Minutes for the November 12,2016 Regular Council Meeting

Held at 10:00 am at the Town Hall on Division Street

1. Mayor Cooper calls council to order and roll call is taken. Present are M.Feyedelem, G.Finger, P.Seeholzer, J.Wolfe, and R. Ehrbar. Kaminski is absent at the beginning of the meeting but arrives during Committee Reports.

2. All rise and recite the Pledge of Allegiance to the Flag

Mayor Cooper thanks the public for supporting the levy.

4.0 Discussion and/or amendments to the 10-08-16 council minutes. Motion to accept the Minutes as presented made by Wolfe, second by Finger; all in favor; motion carried.

4.5 Discussion and/or amendments to the 10-29-16 council minutes. Motion to accept the Minutes as presented made by Ehrbar, second by Seeholzer; all in favor; motion passed.

5. Discussion of Pay Ordinance No. 1162 : Motion to accept the Pay Ordinance as written, made by Ehrbar, second by Seeholzer; RC: M.Feyedelem- yes, G.Finger- yes, D. Kaminski- (absent), P.Seeholzer- yes, Wolfe- yes, R. Ehrbar- yes; motion passed.

7. Committee Reports

7.A. Police- Chief Craig addresses Mayor, Members of Council, and public: Since the last Report to Council, 16 police reports were filed; 240 departmental phone calls were received/made; 1 arrest was made on a warrant from the Medina Sheriff’s Dept.; 7 traffic/ moving violations were given for open container, disorderly conduct, expired plates, riding on Airport Runway; 6 warnings were given for open containers; 2 vehicle lockouts were attended; and there were 5 assists with KIEMS. Chief Craig started interviews for the 2017 season. 50 applications were received, 8 were interviewed, and probably 4-5 officers will be hired to replace officers that left. The K-9 unit, Dundee, will be introduced to the public during the Police Dept. Marathon tomorrow. Hunting has started and so have the complaints about hunters. The rules have been posted on the Kelleys Island Police Department Facebook page. It is that time of year when the Police Dept. is accepting house check forms and elderly check forms. The Department will begin doing these checks prior to the boats shutting down.

7.B. Safety Committee- M. Feyedelem reports that no meeting was held due to schedule conflicts.

7.C. EMS- S. Devine reports that there were 4 runs since the last report.

7.D. Fire Dept.-Chief Hostal reports no fire calls in October. The Firemen did training on the new fire truck this past week. The Firemen will decorate the downtown park starting at 11:30 today. Everyone is welcome. The park lighting will be the Friday after Thanksgiving and Santa will arrive in the Fire Truck. The Fire Dept. is applying for two grants one for Fire equipment and the second for a new ambulance. We will probably know if the grant applications were successful in January. Mayor Cooper adds that Chuck Ehrbar completed a hydrant survey of 141 hydrants. This will become an annual review. Mayor Cooper thanks Fire Chief Hostal and the Water Dept. for coordinating that project.

7.E. Finance- R.Ehrbar reports no meetings.

7.F. Lands & Buildings- G. Finger reports that the Village is acquiring the Golias property. There is a consensus to wait until spring for the HVAC upgrade at the Municipal building.

10:10 am Kaminski takes his seat

7.G. Airport- P.Seeholzer reports no progress since the last council meeting. Nothing much will happen from now until spring.

7.H. Planning Commission- G. Finger has nothing to report

7.I. Design Review Board- G. Finger has nothing report. Mayor Cooper says that he met with KILA recently and they want to re-do the ends of the pavilion. Mayor Cooper says that they provided him with a sketch. The pavilion lies within the Historic District and therefore the Village will have to go to the Design Review Board with the proposal.

7.J. Board of Zoning Appeals- G. Finger has nothing to report.

7.K. Transfer Station- D. Kaminski reports that the Transfer Station needs a new compactor. The Village Administrator has quotes The minimum cost is $12,000. The Committee wants to install the new compactor before winter. Treasurer Brown asks that someone come and request a Purchase Order as soon as possible for the new equipment. Mayor Cooper adds that there is no sign for the winter hours at the Transfer Station.

