast Guard with R. Maust on May12, 2021 regarding efforts to decrease emergency response time if / when assistance is needed.

April 10, 2021 – May 13, 2021

Report(s) = 10

Department Phone Call(s) = 122

Arrest(s) = 02

Traffic or M/M Ticket(s) = 01

Warning(s) = 19

Accident(s)= 00

House/Business Check(s) = 00

Boat Patrol (Activity) = 00

er House Checks

Vehicle Lock-out(s) = 02

Assist w/other agencies = 10

Alarm Drop(s) House or Business = 00

K-9 Unit Activity = 00

Reason(s):

Reason(s):

Reason(s):

Reason(s)

Reason(s)

Reason(s)

Reason(s) Locked keys in vehicle

Reason(s): KIEMS & KIVFD

Reason(s):

Reason(s)

7.B. Safety Committee – P. Seeholzer reports: no meeting; no report

7.C. EMS – Russ Maust reports: April activity report 05/13/2021

EMS runs

10

Clinic Calls

2

I am pleased to announce that the Doc2go program is now up and running. Instructions to access the site from home will be in the next Kelleys Life newspaper. The Doc2go program can also be utilized by contacting the EMS non-emergency phone. Doc2go was recently utilized to assist a clinic patient with fantastic results.

The 12-Lead monitor is now completely attached to the internet and fully capable of transmitting 12-leads to the receiving hospital. On the same topic of the monitor, efforts are being made to put on a fund-raising event to assist in covering the cost of the new monitor.

7.D. Fire Dept.- Chief Skeans reports: April 2021 activity report

Fire Runs -3

KIVFD has had three fires in the month of April. One structure fire and two illegal burns. Both illegal burns were done without permits, and both parties received citations. Currently the State of Ohio is still under an open burning ban. This ban covers the months of March through the end of May. No burn permits are to be issued anywhere in the State during this period. On May 25th Nick Zamiska and Bad Day Training will be conducting a decontamination operator's class here on the Island. This class will be free of charge to the Village of Kelleys Island. The cost of this class has been covered through a grant provided by the Erie County EMA. Seven new members are set to be added to the roster pending the successful completion of all Village requirements. The State Fire Marshalls grant for new radios and pagers has been denied. Further grants are being applied for to fund this project. Minor repairs have been completed to the 1976 F250 Brush Fire Truck as well as a tune up and oil change. The Brush Truck was out of service for about two weeks and was returned to service May 3rd.

7.E. Finance – G. Ritchie reports:
Police Vehicle Future Purchase Estimate (maintenance costs not included)

| Year | Ford F-150 (1) | Dodge K9 (2) (5) | White SUV (3) | Black SUV (4) | TOTAL w/o Maint |
|------|----------------------|------------------------|---------------------|---------------------|--------------------|
| 2022 | \$ 11,440 | \$ 10,400 | | | \$ 21,840 |
| 2023 | | 10,400 | | | 10,400 |
| 2024 | | 10,400 | \$ 8,000 | | 18,400 |
| 2025 | | 10,400 | 8,000 | | 18,400 |
| 2026 | | 10,400 | 8,000 | \$ 8,400 | 26,800 |
| 2027 | 6,900 | 10,400 | 8,000 | 8,400 | 33,700 |
| 2028 | 6,900 | | 8,000 | 8,400 | 23,300 |
| 2029 | 6,900 | | 8,000 | 8,400 | 23,300 |
| 2030 | 6,900 | 8,800 | | 8,400 | 24,100 |
| 2031 | 6,900 | 8,800 | | 8,400 | 24,100 |

General Assumption – useful life of a new vehicle is 8 years (about 100,000 miles)

(1) F150 traded in for new vehicle at end of 2026, \$48,000 cost - \$12,000 trade = \$36,000 loan, financed for 72 months, 4.5% interest, PMT = \$572 per month

