

Minutes for the Regular Council Meeting held on December 12, 2020 at 10 am

1.0 Mayor Ehrbar calls council to order-
RC: G. Ritchie Y, P. Seeholzer Y, J. Wolfe Y, G. Finger Y, E. Longbrake Y, R. Maust Y

2.0 All rise for the Pledge of Allegiance to the Flag

4.0 Discussion and/or amendments to the November 14, 2020 Council minutes. Motion to accept/amend the Minutes as presented made by:

RC: G. Ritchie 2, P. Seeholzer 1, J. Wolfe 1, G. Finger 1, E. Longbrake 1, R. Maust 1
All in Favor; Motion Passed

5. Discussion of Pay Ordinance No. 1204: Motion to accept the Pay Ordinance as written made by:
RC: G. Ritchie 1, P. Seeholzer 2, J. Wolfe 2, G. Finger 2, E. Longbrake 2, R. Maust 2
All in Favor; Motion Passed

7. Committee Reports

7.A. Police - Chief Craig reports: November 14th 2020 – December 12th 2020

- Report(s) = 03
- Department Phone Call(s) = 104
- Arrest(s) = 00
- Traffic or M/M Ticket(s) = 00
- Warning(s) = 00
- House/Business Check(s) = 00
- Boat Patrol (Activity) = 00
- Vehicle Lock-out(s) = 00
- Assist w/other agencies = 04
- Alarm Drop(s) House or Business = 00
- K-9 Unit Activity = 00

- Reason(s):
- Reason(s):
- Reason(s):
- Reason(s) KIPD cruiser vs Deer
- Reason(s)
- Reason(s)
- Reason(s)

- Reason(s): KIEMS & KIVFD
- Reason(s):
- Reason(s):

List of departmental information or upcoming event(s):

Officer Penney was involved in a minor accident with the Ford F150 vs deer on Titus Road. If I need it I'm requesting council's permission to move forward in paying the \$500.00 deductible and fixing bumper on the police cruiser. I'd like to thank maintenance in patching the roof at the Dwelle house as its still leaking inside the home. I received the final corners report of the DOA we had on Ward Road. This investigation is completed and I would like to thank ECSD in assisting KIPD in this investigation. Mayor Ehrbar has copy of Corners report. Lastly I would like to thank Sharon Devine on the 14 years of working alongside of each other. It's been honor!!! Hope everyone had a wonderful Thanksgiving. I wish all of you in attendance to have a Merry Christmas and Happy New Year and hopefully we will get through this year and see the light at the end of the tunnel for 2021. See you in March 2021!!!

7.B. Safety Committee – R. Maust No meeting. No Report.

7.C. EMS – S. Devine reports on 7 runs.

7.D. Fire Dept.- Chief Skeans: reports 1 run for the month of November. I have been working with Tim Jonovich at Erie County EMA to have all Kelleys Island First Responders get a CoVid vaccine if they wish. Do not have a date yet.

Construction on Fire Department bathroom is set to begin Tuesday, Dec. 15.

I have ordered the replacement extrication tools. We should receive them by end of month. We do have a loaner tool, \$500, in service.

All meetings at this time have been suspended until March due to CoVid. We will reevaluate at that time on resuming meetings.

I am looking into a winter fire class for some possible new members that have expressed an interest in joining the Fire Department. I would like to have class if we can carry out in a CoVid safe manner.

Thank You to Sharon Devine for her years of service to the Village of Kelleys Island and the KIV Fire Department.

7.E. Finance - P. Seeholzer reports Beg. Balance: \$366,715.77 End Balance: \$346,927.67

7.F. Lands & Buildings – G. Finger: Reports that he is handling the routine HVAC maintenance with Chris. Dealing with the roof repair at the Town Hall and also the roof repair at the Dwelle (police) house.

7.G. Airport – J. Wolfe reports: was in a call with FAA. RS&H will be further discussion of the Monagan Rd. Project and 2021 project list. Looks as though the new lighting will happen.