7.L Village Administrator- Stevenson says that a second project for the Transfer Station is to find a safer way to load the extra containers with furniture, etc. The last Water Rate increase was only to what was needed as an emergency measure. It was done per the calculations that the RCAP representative Roberta Acosta recommended after an evaluation. Treasurer Brown mentions that there remains active a number of debt covenants that pertain to the Water Dept. Mayor Cooper thanks the Water Dept. for their management of the system.

7.M. Streets & Sidewalks- J. Wolfe reports that no meetings have been held. The Village is still waiting to hear the status of the most recent OPWC grant application.

 7.N. Park Board- James Erne reports that the Board had some preliminary discussion about the proposal for LED lighting in the downtown area. They also met with Andy McDowell of the Western Reserve Land Conservancy about the Conservancy’s desire to purchase property on Huntington Lane to give to the Village Park Board. So far nothing formal has transpired.

7.O. Mayor’s Financial Report- Mayor Cooper reads the November 3rd Mayor’s Court Report: For October, 2016 the Court collected $780 in fines and costs. A check for $563.66 was paid to the Village: $30 to the Computer Fund, $30 to the Court Fund, and $9 to the Library Fund, and $494.66 to the General Fund. The State was paid $109: $27 to Victims of Crime, $75 to the division of criminal justice, $7 to the State indigent support fund, and $25 bond surcharge. Erie County Municipal Court was paid $3 for their Indigent Drivers’ Alcohol Treatment Fund. Bank expenses were $104.34, bond held is $1,025., the Court has paid $26,480.81 to the General Fund this year, and in October 2015 the Court had paid a total of $14,256.10 to the General Fund.

7.P Legal- D. Lambros explains that today’s agenda has a lot of ordinances and resolutions that had a first reading at the October Council Meeting. The December 15th contractual date is closing for the purchase of the Golias property.

7.Q Treasurer’s Report- C. Brown reports that Members of Council have the usual fund and treasurer’s reports in their envelopes. The printer connected to the budgetary computer has been broken for 3 weeks and that affected the close for September. Then before September was closed, part of the expenses for October were updated in error. The only way forward was to enter all the rest of the October data and to collapse the two months into one bank reconciliation. The work load was doubled and delayed and the two months are represented together in the Treasurer’s Report.

9. First Readings - none

10. Second Readings- none

11. Third Readings & Emergencies-

11.1 **ORDINANCE NO. 2016-O- 22 : AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRCT WITH AXTELLS PAVEMENT SOLUTIONS,LLC FOR A PROJECT THAT INCLUDES REHABILITATION OF THE RUNWAY 9/27 AND APRON PAVEMENTS TO BE PERFORMED AT THE KELLEYS ISLAND,OHIO LAND FIELD AIRPORT AND DECLARING AN EMERGENCY.** (introduced by Mayor Cooper)

First Reading was 10-8-16

Motion to suspend the three reading rule, made by Seeholzer, second by Ehrbar; RC: M.Feyedelem- yes, G.Finger- yes, D. Kaminski- yes, P.Seeholzer- yes, Wolfe- yes, R. Ehrbar- yes; motion passed.

Motion to pass as an emergency, made by Feyedelem, second by Seeholzer; RC: M.Feyedelem- yes, G.Finger- yes, D. Kaminski- yes, P.Seeholzer- yes, Wolfe- yes, R. Ehrbar- yes; motion passed.

11.2 **RESOLUTION NO. 2016-R- 7 : A RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT THE APPLICATION FOR FUNDING FROM THE OHIO AIRPORT MATCHING GRANT PROGRAM TO ODOT FOR A PROJECT THAT INCLUDES REHABILITATION OF THE RUNWAY 9/27 AND APRON PAVEMENTS TO BE PERFORMED AT THE KELLEYS ISLAND,OHIO LAND FIELD AIRPORT AND DECLARING AN EMERGENCY.** (introduced by Mayor Cooper)

First Reading was 10-8-16

Motion to suspend the three reading rule, made by Kaminski, second by Wolfe; RC: M.Feyedelem- yes, G.Finger- yes, D. Kaminski- yes, P.Seeholzer- yes, Wolfe- yes, R. Ehrbar- yes; motion passed.