(2) At end of 2021, current Dodge will have about 200,000 miles, purchase Chevy Tahoe for \$54,000. Financed for 72 months, 4.5% interest, PMT = \$860 per month

(3) At end of 2023, White SUV will have about 130,000 miles, purchase new SUV for \$46,000, Less \$4,000 trade, \$42,000 financed for 72 months, 4.5% interest, PMT = \$667 per month

(4) At end of 2025, Black SUV will have about 120,000 miles, purchase new SUV for \$48,000, Less \$4,000 trade, \$44,000 financed for 72 months, 4.5% interest, PMT + \$698 per month

(5) At end of 2029, replace the Tahoe purchased in 2022, purchase new for \$62,000, less \$16,000 trade, \$46,000 financed for 72 months, 4.5% interest, PMT = \$727 per month

7.F. Lands & Buildings – G. Finger (absent) meeting held on May 7, 2021.

D. Lambros reports for Land & Buildings: committee met regarding the Golias House and came up with a list of items to address in the Kelleys Island Chamber of Commerce lease agreement. The Village is also working with Pete Schade, Erie County Health Department, to accommodate the Clinic in the Golias House.

7.G. Airport – J. Wolfe reports no meeting. Still in the process of doing an environmental assessment of the impact on the area.

7.H. Planning Commission – J. Wolfe reports that Planning Commission meeting on May 13, 2021 reviewed 2 applications. Both applications were docks. Both were approved.

7.I. Design Review Board – R. Maust reports that he held a meeting and 2 applications were approved.

7.J. Board of Zoning Appeals – Gary Finger (absent)

7.K. Transfer Station – E. Longbrake reports that a Transfer Station meeting was held on April 27th at 10 am. Discussed were Payment Status for the yearly Transfer Station bills with Sue Taylor. All bills were reviewed. The appropriate remedies were discussed and will be reviewed and mailed out ASAP.

7.L Village Administrator – S. Wermuth reports:

1. Personnel Policies – Last month we had the second reading of the Personnel Policies. Since meeting I have met with several staff and some Council members and changes have been made. I will be sending out a revised version for Council members to review. Therefore, I am requesting the reading this month would be another second reading.
2. Village Computers – Last Friday (May7th) Village emails were migrated over to Office 365 Outlook. We will be able to end the account with Hostgator. This weekend we are planning to move all files to Office 365 One Drive. Each Dept. Head will have either Edit, Read-only or no access to folders developed in One Drive. As we get comfortable with this new environment, we will put its strength to use. For example, a Dept. Head can go into One Drive and have read-only access to the budget to look up what they have spent and how much is on account. The Dept. Head can then develop a P.O. Request electronically and submit to the Village Clerk which will have the account and line item so Lisa doesn't have to look this information up each time.
3. Transfer Station – I am waiting to hear back from the AG's Office as to our 5-year renewal submission is complete. This was a lot of information to gather from several individuals. I have been able to secure an extension in the event any information is incomplete or missing.
4. Ruple House - I met with Mr. Ruple at the house the Village rented for the EMS staff. The water was turned back on and there were no leaks. Over the 20 years the Village had rented the house a water leak occurred around the hot water tank and the floor sank about 1 1/2 inches. They are asking for help in fixing

this. I received a quote from Shaw Property Management for \$1,278.00. I don't feel comfortable acting on this without Council input. Greg notes that the Ruple's have been very fair with the Village and is in agreement with covering repair costs.

5. Chamber Lease Agreement - I have worked with Dave Lambros to develop a lease agreement for the Kelleys Island Chamber of Commerce to use two rooms at the Golias House as they consider permanent housing. This would be for six months and they would pay \$3,000.
6. Village Alert System - I have received two proposals for an Alert System for the Village. AT&T submitted a proposal for a \$2,000 implementation fee and \$7,000 annual fee. Credit Adjustments/Mammoth Tech from Defiance, Ohio submitted a proposal for \$1,100 per year. These are vastly different in price. The AT&T proposal includes a lot of options that the Village may not use. The Credit Adjustments proposal is based on 450 contacts and up to 22,000 messages sent over a year. Some of those messages can be pre-recorded such as a weather emergency. Others can be developed by the Village and implemented as needed. Lisa and I have discussed and don't know where the funding would come for such a service to the Village.

