

Minutes for the Regular Council Meeting held on April 10, 2021 at 10 am

- 1.0 Mayor Ehrbar calls council to order:
RC: G.Finger_Y_, E.Longbrake_Y_, S. Stevenson_Y_, G. Ritchie_Y_, P.Seeholzer_Y_, J.Wolfe_Y_
- 2.0 All rise for the Pledge of Allegiance to the Flag
- 4.0 Discussion and/or amendments to the March 13, 2021 Council minutes. Motion to accept/amend the Minutes as presented by P. Seeholzer; Second by G. Finger
RC: G.Finger_Y_, E.Longbrake_Y_, S. Stevenson_Y_, G. Ritchie_Y_, P.Seeholzer_Y_, J.Wolfe_Y_
- 4.1 Discussion and/or amendments to the March 30, 2021 Special Council minutes. Motion to accept/amend the Minutes as presented by P. Seeholzer; Second by G. Ritchie
RC: G.Finger_Y_, E.Longbrake_Y_, S. Stevenson_Y_, G. Ritchie_Y_, P.Seeholzer_Y_, J.Wolfe_Y_
- 5. Discussion of Pay Ordinance No. 1206: Motion to accept the Pay Ordinance as written made by P. Seeholzer; Second by G. Ritchie
RC: G.Finger_Y_, E.Longbrake_Y_, S. Stevenson_Y_, G. Ritchie_Y_, P.Seeholzer_Y_, J.Wolfe_Y_

7.0 Committee Reports

7.A. Police - Chief Craig reports: March 13 – April 10, 2021

- Report(s) = 02
- Department Phone Call(s) = 70
- Arrest(s) = 00
- Traffic or M/M Ticket(s) = 00
- Warning(s) = 00
- Accident(s) = 01
- House/Business Check(s) = 800
- Boat Patrol (Activity) = 00
- Vehicle Lock-out(s) = 03
- Assist w/other agencies = 05
- Alarm Drop(s) House or Business = 00

- Reason(s):
- Reason(s):
- Reason(s):
- Reason(s)

- Reason(s) Winter House Checks
- Reason(s)
- Reason(s) Locked keys in vehicle
- Reason(s): KIEMS & KIVFD
- Reason(s):

* K-9 Unit Activity = 00
Activity detail in weekly activity reports
Swearing in of new officers following meeting.

7.B. Safety Committee – P. Seeholzer reports that the Safety Committee met with Land & Buildings. Toured and evaluated the Goliath House for a usefulness.

7.C. EMS – Russ Maust reports: EMS Runs – 5 Clinic Calls – 0
I am proud to announce that the EMR class has been successfully completed. I would like to congratulate the ten individuals that participated in the Emergency Medical Responder class this spring. This class is an entry level class that educates them in pre-hospital medicine. This was a very intensive and fast paced class. It was an absolute pleasure working with each and every one of them. Their dedication to the class and their desire to help the community of Kelleys Island is to be commended. Once they take and pass their National Registry Class they will be officially added to the roster of Kelleys Island EMS.
Progress has been made in preparing for this coming season. The Fire Chief and I are continuing to work on communication issues. Meetings were also held with the Coast Guard and the Erie County Sheriff's Department. Both of these meetings were very productive, and I look forward to working to continue to improve inter-department relations.

Sadly, I have been notified that the grant for the new cardiac monitor was not approved. I will continue to seek alternative funding for a new cardiac monitor, but this is a purchase that we may need to make this year. As a reminder, the cardiac monitor that we have will no longer be approved for patient use on February of 2022.

7.D. Fire Dept.- Chief Skeans reports: Fire Runs – 0
It is well known that we had a significant structure fire on April 1, 2021. I would like to thank the eight members and three probationary members of the KIVFD and Kelleys Island EMS that were present for this event. I would also like to thank the six members of Danbury Fire and the five members of Catawba Island Fire that responded to our call for mutual aid. All personnel and departments worked together perfectly and to the best of their abilities to prevent a significantly worse outcome to this event.
The seven probationary fire fighters have completed their classes and are ready for testing. Once these new members are certified and accepted onto the Fire Department this will double the size of our winter roster. The Fire Department has been thoroughly cleaned and reorganized with the assistance of probationary fire fighters Russ and Brian Maust. Ray and Christian Schaefer have made new cribbing kits and have donated them to the Fire Department. It is very nice to see this kind of eager participation from our new probationary members. The Ohio Fire Academy trainings have been cancelled due to logistical difficulties.

