Minutes for the September 14, 2017 Regular Council Meeting

Held at 7:00pm at the Town Hall on Division Street

1. Mayor Cooper calls council to order and roll call is taken. Present are R. Ehrbar, M.Feyedelem, G.Finger, D. Kaminski, P.Seeholzer, and J.Wolfe. None are absent.

2. All rise for the Pledge of Allegiance to the Flag

4.0 Discussion and/or amendments to the 08-10-17 council minutes. Motion to accept the Minutes as presented, made by Seeholzer, second by Wolfe; all in favor; motion passed.

4.5 Discussion and/or amendments to the 09-05-17 council minutes. Motion to accept the Minutes as presented, made by Seeholzer, second by Ehrbar; all in favor; motion carried.

5. Discussion of Pay Ordinance No. 1171 : Motion to accept the Pay Ordinance as written, made by Kaminski, second by Feyedelem; RC: R. Ehrbar- yes, M.Feyedelem- yes, G.Finger- yes, D. Kaminski- yes, P.Seeholzer- yes, Wolfe- yes; motion passed.

7. Committee Reports

7.A. Police- Chief Craig reports that since last Council there have been 56 reports filed, 343 phone calls, 3 arrests, 43 tickets issued, 23 warnings given, 2 accidents, 1 boat patrol, 12 vehicle lockouts and 20 assists with other agencies. On September 16th the Police Chief will be attending the function at the high school to talk about the Police Levy on the ballot in November. On September 12th the KIPD responded to a subject who had overdosed and narcan was used twice to revive him. If it wasn’t for the quick response of Officer Fox and Fire Chief Skeans this person would not be alive today.

7.B. Safety Committee- M. Feyedelem reports from the August Committee Meeting that in attendance were Mayor Cooper, M. Feyedelem, R. Ehrbar, St. Vincent representative S. Devine, J. Hostal, Chief Craig, B. Koshla, and P. Seeholzer. Amongst the discussions was an email from a man who was concerned about speeding, and issues regarding the ambulances including shelter for the most used ambulance, to send a letter of intent to purchase the next ambulance, the need for house numbers to be displayed per village law. Budgets for Fire, EMS, and Police are starting to be reviewed.

7.C. EMS- S. Devine reports 21 runs and 32 clinical patients with 6 fire standbys. CPR guidelines have changed and one of the changes requires an upgrade to CPR manikins. The new manikins can verify compressions, rate, and depth. Devine will research the price and look for a grant to help with the cost of replacing the manikins. Sunday at 5:00 pm at the EMS station is a meeting for all interested persons to join the EMS class. The Village is responsible for payment of this education and Devine asks for permission to go ahead with the class. EMR class is $500 and EMT class is $900 which includes books and the pre- and post- test fees. The participants also need Hepatitis B vaccinations before they complete the class. Devine does not know the number of volunteers yet. **Motion to go ahead with the classes,** made by Wolfe, second by Seeholzer; all in favor; motion passed.

7.D. Fire Dept.- Chief Skeans reports that there were seven runs in August. The season for burning has been opened for the 2017-2018. The six candidates that took the fire class all passed the State test. The Fire Dept. welcomes Firefighter Ron Doe, Firefighter John Mc Devitt, Firefighter Chris Gore, Firefighter Scott Smith, Firefighter River Styles, and Firefighter Nataliya Skeans. The new firefighters bring the Kelleys Island Fire Dept. total to 18 members. During the fall and winter months we will be training on our equipment and trucks. The weather is getting cooler outside, make sure your smoke detectors all work properly and make sure that you are heating your house safely.

7.E. Finance- R.Ehrbar reports that at the recent Special Council meeting they reviewed budgetary items, especially in the General Fund as Ehrbar had been advised that with the negative spending in the General Fund over the past several years, eventually some measures would have to be taken to ensure that the General Fund remains healthy financially. Ehrbar wanted all the Members of Council to be present and so took the opportunity to have the issue on the Special Council Meeting agenda rather than calling a Finance Committee Meeting. Ehrbar spoke with the agent for the Village Health Insurance plan, Kevin Lindsley, and the renewal for the health insurance will increase by the rate of only 1.87%. Ehrbar also spoke with a second health insurance broker.

7.F. Lands & Buildings- G. Finger reports that at the Special Council Meeting the Lands and Buildings Committee said that they had completed most of the projects on their list and would review future projects carefully before committing General Fund dollars. Winterization of buildings will start soon. The Dwelle House mold remediation is done. Seeholzer adds that the Committee will be discussing the use of the Golias House.