We continue to monitor information from the Ohio Department of Health and the Governor's Office regarding the pandemic and the changing requirements around social distancing and use of masks. As we approach the summer months we want to make sure visitors are safe and enjoy their time on Kelleys Island.

7.M. Streets & Sidewalks- J. Wolfe, S. Stevenson reports that crack sealing began on May 12, 2021. Another pallet of tar (\$7500/ pallet) will be needed to complete project. Precision Paving will begin on Monday or Tuesday filling pot holes.

Letter from Park & Sharon Schafer has been addressed. Spoke with Park Schafer. Waiting on response from Precision.

7.N. Park Board – T. Pieratt

7.O. Mayor's Financial Report- Mayor Ehrbar reports:

Mayor's Court Report submitted by Rosalyn Almer: April 2021 the court collected a total of \$4134.00: \$40 Computer Fund, \$40 Court Improvement Fund, \$12 Library Fund, \$0 Other Costs. \$3700 General Fund. All funds collected were from payment plans and fines. State was paid \$0: \$36 Victims of Crime, \$165 HB1 (state indigent support fund), \$0.00 State Bond Surcharge, \$7 Drug Law Enforcement/Justice Program Services. Erie County Municipal was paid \$0. Indigent Drivers Alcohol Treatment Fund \$3. Bank / Online payment expenses totaled: \$154.43 (04/21). Two Bonds are being held at this time

THE Court has paid a total of \$3700 to the Village General Fund in 2021

Court has paid a total of \$14352.46 to the Village General Fund in 2020.

Court has paid a total of \$33837.90 to the Village General Fund in 2019.

Court has paid a total of \$31425.03 to the Village General Fund in 2018.

There are currently 1 cases pending for 2020

There are currently 4 cases / tickets pending for 2019.

There are currently 22 cases / tickets pending going back to 2002.

7.P Legal-D. Lambros suggests that several items on the agenda be passed under suspension – 2 levies. 3rd Levy is request to submit renewal with increase for EMS to Erie County for millage a/o approval. Police Levy: have cut some language; was confusing because statute includes items not needed,

7.Q Treasurer - L. Klonaris reports that financials are included in the Council packet. Thank you to everyone that has been submitting a committee report, State of Ohio Auditor is scheduled for the week of May 24, 2021. Beginning work on the Annual Budget that is due to Erie County Auditor office by July 15.

7.R. Telecommunications Oversight and Development Committee- J. Wolfe: no report

7.T. Shoreline Protection Committee- E. Longbrake

(next legislation numbers O – 07 and R - 03)

9.0 First Readings:

9.1 ORDINANCE NO. 2021 – O - _____ : AN ORDINANCE FIXING WATER RATES AND DECLARING AN EMERGENCY
(INTRODUCED BY: COUNCILMAN STEVENSON)

Motion to suspend the three-reading rule made by G. Ritchie; second by S. Stevenson

RC: J.Wolfe__Y__, G. Finger____. E. Longbrake__Y__, S. Stevenson____Y__, G. Ritchie__Y__, P. Seeholzer__Y__

Motion to pass made by P. Seeholzer; second by S. Stevenson

RC: J.Wolfe__Y__, G. Finger____. E. Longbrake__Y__, S. Stevenson__Y__, G. Ritchie__Y__, P. Seeholzer__Y__

Motion Passed

**9.2 RESOLUTION NO. 2021 - R - _____ : A RESOLUTION DECLARING THAT CERTAIN LANDS KNOWN AS 207 LAKESHORE DRIVE WEST, KELLEYS ISLAND, OHIO, UNDERLYING LAKE ERIE AND LOCATED WITHIN THE TERRITORIAL LIMITS OF THE VILLAGE OF KELLEYS ISLAND, OHIO, ARE NOT NEEDED FOR DEVELOPMENT OR IMPROVEMENT.
(INTRODUCED BY: MAYOR RONALD E EHRBAR)**