7.E. Finance – G. Ritchie reports: that a joint Finance / Safety meeting was held on March 30, 2021.

The primary topic of discussion was the new Police Chief legislation that required the Chief to work an additional 8 weeks per year (the months of May and October) on a full-time basis.

The legislation mentioned no increase in compensation for the Chief, and the Council members at this Finance meeting did not seem inclined toward any compensation increase. There was further discussion about revised Police Chief working hours but no consensus was reached at this meeting. Councilman Ritchie believes that any change to Police Chief hours is not needed, as the current legislation was adopted in early 2005 and has worked fine since then. Dave Lambros said that he would revise the proposed legislation.

On April 2nd, Mr. Lambros sent the revised legislation to all Council members. The revision now requires that the Police Chief work every Friday and Saturday for 26 straight weeks with no exceptions. It is the opinion of the Finance Committee that this work requirement is discriminatory and further discussion will take place today during the second reading of the legislation. Greg Ritchie also raises the possibility of bringing on a Senior Officer to fill in when Shawn is not available.

7.F. Lands & Buildings – G. Finger reports: that he has received a quote for replacement of the Dwelle (police) House roof. Ray Schaefer Construction has submitted a proposal total of: \$12,411.00.

Motion made by G. Finger to accept proposal and move forward with repair to Dwelle House; Second by P. Seeholzer.

Motion Passed.

G. Finger reports that a letter has been received from the Kelleys Island Chamber of Commerce and has been reviewed by the Land & Building Committee. Kelleys Island Chamber of Commerce is requesting occupancy in the Town Hall to permanently / temporarily house their office. Land & Building Committee has discussed the possibility of making the Goliath House usable for this purpose. Budget will need to be reviewed before making final decision. Land & Building Committee does not recommend allowing the use of the Town Hall. Land & Building Committee will be discussing the painting needed at the Town Hall.

7.G. Airport – J. Wolfe reports: FAA will allow the Village of Kelleys island to pursue the lighting and Heli-Pad projects at the airport.

7.H. Planning Commission – J. Wolfe reports that a meeting was held and approved a garage project. Planning to post position for part-time clerk for Planning Commission; possibly BZA & DRB as well.

7.I. Design Review Board – R. Maust reports no applications filed; no meeting.

7.J. Board of Zoning Appeals – Gary Finger: no report

7.K. Transfer Station – E. Longbrake, G. Ritchie: no meetings; no report

7.L Village Administrator – S. Wermuth reports:

1. The first hearing on the Personnel Policies was heard at the March Council Meeting. I have heard back from a couple Council Members regarding question/comments. I will be scheduling a time to meet. If more than two Council members want to meet, we should probably do an Executive Session for the purposes of Personnel matters to avoid Sunshine Law violations.
 2. A couple bought two lots on Cedar. The one lot is adjacent to an extension of Orchard that will most like not be used. They are asking to purchase the property from the Village. I am working with Dave Lambros on this and the proper procedure for the family to follow. Bill adds comments on proper procedure and zoning.
 3. The Transfer Station gate is up. Peg shared that the scale is beginning to have problems. I will be researching a replacement.
 4. We are going through our 5-year renewal for the Transfer Station with the Attorney General's Office. I have completed and sent the Application form and my Personal History Disclosure Form. Ron, Peg and Tom Lange need to complete FBI Background check releases and each Council Member must complete the Personal History Disclosure Form. All forms must be completed and received by the AG's Office by April 26th. After that we can be fined up to \$10,000 per day. I will keep sending reminders out until we get this completed.
 5. We have been working with First Tracks on the Village Office and Department moving to Office 365 with One Drive. Sue and Lisa's computers need to be replaced as they are outdated and need to be brought up to more recent standards. One Drive is being set up with several folders and we are assigning who has Edit or Read-Only permissions. Once this is accomplished and all computers are in place, I will plan an in-service, so all staff know how to use One Drive and the Office 365 software.
 6. Due to the recent fire at North point, Bobby and I spoke and the development of a standpipe along North Shore that will pull water from the lake is an immediate consideration. Running water out to North Shore could be a long-term plan. The recent \$1.9 trillion relief package from Congress has funds set aside for infrastructure. We should work with Erie County to discuss potential funding for water service throughout the island.
- 7.M. Streets & Sidewalks** - S. Stevenson reports: road sealing and striping will begin late-April. Precision Paving will be looking at a birming design the 1st week of May.
- 7.N. Park Board** – T. Pieratt: no report
- 7.O. Mayor's Financial Report- Mayor Ehrbar**
Mayor's Court Report submitted by Rosalyn Ahner: March 2021 the court collected a total of \$0.00: \$0 Computer Fund, \$0 Court Improvement Fund, \$0 Library Fund, \$0 Other Costs. \$0 General Fund. All funds collected were from payment plans and fines. State was paid \$0: \$0 Victims of Crime, \$0 HBI (state indigent support fund), \$0.00 State Bond Surcharge, \$0 Drug Law Enforcement/Justice Program Services. Erie County Municipal was paid \$0.