7.H. Planning Commission – J. Wolfe; Mayor Ehrbar reports that the property owner requesting the easement did not have the proper paperwork (signed permission from neighboring property owners). The Planning Commission voted to approve the request pending the proper, signed documents.

7.I. Design Review Board – R. Maust: No Meeting. No Report.

7.J. Board of Zoning Appeals – Gary Finger: No Meeting. No Report.

7.K. Transfer Station – E. Longbrake: No meeting; No Report.

7.L. Village Administrator – S. Wermuth Reports:

1. The water tap issue on McGettigan has been resolved. I worked with the owner, contractor and the Water Dept and came up with a reasonable resolution.
 2. The survey of the Transfer Station has been completed. Once all parties have been contacted, we will get the gate reinstalled. If you haven't been out to the Transfer Station the resurfacing project is completed and looks very good. Bobby is cleaning up some of the debris out there as well. We received our 2021 Transfer Station license from Erie County General Health District.
 3. The Village received 5 applications for the EMS Coordinator position. Three were interviewed by me, the Mayor and Fire Chief Skeans. A recommendation will be presented to Council.
 4. The CARES Act funding has been encumbered and must be spent by December 31st. We will meet that goal. The EMS Task Force decided to go over the granted amount to as not to turn any of the funds back. I will be monitoring this through the end of the year.
 5. Our transition to MetroHealth Life Flight continues to move forward and we are on track with our timelines. The EMS Coordinator position should be finalized by this Council Meeting, Training on MetroHealth's EMS Charts (EMR) should be completed by this Council Meeting, and transition of medications will be completed by December 18th.
 6. I did a final walk through with CT Solutions and Precision Paving on the road projects. All projects went well and are completed. Precision Paving has been paid. Lisa has set up the assessments for McGettigan.
 7. We are moving the Village Offices over to Office 365 with One Drive. I am working with a vendor, First Tracks on this project. All the new computers will be loaded with the Office 365 suite, all existing computers will be upgraded to the Office 365 suite. We will migrate our files to One Drive (the cloud). Both Sue's and Lisa's computers are getting old and we can't afford to lose information on their hard drives. A One Drive back-up will avoid any loss in data.
 8. I have reached out to Erie County General Health District and asked if they are involved in the distribution of COVID-19 vaccines that they consider our first responders (Police, Fire, EMS). I will keep you in the loop as this progresses.
 9. Town Hall will be open M-W-F 8 am – 10 am and T-Th-F 3pm – 5pm for community walkers. Bobby will be handling sanitizing. Volunteers are in place. All participants will be required to sign a waiver and have temperature taken.
 10. 10. Mary Sennish has brought a raccoon problem to our attention. If anyone has ideas on how to handle this situation.
- 7.M. Streets & Sidewalks- G. Ritchie: No Meeting. No Report.
Mention of reviewing Water Rate Raise. Informational handout outlining justifications enclosed in packets. Greg made a request to P. Seeholzer to follow up with Judy Berry of P-I-B in regards to resort Tax. Demonstrate the support of Kelleys Island. P. Seeholzer has agreed. E. Longbrake also agreed to work with P-I-B.

7.N. Park Board – T. Pieratt: No Meeting. No Report.

7.O. Mayor's Financial Report- Mayor Ehrbar Reports:

Mayor's Court Report submitted by Rosalyn Ahner: November 2020 the court collected a total of \$872.00: \$20 Computer Fund, \$20 Court Improvement Fund, \$6.00 Library Fund, \$76.00 Other Costs. \$897.00.00 General Fund. All funds collected were from payment plans and fines. State was paid \$91.50: \$18.00 Victims of Crime, \$70.00 HB1 (state indigent support fund), \$0.00 State Bond Surcharge, \$3.50 Drug Law Enforcement/Justice Program Services. Erie County Municipal was paid \$3.00. Indigent Drivers Alcohol Treatment Fund \$1.50. Bank / Online payment expenses totaled \$160.14. Two Bonds are being held at this time. Court has paid a total of \$14352.46 to the Village General Fund in 2020. Court has paid a total of \$33837.90 to the Village General Fund in 2019. Court has paid a total of \$31425.03 to the Village General Fund in 2018.