Motion to suspend the three-reading rule made by J. Wolfe; second by G. Ritchie
RC: J.Wolfe __Y__, G. Finger ____, E. Longbrake __Y__, S. Stevenson __Y__, G. Ritchie __Y__, P. Seeholzer __Y__,

Motion to pass made by G. Ritchie; second by P. Seeholzer
RC: J.Wolfe __Y__, G. Finger ____, E. Longbrake __Y__, S. Stevenson __Y__, G. Ritchie __Y__, P. Seeholzer __Y__,

Motion Passed

**9.3 RESOLUTION NO. 2021 - R - _____ : A RESOLUTION DECLARING THAT CERTAIN LANDS KNOWN AS 127 LAKESHORE DRIVE, KELLEYS ISLAND, OHIO, UNDERLYING LAKE ERIE AND LOCATED WITHIN THE TERRITORIAL LIMITS OF THE VILLAGE OF KELLEYS ISLAND, OHIO, ARE NOT NEEDED FOR DEVELOPMENT OR IMPROVEMENT.
(INTRODUCED BY: MAYOR RONALD E EHRBAR)**

Motion to suspend the three-reading rule made by J. Wolfe; second by S. Stevenson
RC: J.Wolfe __Y__, G. Finger ____, E. Longbrake __Y__, S. Stevenson __Y__, G. Ritchie __Y__, P. Seeholzer __Y__,

Motion to pass made by J. Wolfe; second by G. Ritchie
RC: J.Wolfe __Y__, G. Finger ____, E. Longbrake __Y__, S. Stevenson __Y__, G. Ritchie __Y__, P. Seeholzer __Y__,

Motion Passed

**9.4 RESOLUTION NO. 2021 - R - _____ : A RESOLUTION TO PROCEED WITH SUBMISSION TO THE ELECTORS OF THE VILLAGE OF KELLEYS ISLAND, OHIO OF THE QUESTION OF LEVYING AN ADDITIONAL TAX AT THE RATE OF 0.36 MILLS IN EXCESS OF THE TEN-MILL LIMITATION FOR THE PURPOSE OF PROVIDING AND MAINTAINING MOTOR VEHICLES, COMMUNICATIONS, AND OTHER EQUIPMENT USED DIRECTLY IN THE OPERATION OF A POLICE DEPARTMENT, AS AUTHORIZED BY SECTION 5705.19(J) OF THE OHIO REVISED CODE AND DECLARING AN EMERGENCY.
(INTRODUCED BY: COUNCILMAN RITCHIE)**

Motion to suspend the three reading rule made by G. Ritchie; second by S. Stevenson
RC: J.Wolfe __Y__, G. Finger ____, E. Longbrake __Y__, S. Stevenson __Y__, G. Ritchie __Y__, P. Seeholzer __Y__,

Motion to pass as an emergency made by G. Ritchie; second by S. Stevenson
RC: J.Wolfe __Y__, G. Finger ____, E. Longbrake __Y__, S. Stevenson __Y__, G. Ritchie __Y__, P. Seeholzer __Y__,

Motion Passed

**9.5 RESOLUTION NO. 2021 - R - _____ : A RESOLUTION TO PROCEED WITH SUBMISSION TO THE ELECTORS OF THE VILLAGE OF KELLEYS ISLAND, OHIO OF THE QUESTION OF LEVYING A RENEWAL TAX AT THE RATE OF 1.75 MILLS IN EXCESS OF THE TEN-MILL LIMITATION FOR THE CURRENT OPERATING EXPENSES, AS AUTHORIZED BY SECTION 5705.19(A) OF THE OHIO REVISED CODE AND DECLARING AN EMERGENCY.
(INTRODUCED BY: MAYOR RONALD E EHRBAR)**