Indigent Drivers Alcohol Treatment Fund \$0. Bank / Online payment expenses totaled: \$158.77. Two Bonds are being held at this time. Court has paid a total of \$14352.46 to the Village General Fund in 2020. Court has paid a total of \$33837.90 to the Village General Fund in 2019. Court has paid a total of \$31425.03 to the Village General Fund in 2018. **There are currently 1 cases pending for 2020**
There are currently 4 cases / tickets pending for 2019.
There are currently 24 cases / tickets pending going back to 2002.

7.P Legal- D. Lambros – Absent; no report

7.Q Treasurer- L. Klonaris reports: Monthly and YTD reports included in Coucil packets. I have been placing monthly and YTD financial reports for each department in their box at month end. I will be out of office on April 13 – 14 for Annual State Training.

The 2019-2020 Audit has been scheduled for the week of May 24, 2021. Auditor will be in office Mon – Fri, 8 – 4pm

BZA still needs to appoint a chair to their committee.

Joe Wolfe has agreed to have the Village office post for the hiring of a Clerk for Planning Commission. It is the hope of the office staff that BZA and DRB can also be included in this position. If the board chairs can make a decision on this, rate of pay and job description, we will be happy to post. Transfer Station billing has been mailed out.

7.R. Telecommunications Oversight and Development Committee- J. Wolfe reports that Frontier will be at the Town Hall at 12 noon today to promote the new internet package.

7.T. Shoreline Protection Committee- E. Longbrake reports exchanging emails with ODNR. There is money available. Dave has someone to fill out application.

(next legislation numbers O – 04 and R - 02)

9.0 First Readings:

9.1 ORDINANCE NO. 2021 – O - _____ : AN ORDINANCE AMENDING SECTION 97.04 (A) ENTITLED “CHARTER AND COMMERCIAL OPERATIONS; FEE” OF THE KELLEYS ISLAND CODIFIED ORDINANCES.
(INTRODUCED BY: MAYOR RONALD E EHRBAR

10.0 Second Readings:

10.1 ORDINANCE NO. 2021 – O - _____ : AN ORDINANCE UPDATING THE PERSONNEL POLICY MANUAL FOR THE VILLAGE OF KELLEYS ISLAND, OHIO.
(INTRODUCED BY: MAYOR RONALD E EHRBAR)

10.2 ORDINANCE NO. 2021 – O - _____ : AN ORDINANCE AMENDING SECTION 34.01 ENTITLED “CHIEF OF POLICE; COMPENSATION AND DUTIES” AND DECLARING AN EMERGENCY.
(INTRODUCED BY: MAYOR RONALD E EHRBAR)