7.G. Airport- P.Seeholzer reports on a committee meeting with the Mayor on talks with the FAA. The Village has updated the Airport Master Plan and the Airport Layout Plan (ALP) several times. Seeholzer reads the Airport Safety Improvement Plan to the Council and the public. In summary, the Village has 11 acres that can be used in a land swap with ODNR. Unfortunately 14 more acres are needed for the swap as the Village needs 25 acres of ODNR land. ODNR has a rule that the Village cannot purchase the land from them, but can only swap land. Last fall there was an airport meeting here with the FAA but not including ODNR. Now the ODNR is also involved as they own the land needed to the west of Monaghan Road to alleviate the hazard created by the end of the runway being so close to the road. Seeholzer reads costs associated with the FAA plan to alter Monaghan Road to make it a “U” shape to change the course of Monaghan Road. The Boker Fund which supplies the local match of funds for FAA airport projects has about $25,000 left in it. That is not enough local money to match what would be the total project cost. It is only enough to match the first design phase. The Village does not anticipate additional revenue becoming available to provide the local match of funds to see the project finished and therefore the Airport Committee does not recommend starting the project at this time. The Airport Committee does not recommend passage of the two legislation items on the agenda pertaining to starting this project.

In regards to the proposed tower at the Transfer Station, the FAA approved the placement, and the tower would bring revenue to the Village of $180,000 . The first historical study cleared all the historical sites, that is there was no visibility from the historical sites except from West Bay. Then the Kelleys Island Historical Assn. notified Ohio Historical Society with concerns and a second study was requested, which delays the beginning of the tower construction. The $180,000 that the Village would receive will certainly help the Village at this time.

In regard to puling the two legislative items off the agenda, Solicitor Lambros explains that a motion to table must come off the table at the next council meeting or it dies, per Robert’s Rules. If a motion to table indefinitely is made, then a subsequent motion anytime can bring the legislation back to the table. **Motion to table the legislation listed under 11.3 and 11.4, which are a grant application to FAA and authority to execute a grant application to ODOT, Office of Aviation,** made by Finger, second by Seeholzer; all in favor; motion carried.

7.H. Planning Commission- G. Finger reports that no meetings have been held.

7.I. Design Review Board- J.Wolfe reports that a split rail fence was approved.

7.J. Board of Zoning Appeals- G. Finger reports that a front deck was approved.

7.K. Transfer Station- D. Kaminski reports that the wall next to the compactor was replaced with cement blocks and large rocks were put in the area also.

7.L Village Administrator- Stevenson says that the Water Tank and Water Dept. updates are being researched. When he has more information he will meet with the Finance Committee and the Mayor to discuss the projects. The projects include painting the tanks, replacing the media, and replacing the control panel. The estimate is around $500,000. The repair and replacing of water hydrants continues. Charles Ehrbar will be inspecting the hydrants that he did not do before. East Lakeshore Drive was paved and they are going to change the dotted yellow line to a double yellow stripe for no passing from the ferry boat to downtown. The wall behind the Transfer Station building is going to be replaced with concrete blocks. Two letters were sent to landowners about dangerous trees that might fall on roads. Both of the properties are on Woodford Road. If the property owner does not remove the hazardous tree then the Village will do it and send a bill to the property owner. The Transfer Station license will need to be renewed. The gutters are on the Dwelle House and the Police Station.

7.M. Streets & Sidewalks- J. Wolfe reports that the Committee has completed the last project that was planned for 2017. The Committee will start looking at sidewalks and possible a no passing sign to be erected between the ferry dock and the intersection at Division Street.

7.N. Park Board- James Erne reports that the Board met on August 25th with Western Reserve Land Conservancy and discussed the Curilla Preserve. They are still working on funding for the project. The schedule is to transfer the property to the Village by January 1, 2018. The lighting project in the downtown park will start after the Harvest Festival. Stevenson says that he has a start date of October 17th for the park lighting project. Solicitor Lambros adds that he will do legislation to accept the KILA donation of the lights in the park for the October Council Meeting.

7.O. Mayor’s Financial Report- Mayor Cooper reads that for the month of August Court collected $7,428.63 in fines, costs, and restitutions. The Court paid the village $6,479.63: $260. To the computer fund, $260 to the court improvement fund, $78 to the Library Fund, and $5,881.63 to the General Fund. Other distributions were made to the State for Victims of Crime, the Division of Criminal Justice, and the State Indigent Support Fund. Erie County Municipal Court was sent $25.50 for the Indigent Drivers’ Alcohol Treatment Fund. One bond is being held. The Court has paid $17,662.04 to the General Fund in 2017 compared to August 2016 which was $21,761.25. There are 21 cases pending for 2017.