Motion to suspend the three reading rule made by G. Ritchie; second by P. Seeholzer
RC: J.Wolfe __Y__, G. Finger ____, E. Longbrake __Y__, S. Stevenson __Y__, G. Ritchie __Y__, P. Seeholzer __Y__,

Motion to pass as an emergency made by P. Seeholzer; second by S. Stevenson
RC: J.Wolfe __Y__, G. Finger ____, E. Longbrake __Y__, S. Stevenson __Y__, G. Ritchie __Y__, P. Seeholzer __Y__,

Motion Passed

**9.6 RESOLUTION NO. 2021 - R - _____ : AN RESOLUTION PURSUANT TO SECTION 5705.03 OF THE OHIO REVISED CODE REQUESTING THE ERIE COUNTY AUDITOR TO CERTIFY TO THE COUNCIL OF THE VILLAGE OF KELLEYS ISLAND, OHIO THE TOTAL CURRENT TAX VALUATION OF THE VILLAGE OF KELLEYS ISLAND, OHIO AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THE RENEWAL AND INCREASE OF AN EXISTING TAX AT THE INCREASED RATE OF A ONE AND 57/100 (1.57) MILL TAX LEVY FOR MEDICAL EMERGENCY SERVICES, AS AUTHORIZED BY SECTION 5705.19(U) OF THE OHIO REVISED CODE AND DECLARING AN EMERGENCY.
(INTRODUCED BY: MAYOR RONALD E EHRBAR)**

Motion to suspend the three reading rule made by P. Seeholzer; second by G. Ritchie
RC: J.Wolfe__Y__, G. Finger___. E. Longbrake__Y__, S. Stevenson__Y__, G. Ritchie__Y__, P. Seeholzer__Y__,

Motion to pass as an emergency made by G. Ritchie; second by P. Seeholzer
RC: J.Wolfe__Y__, G. Finger___. E. Longbrake__Y__, S. Stevenson__Y__, G. Ritchie__Y__,
P. Seeholzer__Y__,

Motion Passed

**9.7 RESOLUTION NO. 2021-R-_____ : A RESOLUTION REQUESTING PRESIDENT JOE BIDEN TO SIGN AN EXECUTIVE ORDER FOR FEDERAL MANAGEMENT THAT WILL REDUCE TOXIC HARMFUL ALGAE BLOOMS THAT ARE COSTLY FOR MUNICIPAL WATER TREATMENT PLANTS AND RESULT IN ECONOMIC HARM TO FISHING, BOATING, AND RECREATIONAL, TOURIST RELATED BUSINESSES
(INTRODUCED BY: COUNCILMAN LONGBRAKE)**

Motion to suspend the three reading rule made by E. Longbrake; second by G. Ritchie
RC: J.Wolfe__Y__, G. Finger___. E. Longbrake__Y__, S. Stevenson__Y__, G. Ritchie__Y__, P. Seeholzer__Y__,

Motion to pass as an emergency made by G. Ritchie; second by E. Longbrake
RC: J.Wolfe__Y__, G. Finger___. E. Longbrake__Y__, S. Stevenson__Y__, G. Ritchie__Y__, P. Seeholzer__Y__,

Motion Passed

10.0 Second Readings:

**10.1 ORDINANCE NO. 2021 - O - _____ : AN ORDINANCE AMENDING SECTION 97.04 (A) ENTITLED "CHARTER AND COMMERCIAL OPERATIONS; FEE" OF THE KELLEYS ISLAND CODIFIED ORDINANCES.
(INTRODUCED BY: MAYOR RONALD E EHRBAR**

Motion to suspend the three reading rule made by P. Seeholzer; second by J. Wolfe
RC: J.Wolfe__Y__, G. Finger___. E. Longbrake__Y__, S. Stevenson__Y__, G. Ritchie__Y__,
P. Seeholzer__Y__,