E. Longbrake: opens discussion on item 10.2: schedule that is being legislated to fill out calendar day by day. Unheard of to legislate a schedule. This is not good and legislation should not be used.
G. Ritchie: should not be mandating evert Friday & Saturday for 26 weeks straight. No exceptions. Proposes that an experienced officer be hired to take Shawn’s place if he is not available.
E. Longbrake: disagrees. 2nd in command would be at a substantial cost; higher pay, lodging, etc..
G.Ritchie: if passed, how is this legal, no other employee is held to this type of legislation.
S. Stevenson: on the record; if Shawn needs time off, will he be allowed with sufficient notice?
Mayor R. Ehrbar: Shawn can request weekend off if he wants. Just needs to talk to me.
S. Stevenson: Suggests omitting the “no exceptions”
E. Longbrake: agrees with S. Stevenson; never know conditions and what may arise
J. Wolfe: Shawn needs to speak for himself
P. Seeholzer: states that this is a Safety Committee meeting issue and should be discussed at that time.
G. Ritchie: requests revised legislation

11.0 Third Readings & Emergencies:

11.1 ORDINANCE NO. 2021 – O - _____ : AN ORDINANCE AMENDING SECTION 38.04 (A) and (C) ENTITLED “ESTABLISHMENT OF EMPLOYEE POSITIONS” OF THE KELLEYS ISLAND CODIFIED ORDINANCES.
(INTRODUCED BY: MAYOR RONALD E EHRBAR)

Motion to pass made by G. Finger; second by G. Ritchie

RC: G. Finger ___ Y ___, E. Longbrake ___ Y ___, S. Stevenson ___ Y ___, G. Ritchie ___ Y ___, P. Seeholzer ___ Y ___,
J. Wolfe ___ Y ___,
Motion Passed

THE FOLLOWING REQUEST SUSPENSION OF THE THREE READING RULE TO ALLOW PASSAGE TODAY:

**11.2 ORDINANCE NO. 2021 – O - _____ : AN ORDINANCE HIRING SEASONAL POLICE OFFICERS FOR 2021 AND DECLARING AN EMERGENCY.
(INTRODUCED BY: MAYOR RONALD E EHRBAR)**

Motion to suspend the three reading rule made by G. Finger; Second by P. Seeholzer
RC: G. Finger ___ Y ___, E. Longbrake ___ Y ___, S. Stevenson ___ Y ___, G. Ritchie ___ Y ___, P. Seeholzer ___ Y ___,
J. Wolfe ___ Y ___,

Motion to pass as an emergency made by G. Finger; Second by P. Seeholzer
RC: G. Finger ___ Y ___, E. Longbrake ___ Y ___, S. Stevenson ___ Y ___, G. Ritchie ___ Y ___, P. Seeholzer ___ Y ___,
J. Wolfe ___ Y ___,
Motion Passed

**11.3 ORDINANCE NO. 2021 – O - _____ AN ORDINANCE PURSUANT TO SECTION 5705.03 OF THE OHIO REVISED CODE REQUESTING THE ERIE COUNTY AUDITOR TO CERTIFY TO THE COUNCIL OF THE VILLAGE OF KELLEYS ISLAND, OHIO THE TOTAL CURRENT TAX VALUATION OF THE VILLAGE OF KELLEYS ISLAND, OHIO AND THE AMOUNT OF MILLAGE REQUIRED TO GENERATE \$30,000.00 OF REVENUE FOR AN ADDITIONAL TAX LEVY FOR THE PURPOSE OF PROVIDING AND MAINTAINING MOTOR VEHICLES, COMMUNICATIONS, OTHER EQUIPMENT, BUILDINGS, AND SITES FOR SUCH BUILDINGS USED DIRECTLY IN THE OPERATION OF A POLICE DEPARTMENT, OR THE PAYMENT OF SALARIES OF PERMANENT OR PART-TIME POLICE, COMMUNICATIONS, OR ADMINISTRATIVE PERSONNEL TO OPERATE THE SAME, INCLUDING THE PAYMENT OF ANY EMPLOYER CONTRIBUTIONS REQUIRED FOR SUCH PERSONNEL UNDER SECTION 145.48 OR 742.33 OF THE REVISED CODE, AS AUTHORIZED BY SECTION 5705.19(J) OF THE OHIO REVISED CODE AND DECLARING AN EMERGENCY.
(INTRODUCED BY: COUNCILMAN RITCHIE)**