Motion to pass as an emergency, made by Feyedelem, second by Kaminski; RC: M.Feyedelem- yes, G.Finger- yes, D. Kaminski- yes, P.Seeholzer- yes, Wolfe- yes, R. Ehrbar- yes; motion passed.

11.3 **ORDINANCE NO. 2016-O- 23 : AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO**

**A MASTER CONSULTING SERVICES AGREEMENT BETWEEN REYNOLDS, SMITH AND HILLS AND THE VILLAGE OF KELLEYS ISLAND AND DECLARING AN EMERGENCY.** (introduced by Mayor Cooper)

First Reading was 10-8-16

Motion to suspend the three reading rule, made by Seeholzer, second by Feyedelem; RC: M.Feyedelem- yes, G.Finger- yes, D. Kaminski- yes, P.Seeholzer- yes, Wolfe- yes, R. Ehrbar- yes; motion passed.

Motion to pass as an emergency, made by Kaminski, second by Wolfe; RC: M.Feyedelem- yes, G.Finger- yes, D. Kaminski- yes, P.Seeholzer- yes, Wolfe- yes, R. Ehrbar- yes; motion passed.

11.4 **RESOLUTION NO. 2016-R- 8 : A RESOLUTION DECLARING THAT CERTAIN LANDS KNOWN AS 131 WEST LAKESHORE DRIVE, KELLEYS ISLAND, OHIO, UNDERLYING LAKE ERIE AND LOCATED WITHIN THE TERRITORIAL LIMITS OF THE VILLAGE OF KELLEYS ISLAND, OHIO, ARE NOT NEEDED FOR DEVELOPMENT OR IMPROVEMENT.** (introduced by Mayor Cooper)

First Reading was 10-8-16

Motion to suspend the three reading rule, made by Ehrbar, second by Seeholzer; RC: M.Feyedelem- yes, G.Finger- yes, D. Kaminski- yes, P.Seeholzer- yes, Wolfe- yes, R. Ehrbar- yes; motion passed.

Motion to pass as an emergency, made by Kaminski, second by Seeholzer; RC: M.Feyedelem- yes, G.Finger- yes, D. Kaminski- yes, P.Seeholzer- yes, Wolfe- yes, R. Ehrbar- yes; motion passed.

11.5 **ORDINANCE NO. 2016-O- 24 : AN ORDINANCE AUTHORIZING THE CLERK-TREASURER TO MAKE CERTAIN APPROPRIATIONS INTO CERTAIN FUNDS AND DECLARING AN EMERGENCY.** (introduced by Mayor Cooper)

Motion to suspend the three reading rule, made by Ehrbar, second by Seeholzer; RC: M.Feyedelem- yes, G.Finger- yes, D. Kaminski- yes, P.Seeholzer- yes, Wolfe- yes, R. Ehrbar- yes; motion passed.

Motion to pass as an emergency, made by Kaminski, second by Wolfe; RC: M.Feyedelem- yes, G.Finger- yes, D. Kaminski- yes, P.Seeholzer- yes, Wolfe- yes, R. Ehrbar- yes; motion passed.

11.6 **ORDINANCE NO. 2016-O- 25 : AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO**

**AN AGREEMENT WITH ERIE COUNTY TO PROVIDE ACCURATE AND CURRANT GEOGRAPHICAL INFORMATION TO BE UTILIZED BY THE COUNTY AND ANY OR ALL POLITCAL SUBDIVISIONS TO EFFECTIVELY COMMUNICATE MISSION RELATED INFORMATION.** (introduced by Mayor Cooper)

Motion to suspend the three reading rule, made by Kaminski, second by Seeholzer; RC: M.Feyedelem- yes, G.Finger- yes, D. Kaminski- yes, P.Seeholzer- yes, Wolfe- yes, R. Ehrbar- yes; motion passed.

Motion to pass as an emergency, made by Ehrbar, second by Wolfe; RC: M.Feyedelem- yes, G.Finger- yes, D. Kaminski- yes, P.Seeholzer- yes, Wolfe- yes, R. Ehrbar- yes; motion passed.