There are currently 1 cases pending for 2020

There are currently 4 cases / tickets pending for 2019.

There are currently 25 cases / tickets pending going back to 2002.

7.P. Legal- D. Lambros: Reports that a bill pending will allow to pass and accomplish a 2.5% Resort Tax.

Mayor Ehrbar: working with Judy Berry (council person P-I-B). This is not raising the Resort Tax, it is just placing a cap and providing the opportunity to raise from 1.5% if the need arise.

G. Ritchie asks P. Seeholzer to represent Kelleys Island in support of the increase along with P-I-B. Agreed. E.Longbrake: also willing to be involved.

7.Q. Treasurer- L. Klonaris reports that all financial reports are included in Council packets. Elevated Water Tower Painting Project: Village of Kelleys island portion of payment has been completed. Working with Seven Brothers and OPWC to get them registered so that they can receive the balance of payment. Transfer Road Project has been

paid. At this time, no invoice has been received for the MFM Road Project. Have been in regular contact with Mike, Precision Paving.

New UAN Payroll Software: Employees should see correct and up to date YTD totals on their checks 12/9/20 – 12/23/20 pay period. Longevity paid to 3 eligible employees. Payroll conversion is almost complete
Attended Year End Training last week.

In process of consolidating bank accounts (General, Water Clearing, Payroll)
All Year End reports can than be processed through the UAN system This is the preferred system according to UAN and the State.

7.R. Telecommunications Oversight and Development Committee- J.Wolfe request that Lisa put in records as written that task is complete and sales are open. See Information included in packet.
During the last two years we have worked with Frontier to deliver faster more reliable Internet service to our Community. First with DSLAM project that was completed from Pauline Rd to Titus Rd. Those address that fall into “Pauline” can experience stable 5-15 Meg service. The remaining DSLAM installations were put on hold to test a new fixed wireless product for Frontier, and they chose Kelleys Island as a beta site for their entire company. Testing began Oct 2018 upgrading antennas and radios on the water-tower. In mid 2019 6 test locations selected to represent some of the toughest and most remote locations on the Island, along with some more direct sites to the water tower. It was challenging to say the least, leaves, trees, and poor topography caused many issues. In early 2020, Frontier made a bread through, replaced antennae with omni directional technology and continued testing. Most of the test sites experienced at sometimes very fast speeds 30-40 meg, but also experienced intermittent service, which turned out to be a product of constant remote testing. August of this year, beta equipment was replaced with production equipment and mounted on the test addresses.
I’m happy to report for the last 2-3 months we have experienced faster reliable Internet service.
The Fixed Broadband service is now available for sales. I have attached the pricing and products available. Sales are open for new service.

7.T. Shoreline Protection Committee- E. Longbrake: No Meeting. Reports that he is continuing to follow the application process. D. Lambros has set us up with an engineer that is assisting in the preparation of the application.

(next legislation numbers O – 34 and R - 08)

9.0 First Readings:

10.0 Second Readings:

Greg makes mention that an informational document, Water Department Support For Rate Increase, is included in the Council packets. The document explains upcoming costs and concerns as well as current financial concerns. G. Ritchie reminds that water tower will need to be replaced in future and that expense should be planned for.