Motion to suspend the three reading rule made by G. Ritchie; second by E. Longbrake
RC: G. Finger ___ Y ___, E. Longbrake ___ Y ___, S. Stevenson ___ Y ___, G. Ritchie ___ Y ___, P. Seeholzer ___ Y ___,
J. Wolfe ___ Y ___,

Motion to pass as an emergency made by G. Ritchie; Second by E. Longbrake
RC: G. Finger ___ Y ___, E. Longbrake ___ Y ___, S. Stevenson ___ Y ___, G. Ritchie ___ Y ___, P. Seeholzer ___ Y ___,
J. Wolfe ___ Y ___,
Motion Passed

**11.4 RESOLUTION NO. 2021 – R - _____ : A RESOLUTION PURSUANT TO SECTION 5705.03 OF THE OHIO REVISED CODE REQUESTING THE ERIE COUNTY AUDITOR TO CERTIFY TO THE COUNCIL OF THE VILLAGE OF KELLEYS ISLAND, OHIO THE TOTAL CURRENT TAX VALUATION OF THE VILLAGE OF KELLEYS ISLAND, OHIO AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THE RENEWAL OF A ZERO AND 87/100 (0.87) MILL TAX LEVY AND THE NUMBER OF MILLS THAT WOULD BE REQUIRED WITH AN INCREASE OF \$55,000 AND/OR \$60,000.00 FOR MEDICAL EMERGENCY SERVICES, AS AUTHORIZED BY SECTION 5705.19(U) OF THE OHIO REVISED CODE AND DECLARING AN EMERGENCY.
(INTRODUCED BY: MAYOR RONALD E EHRBAR)**

Motion to suspend the three reading rule made by G. Finger; Second by P. Seeholzer
RC: G. Finger ___ Y ___, E. Longbrake ___ Y ___, S. Stevenson ___ Y ___, G. Ritchie ___ Y ___, P. Seeholzer ___ Y ___,
J. Wolfe ___ Y ___,

Motion to pass as an emergency made by G. Finger; Second by P. Seeholzer
RC: G. Finger ___ Y ___, E. Longbrake ___ Y ___, S. Stevenson ___ Y ___, G. Ritchie ___ Y ___, P. Seeholzer ___ Y ___,
J. Wolfe ___ Y ___,
Motion Passed

12. Items from the Mayor: N/A

13. Items from Council: S.Stevenson states some facts on past water rate increases. Discounts to seniors have been researched but have been found not substantial. E. Longbrake states 3% residential discount at approx. \$2 / quarter and 1.5% being approx. \$1 / quarter.

S. Wermuth: states that absence of proper funding for Water Department can allow EPA to step in and take over. Don't want that to happen.

S. Stevenson proposes a 5% annual increase to save money for future projects. P. Seeholzer motions to create legislation for a 1.5% increase annually / continuously for projects; Second by G Ritchie.

All in Favor.

Motion Passed.

14. Old Business

15. **Public Comment:** Cindy Holmes requests clarification on what the deciding factors of the decision between the Town Hall and the Golias House for Kelleys Island Chamber of Commerce occupancy. All parties have received and reviewed letter requesting occupancy. It is suggested that Kelleys Island Chamber of Commerce makes an appointment with Bobby Skeans (maintenance) to tour the Golias House. After viewing the proposed office space, KICC should submit a written request to Council / Land & Building.

Leslie Korenko; states that income from a water rate increase should be put into a separate fund. Removal of multiple employees would be financially beneficial. Doesn't take 3 employees to operate the water plant. Water Plant can run itself. Suggests that Village seek reevaluation from the EPA.

16. New Business

17. Correspondence

18. Motion to adjourn made by G. Finger; Second by P. Seeholzer

RC: G. Finger __Y__ E. Longbrake __Y__, S. Stevenson __Y__, G. Ritchie __Y__, P. Seeholzer __Y__, J.Wolfe __Y__

Motion Passed

Meeting Adjourned: 10:51 am

Lisa M Klonaris, Clerk

Ronald E. Ehrbar, Mayor