7.P Legal- D. Lambros – nothing to report

7.Q Treasurer- Brown reports that members of Council have the usual fund and treasurer’s reports in their Council Agenda envelopes. The Clerk’s office had a major computer software problem this week and were unable to print checks that would have been presented tonight to Council. The problem was fixed late today but the software will be tested before the next run of checks. A number of payments will occur in the next few days and they will appear on next month’s pay ordinance. The 2015-2016 audit has not finished yet.

9. First Readings - none

10. Second Readings- none

11. Third Readings & Emergencies-

11.1 **RESOLUTION NO. 2017-R- 10 : A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.**  (introduced by Mayor Cooper)

Motion to suspend the three reading rule, made by Seeholzer, second by Finger;

RC: R. Ehrbar- yes, M.Feyedelem- yes, G.Finger- yes, D. Kaminski- yes, P.Seeholzer- yes, Wolfe- yes; motion passed.

Motion to pass as an emergency, made by Finger, second by Ehrbar;

RC: R. Ehrbar- yes, M.Feyedelem- yes, G.Finger- yes, D. Kaminski- yes, P.Seeholzer- yes, Wolfe- yes; motion passed.

11.2 **RESOLUTION NO. 2017-R- 11 : A RESOLUTION ACKNOWLEDGING THAT COUNCIL IS AWARE THAT EMPLOYEES ARE PAID FROM DIFFERENT FUNDS, RECEIVES THE INFORMATION ON A MONTHLY BASIS AND DUE TO THE OVERLAP OF WORK IN DIFFERENT DEPARTMENTS ACKNOWLEDGES THAT THIS HAS BEEN STANDARD PROCEDURE FOR DECADES AND DECLARING AN EMERGENCY.** (INTRODUCED BY: COUNCIL PERSON SEEHOLZER)

Motion to suspend the three reading rule, made by Ehrbar, second by Kaminski;

RC: R. Ehrbar- yes, M.Feyedelem- yes, G.Finger- yes, D. Kaminski- yes, P.Seeholzer- yes, Wolfe- yes; motion passed.

Motion to pass as an emergency, made by Wolfe, second by Kaminski;

RC: R. Ehrbar- yes, M.Feyedelem- yes, G.Finger- yes, D. Kaminski- yes, P.Seeholzer- yes, Wolfe- yes; motion passed.

11.3 and 11.4 items on the agenda were pulled off the agenda at the meeting. The ordinances were for an FAA grant and required that the Airport Committee review and then send the legislation to Council. The Airport Committee met, reviewed the grant opportunity and decided not to forward the grant application to Council at this time for lack of local funds to match the proposed FAA grant.

11.**5 ORDINANCE NO. ORD 2017-O- 17 : AN ORDINANCE CREATING A NEW POSITION IN THE ADMINISTRATION ENTITLED GEOGRAPHIC INFORMATION SYSTEMS COORDINATOR (GISC)TO WORK WITH ERIE COUNTY TO PROVIDE ACCURATE AND CURRENT GEOGRAPHICAL INFORMATION TO BE UTILIZED BY THE COUNTY AND ANY OR ALL POLITICAL SUBDIVISIONS TO EFFECTIVELY COMMUNICATE MISSION RELATED INFORMATION.** (introduced by Mayor Cooper)

Mayor Cooper says that an Erie County representative came over and spent a day working with Daneen Kindt on the county’s GIS system. There are many apps available to the Village with the installation of the system.

Clerk Brown says that there is a typo in the title “CURRANT” should be “CURRENT” and asks if Council needs to amend the legislation. Solicitor Lambros responds that it is a typo and the Clerk can change the word wherever it appears.

Motion to suspend the three reading rule, made by Seeholzer, second by Ehrbar;

RC: R. Ehrbar- yes, M.Feyedelem- yes, G.Finger- yes, D. Kaminski- yes, P.Seeholzer- yes, Wolfe- yes; motion passed.

Motion to pass as an emergency, made by Kaminski, second by Wolfe;

RC: R. Ehrbar- yes, M.Feyedelem- yes, G.Finger- yes, D. Kaminski- yes, P.Seeholzer- yes, Wolfe- yes; motion passed.

11.**6 ORDINANCE NO. 2017-O- 18 : AN ORDINANCE AMENDING ORDINANCE NO; 2017-0-16 BY ESTABLISHING A NEW PART-TIME GEOGRAPHICAL INFORMATION SYSTEMS COORDINATOR (GISC) PAY SCALE.** (introduced by Mayor Cooper)

Motion to suspend the three reading rule, made by Seeholzer, second by Finger;

RC: R. Ehrbar- yes, M.Feyedelem- yes, G.Finger- yes, D. Kaminski- yes, P.Seeholzer- yes, Wolfe- yes; motion passed.