11.7 **RESOLUTION NO. 2016-R- 9 : A RESOLUTION ACKNOWLEDGEING SEPTEMBER AS NATIONAL PROSTATE CANCER AWARENESS MONTH.** (introduced by Mayor Cooper)

Motion to suspend the three reading rule, made by Seeholzer, second by Ehrbar; RC: M.Feyedelem- yes, G.Finger- yes, D. Kaminski- yes, P.Seeholzer- yes, Wolfe- yes, R. Ehrbar- yes; motion passed.

Motion to pass as an emergency, made by Wolfe, second by Kaminski; RC: M.Feyedelem- yes, G.Finger- yes, D. Kaminski- yes, P.Seeholzer- yes, Wolfe- yes, R. Ehrbar- yes; motion passed.

11.8 **ORDINANCE NO. 2016-O- 26 : AN ORDINANCE AUTHORIZING THE CLERK/TREASURER TO ACCEPT A DONATION OF $7886.00 FROM THE KELLEYS ISLAND LAND OWNERS (KILA) TO REFURBISH THE EAST/WEST ENDS OF THE ADDISON PARK PAVILION AND DIRECTING SAID FUNDS INTO THE PARK AND RECREATION ACCOUNT.** (introduced by Mayor Cooper)

Motion to suspend the three reading rule, made by Finger, second by Seeholzer; RC: M.Feyedelem- yes, G.Finger- yes, D. Kaminski- yes, P.Seeholzer- yes, Wolfe- yes, R. Ehrbar- yes; motion passed.

Motion to pass as an emergency, made by Finger, second by Feyedelem; RC: M.Feyedelem- yes, G.Finger- yes, D. Kaminski- yes, P.Seeholzer- yes, Wolfe- yes, R. Ehrbar- yes; motion passed.

12. Items from the Mayor: Mayor Cooper has nothing to add.

13. Items from Council

13.1 **Motion to reimburse Roz Ahner $293.00 for reimbursement of a backflow device**, made by Kaminski, second by Seeholzer; all in favor; motion passed.

13.2 Seeholzer asks if the Water Dept. is checking docks on Kelleys Island, what cost might be associated with that project. Village Administrator Stevenson responds that the Water Dept. is checking docks for backflow devices. Stevenson adds that the Water Dept. will send letters to dock owners next April advising them of the outcome of the dock inspection.

13.3 Wolfe would like to arrive at a solution for the flooding of the Feasby yard . The estimate to correct the storm sewer design and hook up that area is $14,400.

13.4 Wolfe spoke with Merkel about Merkel’s proposal for the downtown lighting project. Wolfe has questions about the placement of poles, easements and input by the Park Board. Wolfe wants to know if Council wants to pursue the lighting project that Merkel proposed. A work meeting is proposed to discuss the project before December 31st, with a suggestion that an outcome of the meeting would be a list of questions. Lambros says that a Committee Meeting is needed to discuss the project. Right-of-Ways will have to be determined. Finger suggests a Streets and Sidewalks Committee Meeting. Lambros adds that private property easements will have to be given to the Village and easements cost money. Wolfe adds that maybe the project committee takes care of everything and then gives the completed project to the Village. The project would have to be done to Village specifications.

14. Old Business- none presented

15. Public Participation for people interested in addressing council.

15.1 Roz Ahner thanks the Water Dept. for the apology letter that she received and she further thanks Council for the reimbursement that they just authorized for the backflow device. Ahner reiterates her request for an apology from Mayor Cooper.

16. New Business

16.1 Mayor Cooper swears in Dundee, the new K-9 Unit for the Kelleys Island Police Dept.

16.2 request by Kelleys Island Community Chest to waive $50 road use/ closure fee for 11-13-16 Annual Half Marathon: **Motion to waive the $50 fee**, made by Finger, second by Seeholzer; all in favor; motion passed.

17. Motion to enter an Executive Session for personnel and for impending litigation, made by Finger, second by Ehrbar; all in favor; motion passed.

Motion to close Executive and enter Regular Session, made by Wolfe, second by Finger; all in favor; motion carried.

18. Motion to adjourn, made by Finger, second by Kaminski; all in favor; motion carried.

(adjourned 12:15 pm)