Motion to pass made by J. Wolfe; second by G. Ritchie
RC: J.Wolfe__Y__, G. Finger___. E. Longbrake__Y__, S. Stevenson__Y__, G. Ritchie__Y__, P. Seeholzer__Y__,

Motion Passed

11.0 Third Readings & Emergencies:

THE FOLLOWING REQUEST SUSPENSION OF THE THREE READING RULE TO ALLOW PASSAGE TODAY:

**11.1 ORDINANCE NO. 2021 - O - _____ : AN ORDINANCE UPDATING THE PERSONNEL POLICY MANUAL FOR THE VILLAGE OF KELLEYS ISLAND, OHIO.
(INTRODUCED BY: MAYOR RONALD E EHRBAR)**

(Second Reading) to be added to the June 10, 2021 Council Agenda
Motion to suspend the three reading rule,
RC: J.Wolfe___. G. Finger___. E. Longbrake___. S. Stevenson___. G. Ritchie___. P. Seeholzer__

Motion to pass as an emergency,
RC: J.Wolfe___. G. Finger___. E. Longbrake___. S. Stevenson___. G. Ritchie___. P. Seeholzer__

**11.2 ORDINANCE NO. 2021 - O - _____ : AN ORDINANCE AMENDING SECTION 34.01 ENTITLED "CHIEF OF POLICE; COMPENSATION AND DUTIES" AND DECLARING AN EMERGENCY.
(INTRODUCED BY: MAYOR RONALD E EHRBAR)**

Motion to pass as an emergency made by J. Wolfe; second by S. Stevenson

RC: J.Wolfe__Y__, G. Finger__ __, E. Longbrake__N__, S. Stevenson__Y__, G. Ritchie__N__, P. Seeholzer__Y__,

Motion passed

(came to the attention of Council, after the fact, that this legislation needed 4/6 to pass, error) Motion Not Passed

12. Items from the Mayor:

Liquor Permits

Motion: (No Motion Necessary / Informational)

RC: J. Wolfe__ __, G.Finger__ __, E.Longbrake__ __ S. Stevenson__ __, G. Ritchie__ __, P. Seeholzer__ __,

Waive of Fees – Celebrate KI

Motion made to waive event rental fees for Celebrate Ki made by S. Stevenson; second by G. Ritchie.

RC: J.Wolfe__Y__, G.Finger__ __, E.Longbrake__Y__ S. Stevenson__Y__, G. Ritchie__Y__, P. Seeholzer__Y__,
Motion Passed

5K & 10 K Banner

Motion made to hang event banner at either Division or Addison by J. Wolfe; second by S. Stevenson.

RC: J.Wolfe__Y__, G.Finger__ __, E.Longbrake__Y__ S. Stevenson__Y__, G. Ritchie__Y__, P. Seeholzer__Y__,
Motion Passed

13. Items from Council: Joe Wolfe suggests creating a Capital Improvement Fund for the Water Dept.. Fund will be used for all future improvements. Need Legislation to create.

P. Seeholzer questions what happened to the Fund that existed in previous years? \$80,000?

G.Ritchie suggests flexibility in placing funds in Fund. Possibly a set monetary amount instead of all Tap Fees.
S. Wermuth is getting direction from EPA on % that may be needed for future improvements.

14. Old Business

15. **Public Comment: Jean Ruple:** Thank you to Steve Wermuth for assessing and fixing issues in the home owned by Ruples, had been rented to Village of Kelleys Island EMS for many years.

16. New Business

17. Correspondence

18. Motion to adjourn made by E. Longbrake, second by P. Seeholzer.

RC: J.Wolfe__Y__, G.Finger__ __, E.Longbrake__Y__ S. Stevenson__Y__, G. Ritchie__Y__, P. Seeholzer__Y__,

Meeting Adjourned At:7:52 PM

Lisa M Klonaris, Clerk-Treasurer

Mayor Ronald E. Ehrbar