**10.1 ORDINANCE NO. 2020 – O - _____ : AN ORDINANCE FIXING WATER RATES
(INTRODUCED BY: COUNCILMAN GREG RITCHIE)**

11.0 Third Readings & Emergencies:

THE FOLLOWING REQUEST SUSPENSION OF THE THREE READING RULE TO ALLOW PASSAGE TODAY:

**11.1 ORDINANCE NO. 2020 – O - _____ : AN ORDINANCE ESTABLISHING A SALARY AND BENEFITS FOR THE FULL-TIME POSITION OF EMS COORDINATOR IN THE VILLAGE OF KELLEYS ISLAND, OHIO
(INTRODUCED BY: MAYOR RONALD E EHRBAR, C/W)**

Motion to suspend the three reading rule made by: P. Seeholzer, second by: G. Finger
RC: G. Ritchie __Y__, P. Seeholzer __Y__, J. Wolfe __Y__, G. Finger __Y__, E. Longbrake __Y__, R. Maust __Y__

Motion to pass as an emergency made by: G. Finger, second by: P. Seeholzer
RC: G. Ritchie __Y__, P. Seeholzer __Y__, J. Wolfe __Y__, G. Finger __Y__, E. Longbrake __Y__, R. Maust __Y__

**11.2 ORDINANCE 2020 – O - _____ : AN ORDINANCE TO MAKE TEMPORARY APPROPRIATIONS FOR THE MONTHS OF JANUARY, FEBRUARY, MARCH, 2021 AND DECLARING AN EMERGENCY.
(INTRODUCED BY MAYOR RONALD EHRBAR)**

Motion to suspend the three reading rule made by: G. Ritchie, second by: P. Seeholzer
RC: G. Ritchie __Y__, P. Seeholzer __Y__, J. Wolfe __Y__, G. Finger __Y__, E. Longbrake __Y__, R. Maust __Y__

Motion to pass as an emergency made by: G. Finger, second by: P. Seeholzer
RC: G. Ritchie __Y__, P. Seeholzer __Y__, J. Wolfe __Y__, G. Finger __Y__, E. Longbrake __Y__, R. Maust __Y__

**11.3 ORDINANCE NO. 2020 – O - _____ : AN ORDINANCE ESTABLISHING A BASE RATE SALARY RANGE FOR PAID FULL-TIME AND PART-TIME PERMANENT EMPLOYEES, ESTABLISHING COST OF LIVING INCREASES, REPEALING ORDINANCE NO: 2018-0-21
(INTRODUCED BY: COUNCILMAN GREG RITCHIE)**

Motion to suspend the three reading rule made by: G. Ritchie, second by: P. Seeholzer
RC: G. Ritchie __Y__, P. Seeholzer __Y__, J. Wolfe __Y__, G. Finger __Y__, E. Longbrake __Y__, R. Maust __Y__

Motion to pass as an emergency made by: G. Ritchie, second by: P. Seeholzer
RC: G. Ritchie __Y__, P. Seeholzer __Y__, J. Wolfe __Y__, G. Finger __Y__, E. Longbrake __Y__, R. Maust __Y__

12. Items from the Mayor:
RESOLUTION NO. 2020 – O - _____ : A RESOLUTION OF COMMENDATION FOR SHARON DEVINE

Mayor Ehrbar commends the EMS Director Hiring Committee. Five resumes received, interviews conducted in a professional manner. Recommendation of Mayor and the committee is the hiring of Russell Maust.
Hiring of EMS: Russell Maust has been hired as Director of EMS. Start date December 18, 2020.

- 13. Items from Council:
- 14. Old Business
- 15. **Public Comment:**
- 16. New Business
- 17. Correspondence:

Magistrate Grubbe thanks everyone for the support of the courts. Credit given to Rosalyn Ahner for doing a good job in collecting from past as well as present outstanding fines, etc...

18. Motion to adjourn made by G. Finger, second by: P. Seeholzer
RC: G. Ritchie __Y__, P. Seeholzer __Y__, J. Wolfe __Y__, G. Finger __Y__, E. Longbrake __Y__, R. Maust __Y__
All in Favor
Meeting Adjourned: 10:36 am