Motion to pass as an emergency, made by Wolfe, second by Ehrbar;

RC: R. Ehrbar- yes, M.Feyedelem- yes, G.Finger- yes, D. Kaminski- yes, P.Seeholzer- yes, Wolfe- yes; motion passed.

12. Items from the Mayor- Mayor Cooper says that he does not have any items except for the proclamation for John Hostal. John Hostal, Fire Chief is asked to come forward.and Mayor Cooper reads the Proclamation to the public.

12.1 **Proclamation for John Hostal**

**VILLAGE OF KELLEYS ISLAND**

**PROCLAMATION**

 WHEREAS, the Village of Kelleys Island wishes to honor John Andrew Hostal for being an upstanding citizen of the Village of Kelleys Island; and

 WHEREAS, John Andrew Hostal was born on November 29,1941 and after a long career retired to the Village of Kelleys Island in 1996 which truly benefited the residents of Kelleys Island; and

 WHEREAS, John Andrew Hostal joined the Fire Department in 1997 and became the Fire Chief in 2010, a position he has held until his retirement this month; and

 WHEREAS, due to the efforts of John Andrew Hostal, the Kelleys Island Fire Department has been able to update the department and equipment bringing it into the 21st century which has been essential for the safety and wellbeing of the residents of Kelleys Island; and

 WHEREAS, John Andrew Hostal has generously volunteered his time and efforts to the Village of Kelleys Island for the last twenty years.

 NOW, THEREFORE, LET IT BE PROCLAIMED THAT JOHN ANDREW HOSTAL BE CONGRATULATED BY THE MAYOR, VILLAGE OFFICIALS AND THE RESIDENTS OF THE VILLAGE OF KELLEYS ISLAND.

FURTHER, LET IT BE PROCLAIMED, THAT JOHN ANDREW HOSTAL BE FOREVER HONORED AS AN OUTSTANDING CITIZEN OF THE VILLAGE OF KELLEYS ISLAND.

(signed by Mayor Arden Cooper)

(applause)

12.2 Mayoral appointment of Robert Skeans as Fire Chief: Mayor Cooper appoints Robert Skeans as Fire Chief, in so doing relieving John Hostal of the responsibilities as Fire Chief. Robert Skeans repeats the oath of Fire Chief. He will sign the document later. **Motion to approve the Mayor’s appointment of Robert Skeans as Fire Chief of Kelleys Island,** made by Kaminski, second by Ehrbar; all in favor; motion carried.

**Village of Kelleys Island**

**Fire Chief Oath**

I, Robert Skeans, as the Fire Chief of Kelleys Island, swear that I will support the Constitution of the United States, the Constitution of the State of Ohio, and the laws of the Village of Kelleys Island.

I will faithfully, honestly and impartially discharge the duties of Fire Chief of the Kelleys Island Volunteer Fire Department, Kelleys Island, Ohio; and

I pledge to carry out the duties of Fire Chief to the best of my ability, and will honor and respect the mission, goals, purpose and policies of the Village of Kelleys Island; and

I recognize the badge of Fire Chief as a symbol of public faith and trust, and I accept so long as I am true to the ethics of the fire service and I make these promises solemnly, freely, and upon my honor.

Appointed this Fourteenth Day of September, 2017

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Robert Skeans Mayor Arden Cooper

13. Items from Council

13.1 Seeholzer says that La Farge’s property is not very neat anymore. There are weeds inside the fence. Seeholzer asks what Council thinks. Village Administer Stevenson says that La Farge is in the process of cleaning up their properties and he will tell them about the area near the Transfer Station.

14. Old Business –lights in Memorial Park – (mentioned under 7M above)

15. Public Participation for people interested in addressing council.

15.1 Kurt Kraus, 211 Melody Lane, thanks Jack Hostal for his years of service to the community and congratulates the new Fire Chief Skeans. The other thing is that even with the new PA system he still can’t hear in the audience.

16. New Business

16.1 Mayor Cooper says that the Resolution from Erie County Solid Waste Management District proposing amendments to the Erie County Solid Waste District Plan is a homework assignment for Council. They have 60 days to review the document and respond. Solicitor Lambros says that he will do legislation for the October Council meeting.

16.2 The EMS Dept. and Fire Dept. would like to use the Town Hall for movies, at no charge, for Halloween. The Village Solicitor reminds them that the maintenance fee cannot be waived. Several members of Council, Gary Finger and Mike Feyedelem volunteer to pay the maintenance fee on behalf of the scheduled event.

18. Motion to adjourn, made by Finger, second by Kaminski; all in favor; motion carried.

(adjourned at 7:55 pm)